

UNIVERSITY OF  
**NORTHERN COLORADO**

**BOARD OF TRUSTEES AGENDA ITEM**

Meeting Date: June 9, 2023

Action Item     Discussion Item     Information Item

<b>Name of Item:</b>	<b>Board Policy Manual Amendments</b>
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Responsible Staff Member: Jacquelynn Rich Fredericks

**Summary of Issue: The following updates are recommended to the Board Policy Manual**

Section 2-3-402(1-12) Teaching Responsibilities. Faculty Senate recommends changes to this part pursuant to Senate Action 1251. Their recommendation has been approved by the President, with input by the Provost and the General Counsel. The Senate reports that "[s]tudents have reported that their potential for success can be improved in courses when the instructor provides a Canvas shell that includes a calendar of due dates for assignments and grades for all their assignments, so that they can see their current grade in the class." The Senate recommends two primary changes: (1) require all instructors of reasonably sized courses to create a course site in the University's Learning Management System (currently, Canvas), and (2) clarify requirements that instructors provide due dates for all assignments and communicate grades of those assignments so that students can determine how they are performing in the class. A copy of the specific proposed changes is attached.

**Recommended motion:** Moved that Board Policy Manual 2-3-402(1-12) be updated as recommended to require use of the University's Learning Management System and to clarify the requirements that instructors provide and communicate assignment due dates and grades for the benefit of students.


Recommended Action by BOT:     Approval     No Action Needed

Change to Board Policy Manual:     Approval     No Action Needed

If yes, Section: 2-3-402(1-12)

**Administrative Recommendation (Motion):** Approve

Jacquelynn Rich Fredericks    6/2/23  
Signature of Vice President    Date

    6/5/23  
Signature of President    Date