

UNIVERSITY OF  
NORTHERN COLORADO

**BOARD OF TRUSTEES AGENDA ITEM**

Meeting Date: February 10, 2023

Action Item     Discussion Item     Information Item

**Name of Item:**      **Appointment of Non-Member Officers**

Responsible Staff Member: Jacquelynn Rich Fredericks

**Summary of Issue:**

The Board must appoint a Secretary and a Treasurer, consistent with Board Bylaw Nos. 3 and 4(C-D).

The duties of the Secretary of the Board are set forth in Board Bylaw No. 4(C), and pursuant to Board Policy Manual 1-1-204(2), the University's General Counsel provides administrative services to the Board of Trustees. This position has historically been filled by the University's General Counsel. As of August 15, 2022, Dr. Jacquelynn Rich Fredericks fills this role.

The duties of the Treasurer are set forth in detail in Board Bylaw No. 4(D). This position has historically been filled by the University's CFO and VP for Finance and Administration. As of November 1, 2022, Mr. Dale Pratt fills this role.

Recommended motion: Moved that Dr. Rich Fredericks be appointed as Secretary to the Board of Trustees, and Mr. Pratt be appointed as Treasurer as set forth in Board Bylaws Nos. 3 and 4(C-D).


Recommended Action by BOT:       Approval     No Action Needed

Change to Board Policy Manual:       Approval     No Action Needed

If yes, Section:

**Administrative Recommendation (Motion):** Approve

*Jacquelynn Rich Fredericks*      2/6/23  
Signature of Vice President      Date

      2/7/2023  
Signature of President      Date