UNC POLICIES

Tobacco of any sort (smoking, vaping, and tobacco products) are prohibited in all buildings and on all grounds owned or leased by the University of Northern Colorado.

Alcohol can only be consumed by guests who are of legal age and only inside of their private room.

Please visit for a more detailed list of policies: unco.edu/housing/pdf/hre_handbook.pdf

Pets are not allowed in any facility, either temporarily or permanently. Any pets found in the residence halls, apartments, or houses must be removed immediately and guests will be subject to unapproved animal, damage and cleaning charges. Service animals are allowed as long as they are properly identified.

Marijuana Federal law classifies marijuana as an illegal drug. There is no exception in federal law for Colorado State recreational marijuana use or medical marijuana use. The University of Northern Colorado must comply with federal law and the Drug Free Schools and Community Act (DFSCA) of 1989.

CHECK IN/OUT

Check-In at Hansen-Willis Hall • 970-351-2175
1929 10th Ave Greeley, CO 80631

Open 24/7 (except university holidays and closures)
Check-in begins at 2 p.m.
Check-out is by 11:00 a.m., and you must check out at the desk at Hansen-Willis Hall prior to departing.

INTERNET ACCESS Wired and Wireless Internet access is provided through the UNC-GUEST network. Connection specifics will be provided at check in. Contact the Technical Support Center 970-351-4357 for help connecting.

TELEVISION A television is provided in the building TV lounge with basic cable service. Guest rooms do not have televisions.

ELIGIBILITY The University of Northern Colorado offers guest housing to faculty, staff, and individuals visiting the university to conduct University related business.

AGREEMENT Agreeing to the terms and conditions of the guest housing contract, you will adhere to the Student Code of Conduct while you’re on campus. You also understand that reservations are not complete until payment in full has been received.

Cancellation Policy: For any paid reservations, an email cancellation notice must be sent to guesthousing@unco.edu one business day prior to your check-in date to receive a full refund. Otherwise, your payment is forfeit. There is a $5 processing fee for all cancelations.

The Housing & Residential Education Office reserves the right to cancel or deny reservation requests. Any damages incurred by the renter will be their financial responsibility and they will be charged by the University.

The University of Northern Colorado is an equal opportunity/affirmative action institution that does not discriminate on the basis of race, color, national origin, sex, age, disability, creed, religion, sexual preference, or veteran status. For more information or issues of equity or fairness or claims of discrimination contact the UNC AA/ EEO/ Title IX Officer at UNC Human Resource Services, Carter Hall 2002, Greeley, CO 80639 or all 970-351-2718.
Welcome to UNC’s guest housing in Decker Hall. Our guest housing is available for only short term stays, limited to daily stays and up to one month. Extended stay requests will be considered individually.

DECKER HALL FEATURES
- Located on UNC’s Central Campus on 19th Street between 9th Avenue & 10th Avenue
- All rooms are double rooms
- All rooms have two twin beds
- Full linens are provided which include bed sheets, pillows, towel, and wash cloth
- Community bathrooms
- Public kitchen (with kitchen supplies available)

PARKING
A parking permit is required to park in all university parking lots. Daily permits are can be purchased from any of the permit vending kiosks or at Gray Hall. Permits are valid for designated lots and spaces only, and parking in a lot not covered by your permit will result in ticketing/fines. A complete set of parking regulations may be obtained from University Parking Services in Gray Hall or at UNCO.EDU/PARKING

PAYMENT POLICY AND ROOM RATES
Payments will need to be made in advance as part of the reservation process. Major credit cards (American Express excluded) accepted. No walk-in reservations accepted.
- Nightly Rate: $50/night (tax included)
- Weekly Rate: $250/week (tax included)

DINING
Visit any of our dining halls at Tobey-Kendel Hall, Holmes Hall, or the University Center. The University Center also offers Einstein Bagels, Subway, Munchy Mart, Sushi with Gusto and more. All on-campus dining options accept cash and major credit cards.

LAUNDRY
Washers and dryers are available in Decker Hall for free (guests must provide their own laundry soap.) It is the guest’s responsibility to ensure all laundry is attended, we are not liable for damaged, lost, or stolen items. Call 970-351-2175 to report any washer/dryer malfunctions. Irons are available at the front desk at Hansen-Willis Hall.

REPAIRS/MAINTENANCE
Report any maintenance issues by calling 970-351-2175. Note that weekend repairs will only be made if deemed an emergency.

CLEANING
Guest rooms are not cleaned daily. Excess trash can be taken to the nearby dumpster located to the east on 9th Avenue. Public restrooms, study room, kitchen, and lounges are cleaned daily.

KEY AND ACCESS CARD
Your room key/card will be issued to you upon check-in. Lost keys/cards will be charged a $80 replacement fee at check-out. If you lock yourself out of your room/the building, go to the front desk at Hansen-Willis Hall to obtain a lock-out key/card for 15 minutes.

SAFETY
To help ensure a safe and comfortable living environment, the following security practices are in place:
- All residence hall exterior doors are locked 24-hours per day, please do not prop doors.
- Exterior doors of residence halls have card swipe access for guests.

EMERGENCIES
FIRE EMERGENCY OR FIRE ALARM
1. Leave the area immediately; closing doors behind you. Do not open doors that are very hot. Attempt another route if there is excess heat or smoke
2. Activate the nearest fire alarm pull station if an alarm is not already sounding (at all outside exit doors)
3. Evacuate through the nearest outside exit

MEDICAL EMERGENCIES - DIAL 911
In case of a medical emergency/life threatening emergencies (loss of consciousness, breathing difficulties, chest pain, severe bleeding) call 911.

GREELEY, CO
Visit visitgreeley.org to find more information on places you can enjoy, eat, shop, and enrich your stay while in Greeley.