

UNIVERSITY OF  
**NORTHERN COLORADO**

**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**February 14, 2020**  
**Panorama Room, University Center**

A meeting of the University of Northern Colorado Board of Trustees was held Friday, February 14, 2020 beginning at 8:30 a.m. in the Panorama Room of the University Center.

Trustees present: Chair Dick Monfort, Janice Sinden, Steve Jordan, Christine Scanlan, Prateek Dutta, Maia Babbs, Patricia Barela Rivers, Fritz Fischer, Malaika Michel-Fuller

Officers and Administrators present: President Andy Feinstein, Vice President and General Counsel Dan Satriana, Senior Vice President for Finance and Administration President Michelle Quinn, Provost Mark Anderson, Vice President for University Advancement Allie Steg Haskett, Vice President for Student Affairs Katrina Rodriguez, Director of Athletics Darren Dunn

**CALL TO ORDER**

Chair Dick Monfort called the meeting of the Board of Trustees to order

**APPROVAL OF AGENDA**

Agenda amended to adjust for public comment at the start of this meeting from 8:30-10:30 a.m. in the Multi-Purpose Room in Campus Commons. Finance and Audit Committee update will occur before Strategic Enrollment and Student Success.

Trustee Jordan moved to approve the agenda. Trustee Scanlan seconded the motion. Motion carried unanimously.

**WELCOME TO NEW TRUSTEES**

- Chair Monfort welcomed and introduced new trustees Prateek Dutta, Maia Babbs, and Patricia Barela Rivera

**APPROVAL OF MINUTES**

Trustee Jordan moved to approve the minutes from the November 15, 2019 Regular Meeting. Trustee Scanlan seconded the motion. Motion carried unanimously.

**ELECTION OF OFFICERS**

Trustee Sinden moved to re-elect Dick Monfort as Chair. Trustee Scanlan seconded the motion. Motion carried unanimously.

Trustee Monfort moved to nominate Christine Scanlan as Vice Chair. Trustee Sinden seconded the motion. Motion carried unanimously.

Trustee Monfort moved to re-elect Dan Satriana as Secretary to the Board and Michelle Quinn as Treasurer. Trustees Jordan and Sinden seconded the motion. Motion carried unanimously.

## **GOVERNANCE GROUPS REPORTS**

- CSC Report (Snyder)
  - Expressed the concerns of classified staff related to the implementation of the Administrative Service Center (ASC) model and impact to employees that also support students
  - Unclear how service center model will be implemented
  - Concerns regarding layoffs and the future of UNC's employees
- Student Senate Report (Michel-Fuller)
  - Hosting a student town hall this week
  - Spring 2020 senate elections will be held in the next month

## **PRESIDENT'S REPORT**

- In January UNC hosted a legislative preview with Senator Cooke, Representative Young, District 6, Aims Community College to discuss this legislative session
- We have organized a Greeley Day event at the State Capitol to share more about Greeley and the community. Attendees included UNC, City Managers, Mayor, Council members, and Commissioners
- In the spring after legislative session this group will meet to discuss what we have learned and what more we can do in the future as advocates for UNC and Greeley

## **BOARD CHAIR'S REPORT/TRUSTEE REMARKS**

- Trustees commended President Feinstein for bringing other Higher Education President's together to discuss future funding formulas
- Acknowledged that everyone shares empathy for those employees who will be affected by layoffs at UNC, as no one deserves to lose their jobs and these are tough times with very hard decisions
- Important to continue to support President Feinstein throughout the reorganization process
- Appreciated all of the students, faculty and staff that shared their comments with the Board

## **EXTERNAL ENGAGEMENT AND STRATEGIC PARTNERSHIPS COMMITTEE (Steg Haskett/Feinstein/Tibbals)**

- JBC recognizes higher education's proactive united effort in the development of a five-year funding formula
- Governor's proposal was a 2.5% increase for higher education and institutions are asking for 7%, the JBC believes this is an acceptable number
- Capital Development Committee has met and finalized their list of capital projects to submit to the JBC (which includes UNC's boiler replacement)
- We have helped draft and support Senate Bill 143, which is a transition grant program modeled after the Aims2UNC program (a five-year grant that other institutions are interested in replicating, the proposal will now go to the appropriations committee)
- Engaged in discussions regarding teacher preparation and development of a bill that would allow student teachers to be paid

## **FINANCE AND AUDIT COMMITTEE**

### **Q2 Financial Report (Quinn)**

- As of December 1, 2019, UNC's cash balance was \$43M and we expect to end this year with the same cash balance
- Current forecast of committed and uncommitted cash reserves was discussed
- Review of operating budget shows revenue and expenditures for FY20, information is updated every quarter based upon results
- Our net student revenue is determined by tuition and fees charged, less discounting
- Total revenue for the year is \$199.8M
- Capital lease payment was higher after entering a new lease to invest in UNC's infrastructure
- Board requested an additional meeting in April to further discuss UNC's budget before approval in June

### **Athletics FY19 Financial Report (Quinn)**

- State auditors provided a report on their agreed-upon procedures for the Statement of Revenues and Expenses of UNC's Intercollegiate Athletics Department and to determine if we are in compliance with the NCAA
- Report is prepared annually and provided electronically to the NCAA in January
- Statement of Revenues includes \$412K in ticket sales, student athletic fees \$2M in athletic revenue, and direct institutional support of \$10.4M (includes \$6M in scholarships and \$4M in other general support to the athletics program)
- Total operating revenue of \$17.6M and \$17.4M in expenditures
- Our Athletics budget is in the bottom third compared to other Big Sky institutions and the second largest number of sports in the Big Sky

## **STRATEGIC ENROLLMENT AND STUDENT SUCCESS COMMITTEE (Anderson/Rodriguez)**

- SESS goals include moderate increases in undergraduate and graduate enrollment, working on improved retention and graduation rates, and elimination of equity gaps
- Implementing the goals of SESS plan through the work of four action teams, made up of faculty and staff
  - Action Team 1 is looking at the student experience (e.g. admissions, enrollment) and onboarding
  - Action Team 2 focused on transfer students, advising websites, transfer evaluations and equivalency, the creation of a transfer focused admissions staff, and the activities that will be taken over by Bear Central
  - Action Team 3 includes the assignment of advisors by the end of February, creation of the Integrated Network Council (addressing a siloed view of student support services), an RFP for a new CRM is in progress and will be completed by the end of spring, the team has piloted programs to reduce barriers created by registration holds, and potentially the implementation of CRM in the fall of 2021
  - Action Team 4 revised nursing admissions practices, a new health sciences major is under development, piloting additional sections of English 122
    - Have made changes with Bears First Program and plans to offer more direct interaction with students and helping students overcome institutional obstacles

- Advising Centers in each college will provide immediate feedback on a student's program
- Discussion on how to effectively increase student engagement
- In November there were questions regarding housing
  - we have corrected the duplicate contract issues
  - we are down new contracts by 125 and up in renewals by sixty-one
  - there is a waiting list for Arlington Park apartments
  - "Call Dibs" is up 30 contracts from last year
  - Staff has begun marketing and outreach efforts with students
  - Identified the closure of Wilson and Decker halls a savings of \$160K
  - UNC owns several houses around campus, we will bring these houses back online for students
  - Plan to hold the top two floors in Lawrenson for faculty and staff housing
  - Evaluating P&L's for each residence hall and dining plans, changes would be implemented in the next fiscal year
  - We are moving from a 6-tier to 4-tier pricing structure, which will soon be communicated to campus

## **INFORMATION ITEMS:**

### **Personnel Items (Satriana)**

- New exempt hires since the November 15<sup>th</sup> meeting

## **PUBLIC COMMENTS**

Public comment occurred 8:30 to 10:30am in the Multi-Purpose Room in Campus Commons

## **ACTION ITEMS:**

### **Head Volleyball Coach Employment Agreement (Satriana)**

- Multi-year agreement for the Head Volleyball Coach
- Lyndsey Oates has been with UNC for 14 years
- Most successful coach we have on the court and in the classroom
- During the 2019 season it was the best year as a Division 1 institution (26 wins/8 losses)
- Was named the Big Sky coach of the year (4<sup>th</sup> time being named coach of the year)
- Team GPA is 3.5 and a graduation success rate of 100% the past two years

Trustee Sinden moved to approve the Head Volleyball Coach Employment Agreement as recommended. Trustee Jordan seconded the motion. Motion carried unanimously.

### **Board Policy Manual Amendment-Section 1-1-201(2) (Student and Faculty Trustees) (Satriana)**

- Amendment language to specifically state requirements for both the student and faculty trustee's elections
- Each to serve a term of one year, beginning July 1
- Serve in role as advisory Trustees without the right to vote

Trustee Sinden moved to approve the Board Policy Manual Amendment-Section 1-1-201(2) as recommended. Trustee Scanlan seconded the motion. Motion carried unanimously.

**EXECUTIVE SESSION (Personnel and/or legal issues pursuant to C.R.S. 24-6-402(3)(b)(I) et seq.)**

None.

**ADJOURNMENT**

The meeting of the UNC Board of Trustees adjourned at 1:00 p.m.

Respectfully submitted by:

Victoria Niccum  
Recording Secretary