



Part 1 – Faculty Governance: Constitution of the University of Northern Colorado Faculty

2-3-101 Preamble.

We, the faculty of the University of Northern Colorado (University), in order to assure the orderly development of our educational programs and policies; to facilitate communication and cooperation within the University community; to promote the continued improvement of higher education in the State of Colorado (State); and to provide a rational process by which the faculty can participate in the governance of the University do hereby establish this constitution of the University of Northern Colorado Faculty (faculty).

2-3-102 Grant of Authority.

The faculty of the University is granted the right as set forth in this constitution to participate in the development and recommendation of the educational policy and to participate in the governance of the University consonant with the provisions of the laws of the State and the specific approval granted herein by the BOT for the University of Northern Colorado (BOT).

The BOT retains the final decision-making authority in all matters affecting the governance of the University of Northern Colorado (BOT).

2-3-103 Organization of the Faculty.

2-3-103(1) Name. The organization herein defined shall be known as the University of Northern Colorado Faculty (faculty).

2-3-103(2) Membership of the Faculty.

- (a) The faculty shall include the President of the University (President) and all persons who hold BOT appointments with a rank of lecturer, instructor, senior lecturer, assistant professor, associate professor, or professor. It shall also include adjunct faculty.
- (b) Membership does not lapse because of leave of absence or transfer to emeritus status. Fellows, teaching assistants, and graduate assistants

shall not have faculty status but may attend any meetings open to the faculty.

- (c) The voting faculty shall be those members of the faculty defined above who hold at least .50 academic year full-time equivalent (FTE) faculty assignment in instruction, professional activity, and/or service (including chair service) as defined in 2-3-401(2)(b). The voting faculty also includes librarians. The voting faculty does not include faculty on full-time administrative assignment, such as deans, assistant/associate deans, and school directors. Faculty not meeting these criteria may petition the Faculty Senate for voting privileges.
- (d) A current list of voting faculty shall be established and maintained by the Faculty Senate.
- (e) Only voting faculty are eligible to be elected to serve on the Faculty Senate and other representative faculty committees as defined in 2-3-104(3), Representative Faculty Committees.

2-3-103(3) Meetings of the Faculty.

- (a) Schedule of Faculty Meetings.
 - (I) Regular meetings of the faculty shall be scheduled by the chair of the Faculty Senate at least once each year. Special meetings of the faculty may be held anytime.
 - (II) Meetings of the faculty shall be presided over by the chair of the Faculty Senate or their designee.
- (b) Quorum. Fifteen (15%) percent of the members of the voting faculty shall constitute a quorum at faculty meetings.
- (c) Rules of Procedure.
 - (I) Every member of the voting faculty shall have a free and equal voice in its deliberations and conclusions.
 - (II) Any member of the voting faculty may submit agenda items, in writing, to the secretary of the Faculty Senate.
 - (III) To insure proper consideration, the secretary of the Faculty Senate shall have distributed the written agenda to all faculty members at least two days in advance of the faculty meetings.
 - (IV) No matters concerning major policy shall be considered at any meetings if they do not appear on the agenda, unless in the judgment of the presiding officer an emergency exists which

warrants the waiving of this provision.

- (V) The secretary of the Faculty Senate shall be responsible for prompt distribution of the minutes of all faculty meetings to all faculty members.
- (VI) The chair of the Faculty Senate may appoint a parliamentarian, who shall assist in questions of parliamentary procedure at faculty meetings. The most recent edition of *Robert's Rules of Order* shall serve as the parliamentary authority. In the absence of a parliamentarian at meetings of the faculty, questions of parliamentary procedure shall be addressed to the vice-chair of the Faculty Senate or, in the absence of the vice-chair, the secretary of the Faculty Senate.
- (VII) Mail ballots may be authorized at faculty meetings or by the Faculty Senate.

2-3-104 Delegation of Powers and Duties of the Faculty.

2-3-104(1) General Provisions.

- (a) The Faculty Senate is the representative body of the faculty of the University.
- (b) The rights and authority granted to the faculty in 2-3-102, Grant of Authority, of this constitution are granted to the faculties in the individual departments, colleges, and the University libraries in all matters pertaining to their respective units, except those specifically granted to the Faculty Senate or to University councils, committees and boards in this constitution, subject to the provisions of the laws of the State and the policies of the BOT.
- (c) Faculties in the individual departments, colleges, and the University libraries are hereby granted the authority to establish their own representative bodies and to define their roles in the governance of their units and to adopt bylaws for due operation of the same. Each faculty shall elect a chair from among its elected representative senators who shall serve a one-year term beginning each July 1.
- (d) The appropriate University councils/boards, as determined by 2-3-107, University Councils, and 2-3-108, University Boards, of this constitution, may at any time:

- (I) recommend policies affecting the faculty and the University, subject to review by the Faculty Senate, and the faculty on appeal,
- (II) adopt bylaws which shall govern their operations, and
- (III) recommend rules and regulations which govern admission and degree requirements and the authorization and supervision of courses and curricula.

2-3-104(2) Policy Approval Process.

Educational policies and faculty personnel policies should be developed and approved in a manner consistent with the provisions of this constitution. In those instances where such development and approval have not occurred, the Faculty Senate may seek redress at a regularly scheduled meeting of the BOT.

2-3-104(3) Representative Faculty Committees.

- (a) University committees, which include University councils, boards, and task forces, meet the criteria of being representative faculty committees when all of the following conditions exist:
 - (I) When notice of the creation of a committee or vacancies on such a committee is directed to the Faculty Senate, and
 - (II) When the Faculty Senate advertises to the appropriate faculty or to the whole faculty that such faculty representation is needed, and
 - (III) When candidates to such committees respond to notification out of desire and interest or are nominated with consent (or elected by units if appropriate), and
 - (IV) When only voting faculty, defined in 2-3-103(2), Membership of the Faculty, of this constitution, are eligible to be faculty candidates to such committees, and
 - (V) When these candidates are elected by the appropriate faculties or the Faculty Senate, and
 - (VI) When reports of the committee and its activities are given to the Faculty Senate.
- (b) These criteria do not apply to the selection of ex-officio or advisory (non-voting) members of committees.
- (c) Any committee which deviates in any way from the above criteria will not be construed as a representative faculty committee.

- (d) The Faculty Senate and the University councils/boards authorized in 2-3-107, University Councils, and 2-3-108, University Boards, of this constitution meet the criteria of being representative faculty committees.

2-3-105 Procedures for Nominations Elections and Appointments.

- (1) As used in this Section 2-3-105, "faculty governance bodies" includes the Faculty Senate, committees of the Faculty Senate, committees constituted by the Faculty Senate (as defined in the Faculty Senate Bylaws), representative faculty committees (as defined in 2-3-104(3)), and the Constitutional Review Authority (as defined in 2-3-109).
- (2) The Faculty Senate shall determine and supervise the processes to be used for all elections and appointments of faculty members to faculty governance bodies.
 - (a) Questions of eligibility for nomination, election, or appointment to faculty governance bodies or for voting in elections shall be decided by the Faculty Senate in a manner not inconsistent with the provisions of the Faculty Constitution and the Faculty Senate Bylaws.
 - (b) At least two weeks prior to the date of elections for faculty governance bodies, the Faculty Senate shall notify the appropriate faculty of vacancies.
- (3) No faculty member shall hold concurrent membership on more than one of the following faculty governance bodies except as provided for in 2-3-106(4)(e): Faculty Senate, Liberal Arts Council, Graduate Council, Professional Education Council, Undergraduate Council, Faculty Research and Publications Board, and the Constitutional Review Authority.
- (4) Voting shall be by secret ballot.
 - (a) Each ballot shall contain instructions for voting.
 - (b) To be elected, a nominee must receive a plurality of the votes cast.
 - (c) If two or more nominees receive the same number of votes, a run-off election shall be held.
- (5) Elections to faculty governance bodies shall be held during the spring semester of each year. Elections to the Faculty Senate shall be held before elections are held for other faculty governance bodies.
- (6) With the exception of the Constitutional Review Authority (2-3-109(2)) and the Tenure Appeals Committee (2-3-902(6)), terms of office on faculty governance bodies shall be three years. On a newly established faculty

governance body, some of the initially elected faculty may hold one-or- two year terms in order to establish staggered terms for such faculty governance body. A faculty member of a faculty governance body may also serve less than a three-year term if their unit loses representation through reapportionment. A student member of a faculty governance body shall serve a one-year term. Terms of office on the faculty governance bodies (other than those elected pursuant to subsection (10) below) shall begin on July 1 of the year in which the member is elected.

- (7) The Faculty Senate has the authority to arrange terms of office so that approximately one-third of the members of each faculty governance body will be elected each year.
- (8) There is no limit to the total number of terms that a faculty member may serve on the same faculty governance body provided, however, that no faculty member may serve three consecutive terms on that body.
- (9) An officer of a faculty governance body shall be eligible to succeed themselves.
- (10) If an elected or appointed member of a faculty governance body resigns or is unable to serve for a period of time exceeding one semester, their seat shall be considered vacant. The chair of each faculty governance body shall be responsible for notifying the Faculty Senate of any membership vacancies, whereupon the Faculty Senate shall issue calls for nominations to the appropriate faculty and conduct an election or make appointments to fill such vacancies. Whenever possible, elections or appointments to fill vacancies will be held in the semester in which the vacancy occurs, but no later than the beginning of the following semester. Any seat remaining vacant after a call for nominations shall remain vacant until the next regularly scheduled election.
- (11) A member of a faculty governance body who will be absent from a majority of the meetings of that body during one semester, shall appoint an alternate from among the voting faculty in the entity they represent, and shall inform the Faculty Senate of any such appointment prior to the first meeting attended by the alternate.
- (12) A member of a faculty governance body who will be absent from a single meeting of that body, may appoint a proxy from among the membership of that body, and shall inform the chair of that body of such proxy appointment prior to the commencement of that meeting.

2-3-106 Organization, Structure, and Function of the Faculty Senate.

2-3-106(1) Powers of the Faculty Senate.

- (a) The Faculty Senate shall serve as the delegate assembly of the voting faculty of the University.
- (b) The Faculty Senate shall have the power to act for the voting faculty on all matters within the scope of this constitution, inclusive of grants of authority to such University councils/boards as are elsewhere established in this constitution.
- (c) The Faculty Senate is empowered to receive and consider reports and recommendations from University councils/boards; from committees of the faculty; from the Student Senate; from individual members of the faculty and student body; from the faculties of the departments, colleges, and the University libraries; from administrative officers; and from other interested persons or groups.
- (d) The Faculty Senate may initiate or review policies pertaining to the general welfare of the University, the faculty, and the students which have significant University-wide impact as determined by the Faculty Senate including, but not limited to: salary, workload, benefits, organization and reorganization of academic units, promotion and tenure, grievance, retirement, and faculty evaluation.
- (e) The Faculty Senate may transmit resolutions regarding any matter concerning the University directly to the President and/or the BOT, and such resolutions may be transmitted to the faculty for their considerations and action.
- (f) The Faculty Senate may transmit copies of its resolutions to the Student Senate for its consideration and action.
- (g) The Faculty Senate may approve policy recommendations from University councils/boards upon a majority vote of the senators voting.
- (h) The Faculty Senate may veto a policy recommendation of a University council/board within thirty working days of its receipt by the Faculty Senate, which must include two regularly scheduled Faculty Senate meetings with such exceptions as are enumerated in 2-3-107(2) Liberal Arts Council, of this constitution. A majority vote of the senators present and voting is required for a veto action.

2-3-106(2) Faculty Review of Faculty Senate Action.

- (a) All actions of the Faculty Senate are subject to review by the voting faculty on appeal.
- (b) A review by the voting faculty of any action of the Faculty Senate may occur at any general meeting of the voting faculty.

2-3-106(3) Presidential Review of Faculty Senate Actions.

The chair of the Faculty Senate shall report Faculty Senate actions to the President. The President or their designee shall act upon Faculty Senate recommendations within twenty working days of their receipt by the President or their designee. Presidential action may include: approval, rejection, return to the Faculty Senate for further discussion, or, when appropriate, referral to the BOT for its approval.

2-3-106(4) Membership of the Faculty Senate.

- (a) Elected members of the Faculty Senate shall remain members of the voting faculty during their terms of office. A position shall be declared vacant when this condition is not met.
- (b) Advisory (non-voting) members of the Faculty Senate shall be the President, the Chief Academic Officer (CAO); the Faculty Representative to the BOT, and one representative each from the Dean's Council, Classified Staff Council (CSC), and Professional Administrative Staff Council (PASC); the Cultural Houses (also known as Cultural Centers), and any other person(s) appointed by the chair of the Faculty Senate.
- (c) A student representative selected by the Student Senate shall be an ex-officio voting member of the Faculty Senate.
- (d) Elected faculty representatives to the Faculty Senate shall consist of one senator from the University libraries and a minimum of one senator from each degree-granting college. Senators are elected for three-year terms beginning July 1 of the year elected.
 - (I) Each senator from a degree-granting college shall represent a number of voting faculty in that college equivalent to four percent, or major portion thereof, of the total voting faculty of the University. The total voting faculty, for the purpose of these calculations, shall not include the voting faculty in the University libraries.
 - (II) If a college's total membership represents less than four percent of the total voting faculty, one senator shall represent the total

membership.

- (e) In addition to the members identified above, a member of the emeritus faculty selected by the emeritus faculty, and the chairs of the following University councils, boards, and committees shall be voting members of the Faculty Senate: Undergraduate Council, Graduate Council, Liberal Arts Council, Professional Education Council, Faculty Senate Salary Equity Committee, and the Faculty Senate Codification Committee.

2-3-106(5) Officers of the Faculty Senate.

- (a) The Faculty Senate shall elect at its last regularly scheduled meeting in April of each year, its chair for the following academic year from among those members of the faculty who will hold the office of senator in the following academic year. The newly-elected chair will take office on July 1. The duties of the Chair shall include the following:
 - (I) To preside at Faculty Senate meetings.
 - (II) To serve as chair of the Executive Committee of the Faculty Senate.
 - (III) To work with the President and other administrators as appropriate.
 - (IV) To serve as an ex-officio, non-voting member of all Faculty Senate standing committees.
 - (V) To attend meetings of the BOT with the responsibility of presenting important Faculty Senate issues to the BOT.
 - (VI) To report to the President all actions of the Faculty Senate.
 - (VII) To appoint members of the Constitutional Review Authority in accordance with the provisions in 2-3-109(2)(c) & (d) Structure of the Constitutional Review Authority, of this constitution.
- (b) The Faculty Senate shall elect at its last regularly scheduled meeting in April of each year, its vice-chair for the following academic year from among those members of the faculty who will hold the office of senator in the following academic year. The newly-elected vice-chair will take office on July 1. The duties of the vice-chair shall include the following:
 - (I) To preside at Faculty Senate meetings in the absence of the chair.
 - (II) To serve as a member of the Executive Committee of the Faculty Senate and to preside in the absence of the chair.
- (c) The Faculty Senate shall elect at its last regularly scheduled meeting in April of each year, the secretary for the following academic year from

among those members of the faculty who will hold the office of senator in the following academic year. The newly-elected secretary will take office on July 1. The duties of the secretary shall include the following:

- (I) To supervise the maintenance of all minutes of the faculty and the Faculty Senate.
- (II) To assure prompt distribution of these minutes to all faculty members.
- (III) To distribute the Faculty Senate agenda to its members at least three days prior to each meeting.
- (IV) To serve as a member of the Executive Committee of the Faculty Senate.

2-3-106(6) Election of the Faculty Senate.

Determination of representation shall be as follows:

- (a) Each year prior to the date of Faculty Senate elections, the Faculty Senate shall validate the list of voting faculty in order to determine those eligible to be nominated and those eligible to vote.
- (b) The Faculty Senate shall then determine the number of senators to be allocated according to the provisions in 2-3-106(4), Membership of the Faculty Senate, of this constitution.
- (c) If through reapportionment a unit loses a senator, the Faculty Senate shall declare vacant the most recently filled position of the college involved.
- (d) All elections authorized by the Faculty Senate shall be conducted in accordance with rules established by the Faculty Senate.

2-3-106(7) Meetings of the Faculty Senate.

- (a) The Faculty Senate shall meet regularly when the University is in session and shall keep a systematic record of its proceedings, which will be distributed to the faculty. The Executive Committee of the Faculty Senate may call emergency sessions of the Faculty Senate.
- (b) All Faculty Senate meetings shall be open to the University community except under the following conditions:

- (I) To discuss and make recommendations on grievance cases.
- (II) To discuss and make recommendations for the awarding of honorary degrees.
- (III) To receive, but not take action on, information delivered in confidence.

(c) Persons other than members of the Faculty Senate may participate in discussion by invitation of the chair.

2-3-106(8) Quorum of the Faculty Senate. Quorum shall be defined as a majority of the voting members.

2-3-106(9) Bylaws of the Faculty Senate. The Faculty Senate shall be responsible for constructing its own rules of operation known as the Faculty Senate Bylaws, subject to the provisions of this constitution.

2-3-107 University Councils.

2-3-107(1) The Undergraduate Council (UGC).

- (a) The Undergraduate Council is a representative faculty council as defined in 2-3-104(3), Representative Faculty Committees, of this constitution, that is established to represent and act on behalf of the faculty in the governance of the undergraduate programs in the University and to fulfill the duties assigned to it below.
- (b) Members and Officers of the UGC.
 - (I) The UGC shall consist of one faculty representative from each college; six (6) additional faculty representatives distributed proportionally to the number of annualized undergraduate FTE students taught within the respective colleges; one (1) faculty representative from the University libraries; and up to three (3) undergraduate student(s) selected by the Student Senate, to include the Student Senate Vice President for Academic Affairs.
 - (II) Advisory (non-voting) members of the UGC shall be representatives from each of the offices of Academic Affairs, Dean of Students, Registrar, Student Financial Resources, and Admissions, and any other person(s) appointed by the chair of the UGC.
 - (III) The annualized undergraduate FTE students taught in each college shall be determined for the fiscal year in which the election occurs

by the CAO. If through reapportionment, a unit loses representation, the Faculty Senate shall declare vacant the most recently filled position of the college involved.

- (IV) The terms of office for faculty representatives shall be three calendar years, beginning July 1 of the year elected, with one-third being elected each year. The student representatives shall serve one-year terms.
 - (V) The chair and vice chair of the UGC shall be elected for one-year terms at the first meeting in March of each year, from the members of the UGC who have continuing terms, and they shall assume office on July 1 of the year elected.
- (c) Powers and Duties of the UGC. The UGC shall have the following powers and duties, provided that in the exercise of these powers all policy recommendations which could affect the University's compliance with accreditation or certification standards for teacher education programs are referred to the Professional Education Council for review.
- (I) To recommend policies governing admission, retention and exit requirements for undergraduate programs, including but not limited to admission standards, academic performance standards, department, school and college responsibilities, approval of graduation lists, and procedures for dealing with exceptions.
 - (II) To recommend policies governing the transfer of undergraduate work from other institutions including community colleges.
 - (III) To recommend policies, in consultation with affected academic units, for undergraduate program design, implementation, evaluation, modification, and decision-making.
 - (IV) To recommend policies for undergraduate program review and evaluation.
 - (V) To recommend policies governing undergraduate program priorities, including avoidance of program duplication and reconciliation of program conflict.
 - (VI) To recommend policies governing interdisciplinary or multidisciplinary undergraduate programs.
 - (VII) To ensure that undergraduate programs comply with Colorado legal requirements and rules/standards of appropriate accrediting agencies.
 - (VIII) To recommend academic policies governing extra-curricular

activities/programs, excluding intercollegiate athletics, insofar as they affect undergraduate students.

- (IX) To recommend procedural rules as necessary for the implementation of undergraduate policies.
 - (X) To adopt rules of operation known as the Undergraduate Council Bylaws.
 - (XI) To ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101 Preamble through 2-3-113, Approval.
 - (XII) To submit written requests to the Faculty Senate Codification Committee to review any change in its bylaws prior to adopting such a change. Rationale for the revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution and will send its review results to the chair of the council or board.
 - (XIII) To function as the curriculum committee for undergraduate programs not housed in a single college in accordance with the Curriculum Approval Process (see University Regulations 3-3-501).
- (d) Relationship to Faculty Senate. The chair of the UGC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner. Each policy recommended by the UGC shall be forwarded to the Faculty Senate for approval, and unless vetoed by the Faculty Senate within 30 working days of its receipt by the Faculty Senate, which must include two regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate.
- (e) Staff and Support Services. The Office of Academic Affairs shall provide staff and support services for the UGC.

2-3-107(2) The Liberal Arts Council (LAC).

- (a) The Liberal Arts Council (LAC) is a representative faculty council, as defined in 2-3-104(3), Representative Faculty Committees, of this constitution, that is established both to represent and to act on behalf of the faculty in the governance of the Liberal Arts Curriculum (the Curriculum), the University's general education program and to fulfill the duties assigned to it below. The LAC is responsible to the Assistant Vice President of Undergraduate Studies, who is charged with the overall administration and direction of the Curriculum.

- (b) Members and Officers of the LAC. The membership consists of sixteen (16) voting members and three (3) ex-officio members:
- (I) Voting members are the six (6) chairs of the Curriculum Category Committees (see 2-3-107(2)(d)); one (1) faculty member elected from each academic college; two (2) additional faculty members apportioned among the colleges according to student credit hour production in the Curriculum for the past three years (note: a college teaching seventy-six (76) percent will elect both members; if there is no such college, a college teaching fifty-one (51) percent or more of the program will elect one (1) member and the college with the next highest percent will elect the second member); one (1) student undergraduate member selected by the Student Government Association; one (1) member of the UGC elected by its membership; and one (1) member elected from the University Libraries faculty.
 - (II) The Assistant Vice President of Undergraduate Studies, the University's representative to the GE-25 Council, and the Director of Assessment shall serve as ex-officio non-voting members.
 - (III) The term of office for elected faculty members shall be three (3) years, with one-third of the members to be elected each year after the first election. Chairs of the Curriculum Category Committees and the UGC member shall serve for one (1) year and may be re-elected for additional terms. The term of office of student members shall be set by the Student Government Association. All membership terms begin on July 1, of the year elected and shall end on June 30 of the year which their term ends. One semester and permanent vacancies shall be resolved via the procedures in 2-3-105(10) and (11).
 - (IV) The officers of the LAC shall consist of a chair and vice-chair, elected by the membership of the LAC prior to the conclusion of spring semester. They shall take office on July 1, serve until June 30 of the following year, and are eligible for re-election.
- (c) Powers and Duties of the LAC.
- (I) Review and make recommendations concerning courses proposed for the Curriculum.
 - (II) Review and make recommendations concerning Curriculum courses nominated for inclusion in the Guaranteed Transfer (GT) Pathways General Education Curriculum.

- (III) Establish criteria for when transfer courses fulfill Curriculum requirements.
- (IV) Review student policy exception requests for Curriculum courses.
- (V) Recommend modifications to the Curriculum.
- (VI) Develop, request, and review Curriculum data.
- (VII) At the discretion of the LAC, make an annual report on the status of the Curriculum to the Assistant Vice President of Undergraduate Studies.
- (VIII) Approve bylaws governing LAC procedures.
- (IX) Develop and implement a program for assessing the Curriculum.
- (X) Carry out other duties related to the Curriculum as assigned by the Assistant Vice President of Undergraduate Studies.
- (XI) Ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101 Preamble through 2-3-113 Approval.
- (XII) Submit written requests to the Faculty Senate Codification Committee to review any change in its bylaws prior to adopting such a change. Rationale for revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution, and will send its review results to the chair of the council or board.

(d) Curriculum Category Committees.

- (I) The Assistant Vice President of Undergraduate Studies shall, with the advice of the appropriate Deans, department chairs/school directors, and approval of the Faculty Senate, appoint members of the faculty to six (6) Curriculum Category Committees to aid the LAC in its work with the Curriculum. The committees, their areas of responsibility, and their membership are indicated below. Appointments shall reflect the disciplines offering courses in the relevant areas and their subdivisions.
 - (A) Written Communication and World Languages: four (4) members; two (2) from Written Communication; two (2) from World Languages.
 - (B) History, Literature, and the Humanities: five (5) members; three (3) from Literature and Humanities; two (2) from History.

- (C) Philosophy and the Arts: five (5) members; three (3) from Arts and Expression; two (2) from Ways of Thinking.
 - (D) Social and Behavioral Sciences: five (5) members; two (2) from Economic or Political Systems; one (1) from Geography; two (2) from Human Behavior and Social Systems (e.g. Anthropology, Communication, Sociology, and Psychology).
 - (E) Mathematics and Natural Sciences: seven (7) members; two (2) from Mathematics; three (3) from Physical Sciences (e.g. Earth Sciences, Physics, Chemistry); two (2) from Life Sciences (e.g. Biology, Sports and Exercise Science, Nutrition).
 - (F) International and Multicultural Studies: five (5) members; two (2) from International Studies; three (3) from Multicultural Studies.
- (II) Appointments to the above committees shall be for three (3) years commencing on July 1 and ending June 30.
 - (III) At least thirty (30) days prior to the end of the spring semester, each committee named above shall elect a chair from its membership. The chairs shall be voting members of the LAC. The term of office for all chairs shall be for one (1) year, commencing on July 1 and ending June 30.
- (e) Relationship to the Undergraduate Council. The UGC shall elect one (1) of its members to serve on the LAC. The chair of the LAC shall send a copy of all policy recommendations to the UGC to review as to their implications for the University undergraduate curriculum.
 - (f) Relationship to the Faculty Senate.
 - (I) Each policy recommendation made by the LAC shall be forwarded to the Faculty Senate for approval, and unless vetoed by the Faculty Senate within sixty (60) working days of its receipt, which must include three (3) regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate.
 - (II) The chair of the LAC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner.
 - (g) Staff and Support Services. The Assistant Vice President of Undergraduate Studies shall provide staff and support services for the LAC.

2-3-107(3) The Graduate Council (GC).

- (a) The Graduate Council (GC) is a representative faculty council, as defined in 2-3-104(c), Representative Faculty Committees of this constitution, that is established to represent and act on behalf of the graduate faculty in the governance of graduate programs in the University and to fulfill the duties assigned to it below.
- (b) Membership of the Graduate Faculty. The members of the graduate faculty shall be designated by the President upon the recommendation of the dean of the Graduate School, after their nomination by the appropriate department chair/school director and dean.
 - (I) In order to qualify for appointment to the graduate faculty, a faculty member shall meet criteria approved by the President and defined in the bylaws of the Graduate Faculty. (See the Graduate Faculty Guidelines.)
 - (II) Each appointment to the graduate faculty shall be reviewed by the dean of the Graduate School, on a schedule established by the Graduate School, to determine whether the faculty member continues to meet membership criteria.
 - (III) If such review reveals that a faculty member no longer meets membership criteria, said faculty member shall be removed from the graduate faculty by the President upon recommendation by the dean of the Graduate School after consultation with the appropriate dean, department chair/school director, faculty member, and GC.
- (c) Meetings of the Graduate Faculty.
 - (I) The dean of the Graduate School shall chair the meetings of the graduate faculty.
 - (II) A quorum of fifteen (15%) percent shall be necessary to conduct business at meetings of the graduate faculty.
 - (III) The chair shall call at least one (1) meeting of the graduate faculty each academic year.
 - (IV) Additional meetings of the graduate faculty may be called by the dean of the Graduate School or by written petition signed by ten percent of the graduate faculty.
 - (V) The agenda for each graduate faculty meeting shall be distributed to the graduate faculty at least one week in advance.
 - (VI) The graduate faculty may take action only on items which appear on the agenda.

- (VII) Appropriate records of all graduate faculty meetings shall be kept and distributed in timely fashion to the graduate faculty.
- (d) Members and Officers of the GC.
- (I) The GC shall consist of two (2) faculty representatives from each college; six (6) additional faculty representatives distributed proportionally to the number of annualized graduate FTE students taught within the respective colleges; and three (3) graduate students who have been officially admitted to Graduate School, selected by the Student Senate.
 - (II) Advisory (non-voting) members of the GC shall be the dean of the Graduate School or their designee; a faculty librarian appointed by the library administration; the director of the Computer Center or their designee; a representative from the Office of Academic Affairs; and any other person(s) appointed by the chair of the GC.
 - (III) The annualized graduate FTE students taught in each college shall be determined for the fiscal year in which the election occurs by the CAO. If through reapportionment a unit loses representation, the Faculty Senate shall declare vacant the most recently filled position of the college involved.
 - (IV) Only members of the graduate faculty may be elected to the GC, and only members of the graduate faculty in each college may vote in such elections.
 - (V) The terms of office for faculty representatives shall be three (3) calendar years, beginning July 1 of the year elected, with one-third being elected each year. The student representatives shall serve one-year terms.
 - (VI) The chair and vice chair of the GC shall be elected for one-year terms at the first meeting in March of each year, from the members of the GC who have continuing terms, and they shall assume office on July 1 of the year elected.
- (e) Powers and Duties of the GC. The GC shall have the following powers and duties, provided that in the exercise of these powers all policy recommendations which could affect the University's compliance with accreditation or certification standards for teacher education programs are referred to the Professional Education Council for review:
- (I) To recommend policies governing programs and requirements at the University.

- (II) To recommend policies governing the transfer of graduate work from other institutions.
 - (III) To recommend policies governing interdisciplinary or multidisciplinary graduate programs.
 - (IV) To recommend policies governing graduate program priorities, avoidance of program duplication, and reconciliation of program conflicts for the University.
 - (V) To recommend policies, in consultation with affected academic units, for graduate program design, implementation, evaluation, modification, and decision-making.
 - (VI) To recommend policies for student admission, retention and exit requirements for graduate programs, including but not limited to admission standards, academic performance standards, department/school and college responsibilities, approval of graduation lists, and procedures for dealing with exceptions.
 - (VII) To recommend policies for graduate program review and evaluation.
 - (VIII) To recommend procedures as necessary for the implementation of graduate policies.
 - (IX) To adopt rules of operation known as the Graduate Council Bylaws.
 - (X) To ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101, Preamble through 2-3-113 Approval.
 - (XI) To submit written requests to the Faculty Senate Codification Committee to review any change in its bylaws prior to adopting such a change. Rationale for the revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution, and will send its review results to the chair of the council or board.
- (f) The actions of the GC are subject to appeal by the graduate faculty.
- (g) Relationship to Faculty Senate. The chair of the GC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner. Each policy recommended by the GC shall be forwarded to the Faculty Senate for approval, and unless vetoed by the Faculty Senate within thirty (30) working days of its receipt by the Faculty Senate, which must include two (2) regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate. The Faculty

Senate may not veto any proposed policy which is mandated by standards of accreditation or certification, which the University has obtained or for which the University is a candidate.

- (h) Staff and Support Services. The dean of the Graduate School shall provide staff and support services for the GC.

2-3-107(4) The Professional Education Council (PEC).

(a) The Professional Education Council (PEC) is a representative faculty council, as defined in 2-3-104(3), Representative Faculty Committees, of this constitution, that is established to represent and act on behalf of the Teacher Education Faculty in the governance of teacher education programs in the University and to fulfill the duties assigned to it below. The dean of the College of Education and Behavioral Sciences shall have the authority and responsibility for the overall administration and coordination of teacher education programs.

(b) Membership of the Teacher Education Faculty.

- (I) The members of the Teacher Education Faculty shall be designated by the President upon the recommendation of the dean of the College of Education and Behavioral Sciences, after their nomination by the appropriate department chair/school director and dean.
- (II) In order to qualify for nomination to membership in the Teacher Education Faculty, a faculty member shall have significant involvement in the preparation of teachers and/or other educational personnel; shall meet appropriate standards of academic and professional preparation and experience; shall have continuing experience in some appropriate level of schools from pre-school to adult; shall have a commitment to the preparation of teachers and other educational personnel who will provide instruction or service in a multicultural society; and shall meet additional criteria approved by the President.
- (III) Appointments to the Teacher Education Faculty shall be reviewed every five years by the dean of the College of Education and Behavioral Sciences to determine whether the faculty member continues to meet membership criteria. If such review reveals a faculty member no longer meets membership criteria, said faculty member shall be removed from the Teacher Education Faculty by the President upon recommendation of the dean of the College of

Education and Behavioral Sciences after consultation with the appropriate dean, department chair/school director, faculty member, and the PEC.

(c) Powers of the Teacher Education Faculty.

- (a) The Teacher Education Faculty shall elect members of its governing unit, the PEC.
- (b) Through the PEC, the Teacher Education Faculty, in consultation with the affected academic units, shall have the power to recommend policies for design, implementation, operation, evaluation, and modification of the teacher education programs of the University.
- (c) The Teacher Education Faculty shall have the power to review all actions by the PEC whenever such actions are appealed by a written request signed by at least ten percent of the Teacher Education Faculty and submitted to the dean of the College of Education and Behavioral Sciences. Such a meeting of the Teacher Education Faculty shall be called by the dean of College of Education and Behavioral Sciences within ten (10) working days after receipt of the request.

(d) Members and Officers of the PEC.

- (I) The PEC shall consist of members from the following areas: elected teacher education, an appointed University Libraries faculty representative appointed student representatives (and appointed educators from the K-12 schools as provided in the PEC bylaws).
- (II) The terms of office for faculty representatives shall be three calendar years, beginning July 1 of the year elected, with one-third being elected each year.
- (III) The dean of the University Libraries shall appoint a University Libraries faculty representative for one-year terms.
- (IV) The dean of the College of Education and Behavioral Sciences shall appoint student representatives from the undergraduate and graduate areas for one-year terms.
- (V) The dean of the College of Education and Behavioral Sciences shall appoint, for one-year terms, educators from the K-12 schools who will represent the following areas; secondary, elementary, middle grades, and K-12.

- (VI) Advisory (non-voting) members of the PEC shall be the dean of the College of Education and Behavioral Sciences or their designee and any other person(s) appointed by the chair of the PEC.
 - (VII) The chair and vice-chair of the PEC shall be elected for one-year terms from the members of the PEC who have continuing terms, and they shall assume office on July 1 of the year elected.
- (e) Powers and Duties of the PEC.
- (I) To recommend overall goals for the teacher education program.
 - (II) To recommend policies for student admission, retention, and exit requirements for the teacher education program.
 - (III) To recommend policies for professional development.
 - (IV) To recommend policies, in consultation with affected academic units, for teacher education program design, implementation, operation, evaluation, modification, and decision-making, including specification of required courses.
 - (V) To ensure that all teacher education programs comply with all applicable Colorado rules and standards including professional teacher education accreditation standards.
 - (VI) To adopt rules of operation known as the Professional Education Council Bylaws.
 - (VII) To ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101 Preamble through 2-3-113 Approval; and
 - (VIII) To submit written requests to the Faculty Senate Codification Committee to review any change in bylaws prior to adopting such a change. Rationale for the revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution and will send its review results to the chair of the council or board.
- (f) Relationship to Faculty Senate. The chair of the PEC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner. Each policy recommended by the PEC shall be forwarded to the Faculty Senate for approval, and unless vetoed by the Faculty Senate within thirty working days of its receipt by the Faculty Senate which must include two regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate. The Faculty Senate may not veto any proposed policy which is mandated by Colorado legal

requirements, rules/standards of the Colorado State Board of Education, or professional teacher education accreditation standards.

- (g) Staff and Support Services. The dean of the College of Education and Behavioral Sciences shall provide staff and support services to the PEC.

2-3-108 University Boards.

2-3-108(1) The Faculty Research and Publications Board (FRPB).

- (a) The Faculty Research and Publications Board (FRPB) is a representative faculty board that functions to encourage faculty research, publications, scholarly activities, and artistic productions, and to fulfill the duties assigned to it below.
- (b) Members and Officers of the FRPB.
 - (I) The FRPB shall consist of one faculty representative from each college; three additional faculty representatives elected at large; one representative from the University libraries; one faculty representative selected by the Faculty Senate; and one graduate student representative selected by the Student Senate.
 - (II) Advisory (non-voting) members shall be the Assistant Vice President for Research or their designee; an academic dean appointed by the CAO; and any other person(s) appointed by the chair of the FRPB.
 - (III) Those individuals elected must be actively engaged in research, publication, and/or artistic endeavors.
 - (IV) The terms of office for faculty representatives from the colleges shall be three calendar years, beginning July 1 of the year elected, with one-third being elected each year. The Faculty Senate representative and the student representative shall serve one-year terms.
 - (V) The chair and vice chair of the FRPB shall be elected for one-year terms at the first meeting in March of each year, from the members of the FRPB who have continuing terms, and they shall assume office on July 1 of the year elected.
- (c) Powers and Duties of the FRPB.
 - (I) To recommend and assist with policies directed at securing adequate financial support for faculty research.

- (II) To recommend policies regarding the assignment of faculty time and University facilities for research.
 - (III) To solicit applications for research proposals and artistic productions and to allocate funds available to the FRPB on the basis of project merit.
 - (IV) To solicit nominations from the faculty at large for the Distinguished Scholar Award and to select the outstanding faculty member(s) for this award. Members of the FRPB are ineligible for this award.
 - (V) To recommend policies governing the distribution of overhead portions of externally funded research grants and awards.
 - (VI) To adopt rules of operation known as the Faculty Research and Publications Board Bylaws.
 - (VII) To ensure that adopted bylaws are consistent with the council and board descriptions found in the Faculty Constitution 2-3-101 Preamble through 2-3-113 Approval.
 - (VIII) To submit written requests to the Faculty Senate Codification Committee to review any change in its bylaws prior to adopting such a change. Rationale for the revision must accompany the request for review. The Codification Committee will review the proposed bylaw change for consistency with the Constitution and will send its review results to the chair of the council or board.
- (d) Relationship to Faculty Senate. Each policy recommended by the FRPB shall be forwarded to the Faculty Senate for approval, and, unless vetoed by the Faculty Senate within 30 working days of its receipt by the Faculty Senate which must include two regularly scheduled meetings of the Faculty Senate, shall be deemed to have been approved by the Faculty Senate.
- (e) Staff and Support Services. The Assistant Vice President for Research shall provide staff and support services for the FRPB.

2-3-109 Constitutional Review Authority.

2-3-109(1) Powers of the Constitutional Review Authority (CRA).

- (a) The Constitutional Review Authority (CRA) shall have the power to hear and resolve allegations concerning the violation of provisions of this

constitution, bylaws of the Faculty Senate, bylaws of the University councils/boards and/or policies and procedures approved pursuant to this constitution.

- (b) Allegations must be submitted in writing.
- (c) In the event a policy or procedure is created or established, or an action taken, by a process which the CRA finds was not in compliance with this constitution, appropriate bylaws, and/or policies and procedures approved pursuant to this constitution, the CRA shall have the power to declare the policy, procedure, or action null and void. Such declaration shall stand unless overturned by the BOT.

2-3-109(2) Structure of the Constitutional Review Authority.

- (a) The CRA shall be composed of five voting faculty members, each from a different college, who shall be tenured professors.
- (b) The term of office shall be five years, arranged so that one member's term shall expire each year.
- (c) Members of the CRA shall be appointed by the chair of the Faculty Senate, and must be confirmed by a two-thirds vote of the Faculty Senate.
- (d) Appointments shall be made in the spring semester, and the term of office shall begin on the following July 1.
- (e) Members of the CRA shall not serve on any other University-wide governance group during their terms of office.

2-3-110 Board of Athletic Control.

2-3-110(1) Definition.

The Board of Athletic Control (BOAC) is a representative board that monitors University compliance with intercollegiate athletics regulations and recommends policies to the University President or their designee, in accordance with philosophies and values established by the University and in accordance with the regulations of the athletics governing organizations under whose jurisdiction the University operates.

2-3-110(2) Members and Officers of the BOAC.

- (a) The BOAC shall consist of one faculty representative from each college (a total of seven, include graduate and library) to be elected by the appropriate constituent bodies through the Faculty Senate Elections Committee, one faculty representative selected by the Faculty Senate, the Faculty Trustee, two male and two female undergraduate students selected by the Student Senate, one male and one female student athlete to be selected by the Student Athlete Advisory Council (SAAC), and the Student Trustee.
- (b) Advisory (non-voting) members of the BOAC shall be the dean of the College of Health and Human Sciences or their designee; the Athletic Director(s); the director of Student Financial Resources; the Faculty Athletics Representative (FAR) to the National Collegiate Athletic Association (NCAA) appointed by the President; any other person(s) appointed by the chair of the Faculty Senate; and the Chair of the Student Athlete Advisory Council.
- (c) The terms of office for faculty representatives shall be three calendar years, beginning July 1 of the year elected or selected, with one-third turn over each year. The student representatives shall serve one-year terms.
- (d) The chair of the BOAC shall be the Faculty Athletic Representative (FAR).
- (e) The vice chair of the BOAC shall be elected for a one-year term at the first meeting in March of each year, from the members of the BOAC who have continuing terms, and shall assume office on July 1 of the year elected.

2-3-110(3) Powers and Duties of the BOAC. The BOAC shall have the following powers and duties;

- (a) To study and monitor compliance with federal, State, and association regulations governing intercollegiate athletics and to make appropriate recommendations to the President.
- (b) To recommend, evaluate, and monitor policies governing the financing of intercollegiate athletics, to evaluate their effectiveness, and to recommend the annual budget.
- (c) To recommend, evaluate, and monitor policies governing athletic conference affiliation, post-season competition, intercollegiate athletic schedules, sponsored sports, and eligibility requirements.
- (d) To recommend, evaluate, and monitor policies governing financial assistance to athletes.

- (e) To perform any other relevant duty assigned by the University President or their designee.
- (f) To adopt rules of operation known as the Board of Athletic Control Bylaws.

2-3-110(4) BOAC Chair.

The Chair of the BOAC shall report directly to the University President or their designee, every academic semester, informing them about the status of intercollegiate athletics and the policies surrounding it. The Chair of the BOAC shall forward to the Faculty Senate the minutes of each of its meetings in a timely manner, as well as an annual academic report regarding collegiate athletics.

2-3-110(5) Staff and Support Services.

The Director of Athletics through the athletic administration budget shall provide staff and support services for the BOAC.

2-3-111 Amendments.

- (1) Amendments to this constitution may be initiated by the Faculty Senate upon a majority vote of the senators voting or by a written request signed by ten percent of the voting faculty and delivered to the secretary of the Faculty Senate.
- (2) Within 30 working days following said vote by the Faculty Senate or following receipt of a written request signed by ten percent of the voting faculty, the secretary of the Faculty Senate shall send a ballot with rationale containing the proposed amendment(s) to each member of the voting faculty, said ballot to be returned to the secretary of the Faculty Senate by the date and a method specified on the ballot, and the Faculty Senate Executive Committee shall hold a general forum of the faculty to discuss the amendments.
- (3) Upon approval by at least two-thirds of those voting, the proposed amendment(s) shall be declared adopted, pending final approval by the President and the BOT.

2-3-112 Recall of Senators and Members of University Councils/Boards.

- (1) A motion to recall any senator or any elected member of a University

council/board may be initiated by a petition signed by at least ten percent of the members of the voting faculty in the electing constituency.

- (2) Within ten working days of receipt of such petition, the appropriate faculty representative body shall cause the issue to be placed on a ballot to be sent to each member of the voting faculty in that electing constituency, to be returned by a date and method specified on the ballot.
- (3) If the recall is approved by a majority of those voting, the position shall be declared vacant and shall be filled in the manner prescribed in 2-3-105, Procedures for Nominating and Electing Members of the Faculty Senate and of the Representative Faculty Committees, of this constitution.

2-3-113 Approval.

This constitution shall serve as the basis of authority for faculty sharing in the governance of the University upon approval of a majority of the votes cast by the faculty voting, and upon the approval of the President and the BOT.

Policy History

2-3-103 ORGANIZATION OF THE FACULTY.

- Subsection 2-3-103(2)(c) Membership of the Faculty amended (Jun 2022)
- Subsection 2-3-103(3)(c)(VI) Meetings of the Faculty amended (Jun 2017)
- Subsection 2-3-103(2)(a) Membership of the Faculty amended (Nov 2012)
- Subsection 2-3-103(2)(c) Membership of the Faculty amended (Jun 2011)
- Subsection 2-3-103(2)(a) Membership of the Faculty amended ((Nov 2011)

2-3-104 DELEGATION OF POWERS AND DUTIES OF THE FACULTY.

- Subsection 2-3-104(1)(b)(c) General Provisions amended (Jun 2012)

2-3-105 PROCEDURES FOR NOMINATIONS, ELECTIONS AND APPOINTMENTS.

- Subsection 2-3-105(1)(2)(a)(b)(3)(4)(a)(b)(c)(5)(6)(7)(8) (9)(10)(11)(12) amended (Feb 2016))

2-3-106 ORGANIZATION, STRUCTURE, AND FUNCTION OF THE FACULTY SENATE.

- Subsection 2-3-106(4)(e) Membership of the Faculty Senate amended (June 2016)
- Subsection 2-3-106(1)(c) Powers of the Faculty Senate amended (Jun 2012)
- Subsection 2-3-106(4)(c) Membership of the Faculty Senate amended (Jun 2012)
- Subsection 2-3-106(8) Quorum of the Faculty Senate amended (Jan 2012)

2-3-107 UNIVERSITY COUNCILS.

- Subsection 2-3-107(2) The Liberal Arts Council (LAC) amended (Jun 2024)
- Subsection 2-3-107(2)(a)(b)(c)(d)(e)(f)(g) Liberal Arts Council amended (Feb 2021)
- Subsection 2-3-107(1)(c) Relationship to Faculty Senate amended (Feb 2020)
- Subsection 2-3-107(1)(d) Staff and Support Services amended (Feb 2020)
- Subsection 2-3-107(1)(b)(I)(III) Members and Officers of the UGC amended (Jun 2012)
- Subsection 2-3-107(2)(d)(I) Core Curriculum Committees amended (Jun 2012)
- Subsection 2-3-107(3)(d)(I)(III) Members and Officers of the GC amended (Jun 2012)
- Subsection 2-3-107(1)(d) The Undergraduate Council (UGC) amended (Jun 2011)
- Subsection 2-3-107(2)(f) The Liberal Arts Council (LAC) amended (Jun 2011)
- Subsection 2-3-107(2)(f)(ii) Relationship to Faculty Senate (Jun 2011)
- Subsection 2-3-107(3)(g) The Graduate Council (GC) amended (Jun 2011)
- Subsection 2-3-107(4)(f) The Professional Education Council (PEC) amended (Jun 2011)
- Subsection 2-3-107(3)(d)(I) Members and Officers of the GC amended (May 2010)
- Subsection 2-3-107((1)(b)(II) The Undergraduate Council Bylaws amended (May 2010)
- Subsection 2-3-107(I)(c)(XIII) The Undergraduate Council added (May 2010)

2-3-108 UNIVERSITY BOARDS.

- Subsection 2-3-108(1)(b)(II) The Faculty Research and Publications Board (FRPB) amended (Jun 2017)
- Subsection 2-3-108(1)(e) The Faculty Research and Publications Board (FRPB) amended (Jun 2017)
- Subsection 2-3-108(1)(d) The Faculty Research and Publications Board (FRPB) amended (Jun 2011)

2-3-110 BOARD OF ATHLETIC CONTROL.

- Subsection 2-3-110(4)(e) BOAC Chair amended (Jun 2011)