



**Board of Trustees Presidential Evaluation Committee: Meeting Minutes**  
**December 19, 2022**  
**Zoom**

- I. Call to Order**  
Trustee Jordan called the meeting to order at 11:03 a.m.
- II. Attendance**  
Trustees Present: Trustee Jordan, Trustee Dutta  
  
Other Attendees: Jennifer Almquist, Dana Hoyt, Jason Runnells, Jacquelynn Rich Fredericks, and Carmen Van Pelt
- III. Agenda Approval**  
A. Moved by Trustee Dutta, seconded by Trustee Jordan. Motion to approve agenda carried.
- IV. Introductory Discussion – 11:04 A.M. to 11:09 A.M.**  
A. Discussion around meeting schedule and the potential to add a 30-minute committee meeting on 2/9 around 4:00 p.m.
- V. Executive Session – 11:09 A.M. to 11:58**  
1. Trustee Jordan called the Committee into executive session pursuant to §§ 24-6-402(3)(a)(II), –(b)(I), and –(d), C.R.S., to discuss personnel matters including executive goal setting and a comprehensive evaluation process, and to seek legal advice regarding the same at 11:09 a.m.  
2. General Counsel Rich Fredericks provided public record affirmation at 11:58 a.m.
- VI. Public Comment**  
A. An opportunity was provided for public comment at 11:58 a.m. None was given.
- VII. Action Items**  
A. Trustee Dutta moved to amend the Committee meeting schedule. Trustee Jordan seconded. Motion carried.  
B. Trustee Dutta moved to use AASCU instrument for evaluation. Trustee Jordan seconded. Motion carried.  
C. Trustee Dutta moved to approve the DRAFT list of survey participants, with the understanding that the list is still being compiled and that it will be released once completed. Trustee Jordan seconded. Motion carried.  
D. Trustee Dutta moved to approve the DRAFT list of in-person interview participants, with the understanding that the list is still being compiled and that it will be released once completed. Trustee Jordan seconded. Motion carried.



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- E. Trustee Dutta moved to approve the timeline and communications plan. Trustee Jordan seconded. Motion carried.

**VIII. Adjournment**

- A. Trustee Dutta moved to adjourn the meeting at 12:01 p.m. Trustee Jordan seconded. Motion carried.

DRAFT