

# UNIVERSITY UNDERGRADUATE COUNCIL

September 10, 2019

## MINUTES

### Members Present:

- |  |   |
|--|---|
| <input type="checkbox"/> Broghammer, Sean                | <input checked="" type="checkbox"/> McClatchey, Christine |
| <input type="checkbox"/> Couch, Charles                  | <input checked="" type="checkbox"/> Park, Junpyo          |
| <input checked="" type="checkbox"/> Dineen, Rachel       | <input checked="" type="checkbox"/> Somero, Marvin        |
| <input checked="" type="checkbox"/> Fitzpatrick, Colleen | <input checked="" type="checkbox"/> Terranova, Victoria   |
| <input checked="" type="checkbox"/> Franklin, Scott      | <input type="checkbox"/> Thompson, Susan                  |
| <input checked="" type="checkbox"/> Garrett, Barbara     | <input type="checkbox"/> Tucker, Gardiner                 |
| <input checked="" type="checkbox"/> Hawkinson, Ann       | <input checked="" type="checkbox"/> Zukiewicz, Adam       |
| <input checked="" type="checkbox"/> Matchett, Nancy      | <input type="checkbox"/> HSS rep still needed             |

*Blue denotes voting members*

### Call to Order

The meeting began at 3:35pm

### Elections

- Barbara Garrett was nominated, seconded, accepted and was elected Chair for 2019-2020.
- Colleen Fitzpatrick was nominated, seconded, accepted and was elected Vice-Chair for 2019-2020.
- Colleen Fitzpatrick was elected to serve as representative to the Liberal Arts Council.
- Scott Franklin agreed to serve as representative to the Graduate Council depending on the days/times of the meetings. We will complete the election via email.
- Victoria Terranova was elected to serve on the Professional Education Council.
- Council members requested more information before agreeing to serve on the Assessment Council. Nancy Matchett will communicate with Kim Black and Barbara will send information to all once received.

### Activities of UGC for 2019-2020

- There was significant discussion regarding UGC bylaws toward aligning them with Board Policy. Much of the work toward this was completed last year and Scott Franklin offered to review that work and bring it to the next meeting to discuss. Other discussion related to Bylaws included:
  - Clarifying the UGC role in ensuring compliance
  - Determining possible recommendations regarding undergraduate program review and evaluation
  - Fulfilling the UGC charge to “recommend policies in consultation with academic units, for undergraduate program design, implementation, evaluation, modification and decision-making.”
  - Identifying and recommending metrics to measure program effectiveness as university leadership begins making strategic decisions. To that end the following members of the UGC were appointed to a subcommittee to investigate this question: Rachel Dineen, Adam Zukiewicz, and Victoria Terranova who will

bring to the next meeting of the UGC the main bullet points of the Pruning Committee Task Force report from last year.

### **Steering Committee for the Oversight of HLC and Legislative Academic Compliance**

- Members of the UGC discussed potential participation in this committee and the general consensus was that compliance has become so complex that members felt it unrealistic that the UGC “ensure” compliance. The Committee welcomes involvement from the UGC. Further discussion may lead to a member of the UGC participating but no decision was made during the meeting.

### **Interdisciplinary Studies Program**

- Nancy Matchett from the Provost’s office presented information regarding inter-disciplinary program and the role of the UGC in approving programming that has been signed by at least two faculty from each of the units that the student in which the student designed their program. In addition, she explained that the UGC also approves of the plans for students from Capital Normal University in China. There has been some concern that this may have been done more “haphazardly” in the past. Nancy clarified the following:
- The purpose is for credible students to craft a degree program from different majors and it is 60 credits from at least 2 different disciplines, such as Art and Psychology toward working in Art Therapy. She was not advocating for changes at this time, but would like input from the UGC regarding the order in which this process should occur, and recommended that we allow students to use credits from courses already taken, when appropriate, as they may not have known they wanted to study that discipline until after they took some classes.
- In addition to this, the Honors Program is recommending more inter-disciplinary programming for students.
- Nancy shared hard copies of the form and asked the UGC to recommend the process to be followed. There is a new and improved template being worked on and Nancy will share it with us when the draft is complete.
- Suggestions for this process include:
  - Student should prepare letters and bring to UGC.
  - Should include directed study or practicum
  - As this process is adjusted, this is an opportunity to familiarize the campus with this option for students
  - The alumni office might be able to help develop data about what students are doing with this program to help inform undergraduate programs in general

### **Meeting Times**

Due to teaching schedules, Barbara asked if the members would be willing to start the meetings at 3:45 instead of 3:30. Membership agreed with the caveat that we plan to adjourn at 5:00pm.

### **Adjournment**

The meeting adjourned at 4:55pm