

UNDERGRADUATE COUNCIL

March 9, 2021, 3:30pm

Remote Meeting - Zoom

MINUTES

Present: Dineen, Fitzpatrick, Franklin, Fulton, Hawkinson, Klein, Matchett, McClatchey, Medina, Park, Rose, Tucker, Withrow

Absent: Castro, Couch, Somero, Zukiewicz

Guests: Beyers, Clavir

Call to Order

The meeting was called to order at 3:32pm.

Approval of Agenda

Approved without objection.

Approval of Minutes 02-09-21

Approved without objection.

Chair's Report/Announcements (Dineen)

Reports from Councils

- **LAC (Franklin)** – There has been continued work on bylaws and the development of an assessment plan. LAC Chair Tara Wood hosted a CETL webinar: Advising with the New LAC.
- **Assessment Council (Park)** – The Teaching & Assessment Symposium will be held 3/23. There is continued work with program assessment planning and learning outcomes revision.

Special Reports

- **Commencement speaker update (Hawkinson)**
 - This semester we were asked to find four graduation speakers, one for each ceremony.
 - NHS ceremony: Daisy Solis
 - MCB/PVA combined ceremony: Ben Gebhardt
 - HSS ceremony: Brianna Burkett
 - EBS ceremony: We have a single candidate (Hailie Macy) whose audition has yet to take place.

Unfinished Business

- **Prior UNC degree credit applicability – on hold**
- **S/U grading**
 - Extension for Spring 2021*
 - APC endorsed a proposal from Advising/Soar to extend an S/U grading option for Spring 2021.
 - The S/U grading option will be on the Faculty Senate agenda for 3/22.
 - The Council discussed the continued need for the S/U option and the importance of making sure advisors have time to appropriately advise students.

MOTION: Franklin – It is moved to endorse the S/U grading option for Spring 2021.

VOTE: Approved by voice vote.

- Dineen will express UGC's support to Senate.

Thinking about developing a permanent S/U policy

- Broad items to consider:
 - What are the benefits of implementing a permanent option and/or what problems is the option meant to solve?
 - Support exploration where letter grades are not of consequence
 - Support retention and student success
 - What will the policy parameters be?
 - Determine conditions of eligibility:
 - Require advisor signature
 - Limit the types of courses eligible for S/U selection: perhaps limit to non-major/elective courses
 - Consider capping the total number of credits eligible for S/U selection
 - Determine the deadline for selection:
 - Perhaps by the drop deadline
- UGC can voice its opinions to APC. Conversation is ongoing, and there are no plans to bring a policy proposal forward this year.

• **Exam proctoring**

- Matchett presented the latest proctoring policy draft.
 - Controls costs, addresses equity/accessibility concerns, and encourages faculty to move away from online proctoring toward authentic assessment
 - Limits use to approved proctoring software and only for fully online courses where other forms of assessment are not feasible
- Utilization across campus is mostly for Extended Campus and in departments with large class sizes.
 - Used particularly where accreditation/licensure/certification requires the use of proctoring for online exams
- The Council did not express any strong objections.

New Business

• **UGC Chair and Vice Chair elections**

- Dineen withdrew her name from consideration for Chair but is willing to serve as Vice Chair.
- Fitzpatrick nominates Franklin for Chair, and Franklin accepts the nomination.
- 2021-2022 UGC officer slate of nominees:
 - Scott Franklin as Chair
 - Approved by voice vote.
 - Rachel Dineen as Vice Chair
 - Approved by voice vote.

Comments to the Good of the Order

- Matchett – Be aware of the new inclement weather policy. When campus is closed, face-to-face classes will not meet, but online classes continue to meet.
- Dineen – Tomorrow at 11:00am, Lyda McCartin and I are leading a CETL webinar: Critical-Inclusive Student Learning Assessment.

Adjournment

The meeting was adjourned at 5:00pm.

Rachel Dineen
Chair

Betsy Kienitz
Recording Secretary