



3-2-101 General Policy. [See also Board Policy Manual, Title 1, Part 4]

3-2-102 Application and Admission Requirements.

3-2-102(1) Definitions and General Rules. For the purposes of Title 1, Part 4, 1-1-403 the following shall apply. Undergraduate application and admission policies are published annually in the University catalog and are available in the on-line catalog published by Academic Affairs.

- (a) Quarter credit hours shall convert to semester credit hours at a ratio of 3 to 2, e.g., 45 quarter hours shall convert to 30 semester hours.
- (b) References to accredited colleges, universities, high schools, or institutions shall mean accreditation by a regional accrediting agency approved by the U.S. Department of Education.
- (c) Satisfaction of admission requirements shall be determined in the sole discretion of UNC.
- (d) Accredited status must exist at the time the applicant attended a college, university, high school or institution in order to be accepted.

3-2-102(2) Freshmen. The academic standards for admission of freshman and transfer students are published in the University Catalog.

3-2-102(3) Special Students. Special students are those individuals over 20 years of age at the time of the first day of class and are not enrolled in a degree

program. They are permitted to continue enrolling in courses provided they maintain a “C” average. The students may remain in a special student category as long as the individual can benefit from higher education. These individuals will be counseled into a degree program on an individual basis depending on their academic readiness. This will occur usually between 15 and 30 semester hours. The faculty advisors or staff at the Academic Advising Center will work with these individual students.

3-2-102(4) Graduate Students. The academic standards for admission of graduate students are published in the Catalog and in the Graduate School Policies and Procedures manual, Graduate Study (application packet), and Graduate Student Handbook.

3-2-103 Student Financial Resources. Application and Financial Aid information is published in the Catalog and in brochures published by the Student Financial Resources Office.

3-2-104 Registration. Policies and procedures concerning undergraduate/graduate enrollment and degree requirements are published in the catalog and in the Handbook of Graduate Education.

3-2-105 Academic Standards. Policies and procedures related to academics.

3-2-106 Degree Requirements. In Catalog.

3-2-107 Academic Appeal Procedure. [See also Board Policy Manual, Title 2, Article 1, Part 2.]

3-2-108 Financial Policies.

3-2-108(1) Tuition. Policies and Procedures related to tuition and fees are published in the Catalog and on the Registrar’s WEB site.

3-2-108(2) Fees. Mandatory student fees may not be used to fund ideological, political or religious activities. The allocation and distribution of mandatory student fees shall be made without regard to the viewpoint of the activity that is funded.

3-2-108(2)(a) Definitions.

- (I) Ideological and political activities are: partisan political programs or events; political parties; and election campaigns in support of or in opposition to an individual candidate, slate of candidates, or ballot issue in elections outside the University.
- (II) Religious activities are: worship services.

3-2-108(2)(b) Viewpoint Discrimination. If mandatory student fees are used to fund activities by student organizations before local, state or national legislative bodies, which (I) advocate or advance viewpoints on particular public policies or positions, or (II) seek to affect public policy decisions by local, state or national legislative, executive or administrative governmental bodies, including the payment of dues or fees to other organizations which fund such viewpoint advancement by those organizations, or (III) advocate, communicate or proselytize a particular religious denomination, sect, or belief, including the payment of dues, fees or contributions to other organizations which engage in such activities, then mandatory student fees funds shall be made equally available to student organizations which seek to advance contrary or competing viewpoints.

3-2-109 Student Rights and Responsibilities. Student Rights and Responsibilities are published in the Student Handbook.

3-2-109(1) Student Conduct. Policies and Procedures related to conduct are published in the Student Handbook. [See also Board Policy Manual, Title 2, Article 1, Part 5.]

3-2-109(2) Absence Policy. Regular attendance in all classes is assumed. Each instructor determines the relationship between class attendance, the objectives of the class and the student's grade. The instructor is responsible for informing students of attendance policies and the effect of attendance on their grade. The student is responsible for knowing the policy of each course in which they enroll.

Only the instructor can approve a student request to be absent from class. The student is responsible for requesting such approval when absence is unavoidable.

Students involved in University-sponsored activities, including intercollegiate athletics, may need to be excused from a class, lab, or studio meeting. In all instances it is the student's responsibility to present a written request for permission for the absence from the instructor. The student must also discuss how the absence will affect their ability to meet the course requirements. Students should do this as early in the semester as possible. While instructors should seek to the greatest extent possible, consistent with course requirements, to make reasonable accommodations for a student involved in University-sponsored activities, students should recognize that not every course can accommodate absences and neither the absence (nor the notification of an absence) relieves them from meeting the course requirements.

In recognition of the diversity of the student body, the University provides that a student may request an excused absence from class for participation in religious observances. In all such instances, it is the student's responsibility to request, in writing, that the instructor permit the absence. The student must also discuss how the absence will affect the student's ability to meet the course requirements. A student should make any such requests before the course drop deadline for the semester.

Attendance during the first two class sessions is required. The instructor has the option to drop a student from class if they do not attend the first two hours during which the class meets, in order to allow other students to enroll. Not all instructors will exercise this option; therefore, a student should not assume that

non-attendance will automatically drop them from class.

3-2-109(3) Immunizations. Policies and Procedures related to immunizations are published in the Catalog.

3-2-109(3)(a) Definition of Non-Traditional Adult Student. For immunization purposes the following UNC students will be identified as non-traditional adult students and are exempt from the regulation:

- (i) persons born before January 1, 1957
- (ii) persons attending conferences/classes of one week duration or less;
- (iii) conference attendees not registered in course work for academic credit
- (iv) high school students attending university classes (are subject to law/rules/regulations pertaining to high school students in their high school).

3-2-109(3)(b) Effective Dates. As of July 1, 1995, in order to register for classes at the University of Northern Colorado, all students born on or after January 1, 1957 who do not meet the definition of "non-traditional adult student" identified in 3-2-109(2)(a) above, are required to complete and submit to the University of Northern Colorado Student Health Center, an official Certificate of Immunization signed by a physician, nurse, or public health official or a Certificate of Exemption signed according to criteria identified below. The Certificate must specify that the individual has immunity to Measles, Mumps, and Rubella or is exempt from Certification according to the criteria identified below.

3-2-109(3)(c) Certification Requirements.

- (i) Measles (Rubeola). Two doses of measles administered on or after the first birthday, and at least 30 days apart and after 1967- **OR** - written evidence of a laboratory test showing immunity to measles. (Physician documentation of measles is not acceptable as proof of immunity).
- (ii) Mumps. Two doses of mumps administered on or after the first birthday, and at least 30 days apart and after 1966. (If the second *measles* dose was administered prior to July 1, 1992, then only the mumps dose is required),- **OR** - written evidence of a laboratory test showing immunity to mumps. (Physician documentation of mumps is not acceptable as proof of immunity).
- (iii) Rubella (German Measles). Two doses of rubella administered on or after the first birthday, and at least 30 days apart and after June 1, 1969. (If the second measles dose was administered prior to July 1, 1992, then only one rubella dose is required), - **OR** - written evidence of a laboratory test showing immunity to rubella. (Physician documentation of rubella is not acceptable as proof of immunity).

3-2-109(3)(d) Provisional Enrollment. A student may be permitted to register and attend classes if a written Provisional Enrollee Plan is signed showing they are "in the process of receiving or obtaining the required immunizations." The provisional enrollment plan should be able to be met within 30-45 days; however 60 days from the enrollment date is the maximum allowable. A completed Certificate of Immunization or Certificate of Exemption must be submitted within the 30-60 days as agreed. No further provisional enrollments are permitted. If the provisional enrollment agreement is not met the student shall not be permitted to register for further classes. For purposes of this regulation the "enrollment date" is the date the student seeks a registration clearance through the Student Health Center and signs a Provisional Enrollee Plan.

3-2-109(3)(e) Exemption Requirements. Medical Exemption. In order to qualify for a medical exemption, a licensed physician must sign the medical exemption section of the Certificate of Immunization indicating that the physical condition of the student is such that immunization would endanger life or health or is otherwise medically contra indicated.

Religious or Personal Exemption. In order to qualify for a religious or personal exemption, one parent or guardian, or student of 18 years of age or older, or an emancipated minor must sign the religious or personal exemption section of the Certificate of Immunization indicating that the parent or guardian, or student of 18 years of age or older, or an emancipated minor adheres to a religious or personal belief opposed to immunization.

3-2-109(3)(f) Suspension From Classes. Individuals who do not have proof of immunity against measles, mumps and/or rubella may be suspended from classes at the University of Northern Colorado or removed from university housing during an outbreak/epidemic. If a student is removed from university housing, the university will not be responsible for the student's off campus expenses.

3-2-109(3)(g) Faculty and Staff. Effective August 1, 1992, all UNC faculty and staff born on or after January 1, 1957 must submit an official Certificate of Immunization or exemption to Human Resources and a copy of the same to their immediate supervisor. Faculty and staff must meet the immunization requirements as outlined in the UNC Measles, Mumps and Rubella Regulation as revised 6/92.

In the event of an outbreak/epidemic the record must be immediately available to UNC's Health Center or State/County Health Department personnel. Individuals with records which do not have proof of immunity against measles, mumps, and/or rubella may be excluded from campus and suspended from duties at UNC during an outbreak/epidemic.

During outbreaks of measles, mumps, or rubella on campus, general public health statute allow the Department of Health to impose an exclusion or quarantine which will affect faculty, staff and other employees.

Academic departments/schools will be responsible for replacing faculty who are quarantined due to not meeting the immunization requirements. Exempt administrators and classified staff will be required to use vacation time if they are suspended or quarantined due to not meeting the immunization requirements. If an employee is required to exhaust all available leave time before returning from a suspension of duties, the employee will be required to take leave without pay.

3-2-109(4) Eligibility for Health Services. All students enrolled for one or more credit hours at UNC are eligible for care at the Student Health Center.

Students not enrolled for credit hours for the current academic term, but who attended the previous academic term and who plan to attend the next academic term, will be entitled to purchase services at the Student Health Center for the same Health Fee assessed to full-time students. Currently enrolled students' spouses may elect to pay the full Health Fee and have access to basic services.

Students actively working on a dissertation who have paid the assessed Graduate Student Continuous Registration Fee will be allowed to purchase the health services for the Health Fee assessed full-time students.

3-2-109(5) Student Organizations. All student organizations must be chartered annually by the University. Such organizations may request a charter through the Student Representative Council. Upon SRC's recommendation, student organizations are reviewed and chartered by the Vice President for Student Affairs. Recognition of student organizations may be withdrawn by the University at any time for violation of any institutional standards of conduct or for other good cause.

3-2-109(6) Hazing Regulation. Rules and procedures related to hazing are published in the Student Rights and Responsibilities Handbook.

3-2-110 Verifiable Documents. When the university provides a service for which the recipient is required to provide proof of identification, the university shall not accept, rely upon, or utilize an identification document unless it is a secure and verifiable document. “Secure and verifiable document” means a document issued by a state or federal jurisdiction or recognized by the United States government and that is verifiable by federal or state law enforcement, intelligence, or homeland security agencies. The matricula consular and other identification documents issued by foreign governments are not considered “secure and verifiable” documents.

3-2-111 Student-Faculty Dispute Resolution Processes. UNC is committed to creating an inclusive and respectful environment where every member of the University community is afforded the right to speak freely and where freedom of speech and academic freedom are given vigilant protection and respect. Debate and disagreement are integral to the teaching and learning process, and students and faculty members are strongly encouraged to attempt to resolve their disputes through respectful discussion.

As described in 3-2-111(1), UNC has four processes for resolving student-faculty disputes, and the nature of the dispute determines which process is used.

All parties involved in the resolution of a Student-Faculty Dispute should familiarize themselves with the Student-Faculty Dispute Resolution Processes as well as UNC’s policies regarding Student Rights and Responsibilities (Board Policy 2-3-301), Teaching Responsibilities (Board Policy Manual 2-3-402), Academic Freedom (Board Policy Manual 2-3-601), and Professional Ethics (Board Policy Manual 2-3- 602).

3-2-111(1) Determination of Student-Faculty Dispute Resolution Process Used. When a complaint is received by the Dean of Students (e.g. using the Report a Concern Form (“Form”) on the Dean of Students website), the Dean of Students and the Title IX Coordinator will jointly determine which of the following processes the complaint will follow.

- (a) Discrimination Complaint Procedures (3-6-127) are used when a complaint involves potential violations of UNC's Equal Opportunity Policy, which addresses matters of discrimination, harassment, and retaliation. All of the following criteria must be met for a complaint to be routed to the Discrimination Complaint Procedures.
- (I) The complaint is alleged to be based on the protected class status of an individual who is covered by UNC's Discrimination Complaint Procedures.
 - (II) The alleged conduct is related to one's protected class status and has unreasonably interfered with the individual's academic performance, created an intimidating or hostile educational environment or caused adverse consequences on the basis of the complainant's protected class.
- (b) Academic Appeal procedures (2-1-201) are used when a complaint involves an academic decision. All of the following criteria must be met for the complaint to be routed to the Academic Appeals procedures.
- (I) The behavior described in the complaint involves an academic decision made according to standards or practices that are specific to a course (e.g., grades, class policies, exam practices), discipline, program, department, school, or college.
 - (II) The complaint concerns an academic decision that the complainant considers arbitrary, capricious, or contrary to University policy.
- (c) Student Conduct Code procedures (2-1-501) are used when the complaint involves student behavior that is prohibited by the Conduct Code.
- (d) Complaints that are not subject to Discrimination Complaint Procedures, Academic Appeal procedures, or Student Conduct Code procedures follow the procedures for Other Student- Faculty Disputes

in 3-2-111(2).

3-2-111(2) Other Student-Faculty Disputes.

(a) **Submitting a Student-Faculty Dispute complaint.** A complaint about a Student-Faculty Dispute may be submitted by a student involved in the dispute, by a faculty member involved in the dispute, or by both.

Complaints can be submitted in writing using the Report a Concern Form ("Form") on the Dean of Students website. If complaints are received by other means, they will be entered into the Form before the dispute resolution procedures begin.

Complaints should be submitted at the earliest possible date, but no later than seven (7) calendar days after the final grades deadline of the semester in which the event occurred, or seven (7) calendar days after the event in question, whichever occurs later.

(b) **Facilitating resolution of Student-Faculty Dispute complaints not subject to 3-2-111(1)(a), 3-2-111(1)(b), or 3-2-111(1)(c).**

The Dean of Students, Title IX Coordinator, and Department Chair/School Director/Program Area Coordinator or Dean may appoint a designee to fulfill the duties described below.

The Dean of Students will forward the Student-Faculty Dispute Complaint to the Department Chair/School Director/Program Area Coordinator of the Department/School/Program in which the student-faculty interaction occurred (or, if the Department Chair/School Director/Program Area Coordinator is involved in the complaint, to the Dean in the same college). The Department Chair/School Director/Program Area Coordinator will notify the Dean or their designee that a complaint was received.

The Department Chair/School Director/Program Area Coordinator to whom the complaint is assigned will take the following steps to facilitate resolution.

- (I) If the person who filed the complaint ("Complainant") is a student, the Department Chair/School Director/Program Area Coordinator will share the complaint Form submitted with the faculty member(s) named in the complaint. If the Complainant is a faculty member, the Department Chair/School Director/Program Area Coordinator will share the complaint Form submitted with the student(s) named in the complaint.
- (II) The Department Chair/School Director/Program Area Coordinator will meet with the Complainant to discuss the dispute and will advise the Complainant that the person named in the complaint ("Respondent") has been notified, determine if the Complainant has approached the Respondent, and discuss a process for attempting to resolve the dispute. The Complainant may elect at this point whether or not to pursue the complaint further.
- (III) If the dispute is not resolved in the initial meeting between the Department Chair/School Director/Program Area Coordinator and Complainant, the Department Chair/School Director/Program Area Coordinator will meet separately with the Respondent to discuss a process for attempting to resolve the dispute.
- (IV) After meeting separately with the Complainant and Respondent, the Department Chair/School Director/Program Area Coordinator will determine if the dispute is sufficiently serious to warrant further discussion and if so, will invite both to meet to discuss how to resolve the matter. If the Department Chair/School Director/Program Area Coordinator determines that the dispute is not sufficiently serious to warrant further discussion, the complaint will be closed.
- (V) At any point in the process, before or after closure, the Dean of Students staff are available to offer counseling services to either party.

(c) **Closure of complaints and notification of closure.** For each complaint submitted, the Department Chair/School Director/Program Area Coordinator will notify the Dean of Students, the faculty member, and the

student when the complaint is closed and give the reason for closure. A complaint is closed when:

- (I) the student or faculty member who submitted the complaint decides not to pursue the complaint further;
- (II) the dispute has been resolved to the satisfaction of the student or faculty member who submitted the complaint;
- (III) the Department Chair/School Director/Program Area Coordinator determines that the dispute is not sufficiently serious to warrant further discussion; or
- (IV) the student and/or faculty member declines to participate jointly in resolving the dispute.

(d) **Record of complaints.** All complaints, including those determined not sufficiently serious to warrant further discussion after the Department Chair/School Director/Program Area Coordinator meets separately with the student and faculty member, will be kept on file in the Dean of Students Office, for 10 years in order to comply with the Higher Learning Commission (HLC).

3-2-111(3) Review. The Chief Academic Officer (or designee) will annually compile a report that lists all Student-Faculty Dispute Complaints that were filed, and those that were closed during the previous academic year, including those directed to the Discrimination Complaint Process, Student Code of Conduct process, Academic Appeals process, and process for other Student-Faculty Disputes. The report will be delivered to the Faculty Senate no later than September 30th each year, beginning fall of 2018. For complaints directed to the Discrimination Complaint Process or process for other Student-Faculty Disputes, the report will include a description of each complaint and its resolution, with names and other identifying characteristics redacted. Upon request of the Faculty Senate Welfare Committee, additional information concerning the details of the report will be made available to the committee and will be kept confidential.

3-2-201 Student Code of Conduct

The University of Northern Colorado (UNC) Student Code of Conduct (Student Code) outlines students' rights and responsibilities as members of the UNC community and

establishes expectations of student behavior to promote a safe and respectful living and learning environment.

UNC values the diverse backgrounds and intersecting identities of its community members. UNC values freedom of expression and encourages learning through respectful and meaningful discussion of experiences, viewpoints, and ideas. The Student Code explains behavioral expectations, rights, and responsibilities for students in alignment with UNC's mission and values. UNC expects students to (1) maintain personal integrity that aligns with educational goals, (2) be accountable for their actions, (3) follow federal, state, and local laws, as well as University regulations, and (4) respect the rights, privileges, and property of others.

The Student Code process is educational and intended to help students learn, make behavioral changes, and understand the impacts of their behaviors on others. The process balances the rights of individual students with the expectations and safety of UNC and the community. The UNC Dean of Students Office offers a variety of resolution options to students in response to allegations of Misconduct. Outcomes assigned as part of the Student Code process are based on the nature and severity of the behavior and are designed to be educational and restorative in nature. In some cases, Outcomes may include separation from UNC, either temporarily or permanently.

The Student Code of Conduct is reviewed annually by the Dean of Students. Revisions to the Student Code of Conduct must be reviewed and approved through the General Counsel.

The Student Code of Conduct is available online on the [Dean of Students website](#).

3-2-202Registered Student Organization Code of Conduct

The University of Northern Colorado (UNC) Registered Student Organization Code of Conduct (RSO Code) outlines the rights and responsibilities of organizations recognized by UNC and establishes expectations for organizations to promote a safe and respectful living and learning environment.

UNC values the diverse backgrounds and intersecting identities of its community members. UNC values freedom of expression and encourages learning through respectful and meaningful discussion of experiences, viewpoints, and ideas. The RSO Code explains behavioral expectations, rights, and responsibilities for RSOs and students participating in RSOs in alignment with UNC's mission and values. UNC expects students and RSOs to (1) maintain personal integrity that aligns with educational goals, (2) be accountable for their actions, (3) follow federal, state, and

local laws, as well as University regulations, and (4) respect the rights, privileges, and property of others.

The RSO Code process is educational and intended to help students participating in RSOs learn, make behavioral changes, and understand the impacts of their behaviors on others. The process balances the rights of individual students and organizations with the expectations and safety of UNC and the community. The UNC Dean of Students Office offers a variety of resolution options to RSOs in response to allegations of Misconduct. Outcomes assigned as part of the RSO Code process are based on the nature and severity of the behavior and are designed to be educational and restorative in nature. Outcomes may include a loss of recognition by UNC, either temporarily or permanently.

The Registered Student Organization Code of Conduct is reviewed annually by the Dean of Students. Revisions to the Registered Student Organization Code of Conduct must be reviewed and approved through the General Counsel.

The Registered Student Organization Code of Conduct is available online on the [Dean of Students website](#).

3-2-203 Academic Integrity and the Student Code of Conduct

- (1) Academic integrity is a foundation of UNC, and UNC students are expected to conduct themselves in a manner that demonstrates care and excellence in their academic pursuits. Learning how to express original ideas, cite sources, work independently, and share results accurately and honestly are transferrable skills for students beyond their academic career.
- (2) Behavior that violates academic integrity is referred to as academic misconduct and is included in the definition of "Misconduct," outlined in the Student Code. The Student Code applies to issues of Academic Misconduct.
- (3) A student who has been found to have committed multiple Academic Misconduct violations may also be subject to other additional Outcomes under the BEAR Code that may be imposed by the Dean of Students.
- (4) Any person may submit information or inquiries about Academic Misconduct by using the methods outlined as described in Section 3-2-201, above. A faculty member who is concerned that a student may have committed Academic Misconduct may, in their discretion, deliver a notification to the student and/or meet with the student to discuss the matter and provide evidence of Academic Misconduct. In either case, the faculty member must submit a report to the Dean of Students describing the alleged Academic Misconduct.
- (5) The purpose of a meeting between the faculty member and the student is:

- (a) for the faculty member to explain and present evidence to the student about the Academic Misconduct allegation and
 - (b) to allow the student an opportunity to provide information in response to the alleged Academic Misconduct. At any stage in the process of the faculty member's contact with the student, the faculty member may consult with their program chair, college Dean's office, the student's advisor, or Dean of Students.
- (6) After the meeting with the student:
 - (a) If the faculty member determines that Academic Misconduct did not occur, the matter will be closed.
 - (b) If the faculty member determines that Academic Misconduct did occur, the faculty member will determine an outcome that is appropriate and consistent with UNC policy and the course syllabus that may include one or more of the following:
 - (I) A grade reduction on the assignment or exam in which the Academic Misconduct occurred;
 - (II) A grade of "F" on the assignment or exam in which the Academic Misconduct occurred;
 - (III) A grade reduction in the course in which the Academic Misconduct occurred; or
 - (IV) A grade of "F" in the course in which the Academic Misconduct occurred.
 - (c) If the faculty member determines that other educational outcomes are appropriate, they may consider:
 - (I) Requiring an additional assignment(s);
 - (II) Assignment of a reflection essay related to the Academic Misconduct; and/or
 - (III) Other educational Outcome(s) as assigned.
- (7) The faculty member will deliver a resolution to the student and will also provide the resolution to the DOS.
- (8) If a student is found to have committed Academic Misconduct, they may file an appeal if allowed under the Academic Appeal Procedure found at Section 2-1-201 of the UNC Board Policy Manual.

(3-2-204 through 3-2-211 deleted effective November 4, 2024)

3-2-301 Behavioral Intervention Team ("BIT") Purpose and Scope

The University of Northern Colorado ("UNC") values safety and security for all members of its campus community.

UNC shall maintain a BIT that is charged with determining a coordinated course of action to identify, assess, and respond to Behavior of Concern (as defined below) by a UNC Student (as defined below, and regardless of whether the Behavior of Concern violates the BEAR Code.) The BIT shall meet regularly and on an as-needed basis to fulfill its charge described in the immediately preceding sentence.

UNC recognizes and upholds the rights of individuals with disabilities and does not discriminate based on disability in the course of BIT proceedings. A Student with a disability whose Behavior of Concern is subject to BIT proceedings may request, through the UNC Disability Resource Center ("DRC"), an accommodation for their disability and the DRC shall engage with the Student in the interactive process upon such a request and all such requests are subject to an individualized process with, and a decision by, the DRC regarding disability-related accommodation(s). Whether such a request is reasonable and/or would be a fundamental alteration to BIT proceedings is a matter to be determined on a case-by-case basis after the request has been made.

3-2-302 Definitions

The following definitions apply to Sections 3-2-301 through 309:

- (1) Behavior of Concern: One or more behaviors of a Student that poses a risk to the health or safety of the Student or other person(s), or of disruption to the UNC community.
- (2) Direct Threat: A determination based on an individualized assessment of the available medical, mental health and/or other objective information that the following impacts have occurred or there is a probability that they will occur:
 - a. Substantial harm to the Student and/or other person(s);
 - b. Substantial damage to UNC property;
 - c. Substantial impediment to UNC education processes and/or the operation of UNC.
- (3) Involuntary Withdrawal: A withdrawal of the Student from UNC implemented by the BIT that may include requirements that must be completed prior to readmission of the Student including, but not limited to, submission of medical and/or mental health documentation, results of a

threat assessment, and/or confirmation of the Student's compliance with any recommendations from a healthcare provider and/or qualified threat assessment professional.

(4) Student: A person who:

- a. Is registered for courses at UNC; and/or
- b. Has completed the immediately preceding semester or term and is eligible to, but is not presently, registered for courses in the succeeding semester or term; and/or
- c. Is temporarily absent from courses at UNC.

3-2-303 BIT Membership

The BIT Chair is the UNC employee who is directly responsible for leadership and oversight of behavioral intervention related to Behavior of Concern regardless of the title of the employee's position. BIT membership includes, but is not limited to, representatives from UNC student conduct, case management, mental health services, police, student housing, legal counsel, and/or UNC representative(s) who perform substantially similar functions irrespective of department or area title.

3-2-304 BIT Authority

Under the leadership of the Chair, the BIT shall work to achieve informed decisions, recommendations, and design individualized action plans in response to Behavior of Concern. In so doing, the BIT may implement/require any one or more of the following measures:

- (1) Meeting(s) of the Student with BIT member(s) or their designee(s);
- (2) Contact(s) with the Student's family, legal guardian, and/or emergency contact;
- (3) Mandatory medical or psychological assessment and/or treatment of the Student;
- (4) Participation by the Student in an off-campus risk assessment with a qualified professional of the BIT's choice;
- (5) Authorize the release and/or exchange of information about the Student among qualified healthcare provider(s) and the BIT;
- (6) Initiate Involuntary Withdrawal Procedures regarding the Student (see 3-2-305);
- (7) Referral(s) of the Student to campus or community resources;

- (8) Order interim actions restricting the Student's privileges including, but not limited to, residence hall and/or University suspension, no contact orders, persona non grata ("PNG") orders, and/or an order prohibiting the Student from engaging in specific activities (including but not limited to participation in any UNC Sponsored Activity, class attendance in-person or in a virtual format, or presence on UNC property);
- (9) Placement of registration and/or transcript hold(s) or transcript notation(s) regarding the Student.

3-2-305 Involuntary Withdrawal Purpose

In response to Behavior of Concern, the BIT may determine that it is necessary for a Student to be Involuntarily Withdrawn from UNC for the protection of the Student and/or the UNC community. An Involuntary Withdrawal of a Student (as defined above) shall be implemented by the BIT when it is determined that (i) a Direct Threat (as defined above) exists with respect to the Student and (ii) an offer of voluntary withdrawal is refused by the Student or a voluntary withdrawal is determined by the BIT to be an inadequate measure to mitigate the Direct Threat.

3-2-306 Involuntary Withdrawal Notice

Implementation of an Involuntary Withdrawal shall include written Notice to the Student as soon as is practicable under the circumstances. The Notice shall describe the reasons that the Involuntary Withdrawal was implemented and any requirements for readmission of the student, including the appropriate point of contact regarding consideration for readmission (see 3-2-404).

3-2-307 Involuntary Withdrawal Appeal

The Student may appeal the decision to implement an Involuntary Withdrawal if they contend that the conditions precedent in Section 3-2-305 were not satisfied with respect to the implementation of the Involuntary Withdrawal. To do so, the Student must submit a written appeal statement and all supporting documentation to the Vice President of Student and Enrollment Services (VP SAES) or the UNC employee who is directly responsible for leadership and oversight of student affairs regardless of the title of the employee's position. The written appeal statement and all supporting documentation must be submitted no later than fourteen (14) calendar days after receiving Notice of the Involuntary Withdrawal. The VP SAES may affirm, reverse, or modify the Involuntary Withdrawal decision. If the Involuntary Withdrawal is reversed or modified, the VP SAES may, in their

discretion, implement requirements they deem reasonable and necessary to mitigate the Direct Threat. The decision of the VP SAES regarding the Student's appeal shall be final and binding on UNC and the Student.

3-2-308 Financial Implications

As with voluntary withdrawals, a Student who is Involuntarily Withdrawn shall be subject to applicable UNC policies and Federal and State law regarding financial obligations for tuition, fees, student housing costs, and for financial aid and/or scholarships that the Student received.

3-2-309 Readmission

A Student who is Involuntarily Withdrawn and who wants to be considered for readmission shall contact the point of contact identified in the Student's Involuntary Withdrawal Notice. The BIT shall consult with other UNC administrative offices and employees, as necessary, to determine if all requirements of readmission have been met by the Student prior to deciding if the Student shall be readmitted.

Policy History

3-2-111 STUDENT-FACULTY DISPUTE RESOLUTION PROCESSES.

3-2-111 Section added (May 2017)

3-2-201 STUDENT CODE OF CONDUCT ("BEAR Code").

3-2-201 Section amended (Jan 2022)

3-2-201 Section added (Aug 2020)

3-2-201 Section amended (Nov 2024)

3-2-202 Registered Student Organization Code of Conduct.

3-2-202 Section amended (Nov 2024)

3-2-203 Academic Integrity and the Student Code of Conduct.

3-2-203 Section amended (Nov 2024)

3-2-204 through 3-2-211

Sections deleted (Nov 2024)

3-2-301 Behavioral Intervention Team ("BIT") Purpose and Scope.

3-2-301 Section added (Oct 2022)