



UNIVERSITY OF NORTHERN COLORADO

SCHOOL OF TEACHER EDUCATION
MCKEE HALL, 216

Full Admission Checklist for: Secondary

Name (Last, First, MI) _____

Bear # _____ Bear Mail: _____

Content area: _____

Checked by Student	All MUST be Attached & Completed Before Submitting to STE: Forms may be downloaded from : https://www.unco.edu/cebs/teacher-education/current-students/checkpoints.aspx	Checked by STE Office
	Oath & Consent Form (signed by student) If a misdemeanor or felony is marked, include copies of court documentation with this packet AND schedule an appointment with Dr. Charles Warren before submitting the packet. His email is: charles.warren@unco.edu	
	Copy DegreeWorks verifying completion of Initial Admission to PTEP (highlighted)	
	Proof of registration for PRAXIS Subject Assessment test OR signed affidavit indicating when you plan to register for the test (affidavit form found at website above)* NOTE: It is critical that you PRINT your test scores as soon as you receive them. They are only available from the online test site for 45 days & you will be charged an additional fee to get them after that.	
	Major Content Approval Form (signed by major advisor)	
	Full Admission to PTEP Course Expectations	
	Inspire Affidavit and copy of registered account page	
	Print-out of on-line request for placement "Confirmation" sheet. Here is the page where the placement request form is located: http://www.unco.edu/cebs/teacher-education/undergraduate-programs/secondary-education/current-students	
	Initial here that you have attended the mandatory meeting. If you missed or were unable to attend the mandatory meeting, include your completed verification form.	

Accepted by STE staff: _____ Date _____