



BOARD MINUTES

Student LEAF

Date | time 4/2/2015 6:00 PM | Meeting called by T.Petersen

Board members

T. Petersen, President | S. Duncan, Vice President | J. Fletcher, Grant Coordinator | C. Fernandez, Treasurer | L. Kowalski, Secretary | G. Washam, Public Relations | M. Metcalfe, Street Team Director | Jared Valdez, Director of University Relations | R. Jurin, Advisor | K. Leichter, Advisor | Guest: [Name, Title]

Time	Item	Owner
6:03	Call to Order	T. Petersen
6:03	Presidential Updates A. Relay for Life: Friday April 10 th at 7 pm B. Proposal process: Finishing a fillable pdf file for the application process for the future.	T. Petersen
	Guest Speakers	
[Time]	Vice President	S. Duncan
6:06	Treasurer A. Financial Report <ul style="list-style-type: none"> o Earth Week Purchases Complete and Secured: all promo material is delivered and in storage- can bring some to Relay for Life o Refund from LED project: \$26,994.02 came back from the project <ul style="list-style-type: none"> • Grant Funded Projects Figure: \$69,305.21 • Operating Budget Figure • Upcoming Purchases <ul style="list-style-type: none"> i. Board Binder ii. Honorariums and End of Semester Board Dinner B. Student Senate Resolution <ul style="list-style-type: none"> a. Verbal Discussion at Student Senate: they do support us for another 3 years at least <ul style="list-style-type: none"> i. Resolution being drafted ii. Resolution will be incorporated into Treasurer Recommendation <ul style="list-style-type: none"> • Justification of funding additional student Positions: <ul style="list-style-type: none"> o Treasurer and VP 	C.Fernandez

Time	Item	Owner
	<ul style="list-style-type: none"> ○ All uncompensated positions will be under PR Officer and remain uncompensated • Rationale for GA or Para-professional <ul style="list-style-type: none"> ○ GA Job Description Created ○ Para-professional Job Description Created <p>C. Operating Budget Restructure Note</p> <ul style="list-style-type: none"> • Currently Operating in negative but will be “zeroed” out by the end of the semester <p>D. Peer Check-In Comments</p> <ul style="list-style-type: none"> • My Recommendation: Communication is an issue for any organization- so more communication is needed for LEAF <ul style="list-style-type: none"> ○ Actions and Deliverables: suggested for the rest of the semester that we go around by person during each meeting to verbalize everything else we need to get done <p>E. Training Will begin immediately for Treasurer Position</p> <ul style="list-style-type: none"> • Board Binder Complete: way to ease the transition period in to next semester • Once hired, training will occur on a weekly basis 	
6:17	<p>Public Relations</p> <p>A. Would like to give out some of the Water Bottles and showcase the Powersol Umbrellas for the event on April 6th</p>	G. Washam
[Time]	Street Team Director	J. Collins
6:21	<p>University Relations</p> <p>A. Briefed RHA on our Earth week events</p> <p>B. Emailed RHA, student senate, and CPE about manning a table near one of the bike racks: waiting for response</p>	J. Valdez
	Secretary	L. Kowalski
6:23	<p>Earth Week Committee updates:</p> <p>A. Revised the poster for the Earth Week schedule- will get them printed soon</p> <p>B. Spoke with YES about doing the tree planting and they suggested doing a guest speaker on the Thursday of Earth Week but we haven’t heard back from them- so we will leave Thursday open for now.</p>	S. Duncan
[Time]	Grant Coordinator	K. Fletcher
6:28	Grant Projects	
	Bike Rack Proposal	
	Wise Acres Farm	

Time	Item	Owner
	Dog Waste Stations	
6:30	<p>Vote: Wise Acres Farm: \$17,000 for the first year of Facilities and Infrastructure and Materials and Consumables. We are adding an additional \$1,200 for advertising, education, and student outreach as well as giving our recommendations.</p> <p>Motion Brought to a Vote by: T.Petersen</p> <p>Motion Second by: L. Kowalski</p> <p>In Favor: 7</p> <p>Against: 1</p> <p>Abstentions: 1</p> <p>Ruling: Pass!</p>	
6:29	<p>Vote: Dog Waste Stations: \$1,120 for additional stations around campus</p> <p>Motion Brought to a Vote by: T. Petersen</p> <p>Motion Second by: L. Kowalski</p> <p>In Favor: 9</p> <p>Against: 0</p> <p>Abstentions: 0</p> <p>Ruling: Pass</p>	
6:28	<p>Vote: Bike Racks \$33,000 for 100 new bike racks around campus</p> <p>Motion Brought to a Vote by: T.Petersen</p> <p>Motion Second by: L. Kowalski</p> <p>In Favor: 9</p> <p>Against: 0</p> <p>Abstentions: 0</p> <p>Ruling: Pass</p>	
	<p>Vote: To consolidate Street Team director into University Relations position</p> <p>Motion brought to vote by: T. Petersen</p> <p>Motion Second by: L. Kowalski</p> <p>In Favor: 6</p> <p>Against: 0</p> <p>Abstentions: 4</p> <p>Ruling: Pass</p>	

Time	Item	Owner
	<p>Vote: Renaming existing positions including: Vice President to Director of Leadership and Treasurer to Director of Budget and Finance</p> <p>Motion to Vote: L. Kowalski</p> <p>Motion second by: S. Duncan</p> <p>In Favor: 5</p> <p>Against: 1</p> <p>Abstention: 4</p> <p>Ruling: Not Pass</p>	
9:19	Adjournment	L. Kowalski

General Notes: