



UNC

Housing & Residential
Education

For HRE Office Use Only	
Date Received	_____
Staff Initials	_____

**HOUSING & RESIDENTIAL EDUCATION
PET FRIENDLY RESIDENCE COMMUNITY**

Pet Owner Checklist

You have submitted a request to be a member of the Pet-Friendly Community. This community has limited space and therefore will be assigned on a first-come, first-serve basis. In order to be fully considered to be a community member, the following must be completed and returned to the Housing & Residential Education main office (Tobey-Kendel 199).

Preparing for a pet:

Fill Out Pet-Friend Housing Contract

Signed Pet Friendly Rules of Conduct

After approval of pet please complete the following within 10 days of being approved:

Provide a Picture of your Pet and fill out the following information (to be kept on file)

Name of Pet _____ Registered Pet Owner _____

Color & Breed of Pet _____ Weight of Pet _____

Provide Copy of Greeley Pet Licensing and Registration (to be kept on file)

Provide Copy of Spay/Neuter Documentation by Certified Veterinarian (to be kept on file)
(If your animal is unable to be spayed/neutered due to age at the time of procurement, proof must be turned in within 5 business days of the procedure when applicable.)

Provide Copy of Vaccination Records by Certified Veterinarian (**Must include: rabies**) (to be kept on file)

After move-in:

Attend Pet Orientation

Fill out Roommate Agreement with all Roommates to occupy the space (to be kept on file)

Fill out Pet Sitter Release Form when necessary (to be kept on file)

I certify that the above documentation is accurate and up to date and that it is my responsibility to provide any changes or additions to the documentation provided about my pet.

Signature of Pet Owner _____ Date _____

I acknowledge and accept the following terms of housing a pet within the Pet-Friendly Community (please initial all):

_____ I only own one pet within my housing assignment (non-protective breed of dog under 40 lbs or domestic cat)

_____ I am responsible for the behavior of my pet in and around the halls (I am responsible financially and judicially if there are concerns/violations/damages caused by my pet; I understand I and/or my pet could be asked to leave the community if behavior is repetitive or severe)

_____ I am responsible for maintaining health and safety standards of HRE within my apartment/room

_____ I am responsible for the disposal of all waste from my pet in the appropriate containers

_____ My pet will not be permitted in common spaces within the hall/community, including lounges, dining halls, and other residential spaces outside the established floors (exception of the lobby when entering and exiting the hall)

_____ My pet must be on a leash when entering/exiting the building and care will be taken within the community to ensure safety of all people and animals

_____ My pet must be crated in my apartment when I or my roommates are not present in the apartment.

_____ No visiting or non-approved animals are permitted within the hall or community floors

Signature of Pet Owner _____ Date _____