



UNC

Student Senate

Order of Business
41st Administrative Minutes
Campus Commons 2300, 5:30PM
October 13, 2021

- I. **Call to Order**
 - a. Meeting began at 5:37 pm
- II. **Roll Call**
 - a. **Get-to-Know-Your-Senate-Question:** What is a way you practice self-care? (Submitted by Gabi Swize)
 - i. ___ voting members present. Meets Quorum.
- III. **Special Reports**
 - a. **Brad Sharp on IM&T Governance**
 - i. Presentation:
 1. Information Technology Committee- there is a student position that is vacant. Campus project request. There are different subgroups.
 - a. Academic Technology Advisement Group
 - b. Past year work: virtual lab, upgraded 16 classrooms in tech, 612 new student-facing computers in computer labs, computer check out, huddle spaces (students can get together in space with screen in room to collaborate together).
 - c. This year: evaluate software that are currently using with goal to consolidate. Future of Bear Print- operating at a deficit right now. AirMedia in classrooms.
 2. ITECH Funds- challenges with supply chain. Start that process sooner than later. ITECH issues have been distributed.
 - ii. Volunteer: 1 member on the ATAG (meets twice per semester virtually)- Jasmine, Erin, Caterina – **SEND CONTACT INFO**
 1. Out of meeting expectation: back to constituent groups so everyone could weigh in.
- IV. **Cabinet Reports**
 - a. President
 - i. If you have a concern, please reach out!
 - ii. Rainbow Coalition- Tacos and Tequila to start our own DREAMER and DACA scholarship this weekend.
 - iii. Any additional events:
 1. Chem Club- Mole Day is 23rd so they will be doing an ice cream social.
 2. PVA- tickets website. Multicultural festival.
 - b. Student Trustee

- i. Caterina has been great in gathering information to create legislation to include my Zoom office hours as a remote Student Trustee. Kudos to Caterina.
 - ii. I will connect with Enrique and Andy for better communication between the Administration and the Student Body. The goal would be to follow-up with everyone after Town Halls and/or vital issues so that the Student Body knows the timeline as to which the impact of the resolve has been put into action.
 - iii. There was a Bond meeting last night regarding investing UNCO's money into bonds (long-term financial investment). There will be a small board membership advising the bank/broker that houses the bond. If the return rate is acceptable, then UNCO will invest. If not, then they will pull out.
- c. Director of Campus Relations
- i. Dining Services Update
 - ii. Survey Complaint- Bear Pantry moving rooms
 - iii. Town Hall is next week! Invite people!
 - iv. T-shirts are ordered
- d. Director of Finance
- i. ITECH
 - 1. Application live as of 9/29 2. Will close on 10/29 at 5pm 3. Still haven't heard from IT about specific amounts
 - ii. Miscellaneous:
 - 1. Sent out budget information to Cabinet members who have budgets to use
 - 2. Reminder of who has budgets: a. Enrique b. Caterina c. Karissa d. Quentin
 - 3. If you want to be sponsored by any of them please reach out to them and cc me. Some of their budgets are smaller, so we will need to have a discussion to see if it is possible to be sponsored depending on your costs and their plans for their budget as well.
 - 4. Reminder of use of budget process
 - a. Have what you are wanting to purchase prepared
 - b. If this is for an event I encourage that you submit everything at least 2 weeks in advance if not more.
 - c. Send me an email stating each item you are wanting to purchase. This should include the following:
 - i. Name of item(s) you are wanting to purchase
 - ii. Price per unit of item
 - iii. Number of items you are wanting to purchase and total of them
 - iv. Overall estimated total of all items to be purchased
 - d. I will then review your items and ensure they are fitting within the budget.
 - e. You will receive an email from me stating that your request has either been approved or denied.
 - f. It will rarely be the case that your request is denied, unless you are trying to purchase things that do not align with Student Senates overall goal.

- g. Go to the card office to check out a p-card
 - h. You will need to show them the approval email from me and a student ID in order to be able to check out the p-card
 - i. Purchase items
 - j. Send me the invoice with the final total of what you purchased
 - e. Director of Student Affairs
 - i. Better serve graduate students- Meeting w/ David to plan a basketball game.
 - ii. starting a feedback survey for students to see what issues are most important.
 - iii. working through senate shout-out social media (please send if you haven't)
 - iv. Small raffles to get more people involved and connected to our social media.
 - v. worked on legislature for online office hours.
 - vi. working towards collaboration for events, rather than planning full events through senate.
 - vii. trying to begin a new contract with eco-friendly stickers.,
 - f. Election Commissioner / Parliamentarian
 - i. Thanks to everyone who has submitted legislation! If you ever need help, feel free to reach out. If you have any concerns, we can talk about it and see if legislation is possible to address it.
 - g. Student Rights Advocate
 - i. UNC PD - Active Shooter training and Safety Social
 - ii. Dining Situation - Kendra and I are working closely with folks in dining about advertising, and retention of employees Katlyn, Kendra and I are working with Tobias to talk to students about different things; really want to focus on how things like this impact students mentally, emotionally, physically, and financially.
 - h. Chief of Staff
 - i. Andy Dinner on Thursday, the 21st meet at the UC at 5:15pm
 - 1. Who needs a ride?
 - 2. Who would be willing to drive?
 - i. Evan
 - i. Will be out of the office for 14 days. Teams message or email Evan.
- V. **College Senator Reports**
 - a. College of Education & Behavioral Science
 - i. Jasmine- Attended the diversity and inclusion meeting, as well as I had a meeting with the head of the TESL program and freshman students to get their opinions on making TESL required. I am working personally with the head of the TESL department to see what we can do. As well as I have been trying to get the Mckee breezeway for our event, but I do think its too late to do it next week as we have not advertised or gotten a response about the materials we need.
 - ii. Savannah-working on breezeway event (survey and contact info, handouts). Attended Psi Chi

- iii. Kyla- Discussing with students (from my ECE program mainly) about their semester so far especially with covid and finding ways to use this information to see what as EBS senators we can do to support them.
- b. College of Humanities & Social Sciences
 - i. Erin met with dean about possible collaborations with the cultural centers, history department, meet and greet possibility with student success center and dean, work with international film studies students and their movie nights. talked about working with HSS communication director with social media advertisements and presence, and having a senator takeover possibility.
- c. Monfort College of Business
 - i. Emmy met with the student success center and discussed the mural and scheduled some events for retention efforts. Currently working on a survey for MCB students to figure out why students are attending MCB. Still continuing to work on the accounting professor situation.
- d. College of Natural & Health Sciences
 - i. Nov. 11th at 4:30, Meet the Dean event.
 - ii. NHS Instagram to spread information to other students.
- e. College of Performing & Visual Arts
 - i. Emailed the dean; had to reschedule the coffee hour for the SoM this week. Lots of events happening in the next week.

VI. **Representative/Committee Reports**

- a. Student Judiciary (Sam White)
- b. Residence Hall Association (Alex Godfrey)
- c. Graduate Student Association (David Shimokawa)
 - i. Caterina, Rasheeda, Senators from NHS meetings- issues facing Grad students.
- d. PASC (Lupita Arellano)
- e. Faculty Senate (Chris McMahan)
 - i. Representing faculty interests.
 - ii. Students First Framework
 - iii. Collaboration! Invite!
- f. Classified (Mark Gebhardt)
 - i.
- g. LEAF (Emmy Scott)

VII. **Unfinished Business**

VIII. **New Business**

- a. **20-03: Office Hours Flexibility (presented by Caterina Azzarello and Briauna McFadden)**

Enrique Motion Erin Seconded

- i. Q&A:
 1. Flexibility for how we completing?
 - a. UC is open until 10pm, can get access to office. Student Senate Advisor Approval would be all you need.
 2. With increased flexibility --> more responsibility.
 3. Events after 5pm- this legislation would enable you to go to more events. As long as you're reporting on the report what you are

doing with your office hours, it would be okay under this legislation.

Moved to end Q&A: Gabi	Seconded by: Chaya
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ii. Discussion:

1. This is something we need to happen, 8-5pm can be hard to make work.
2. Mostly on the same page, spot in Qualtrics that we put in what we are doing during office hours.

iii. Amendments:

1. SAVANNAH MOTIONS- 6am-11pm JASMINE SECONDS
2. So many of us- doubt many of us will do the office hours at 6am or as late as 11pm
3. 8am classes- people may want to come before class.
4. Why timeframe? Everybody involved for the right reasons.
5. Students with night classes- work late nights. Dining Halls and homework late. After 5pm, is a good and accessible time for college students.
6. Town Hall- how late conversations can be productive.
7. Not about meetings, about the events.
8. Greek Life that meets late. Makes it reasonable.
9. PVA marching band- gives students in those activities connect with us. Timeframe is fine.

AMENDMENT: "These hours shall be completed between 6:00 AM and 11:00 PM."	
Vote: Motioned by Enrique, Seconded by Casey	
Motion to vote on legislation: Enrique	Motion seconded by: Christa

iv. Final Vote (for more information, request the voting record from Parliamentarian):

1. Y:
2. N:
3. A:

b. **22-04: Absence Policy (presented by Caitlin Hass)**

i. MOTION TO BRING TO THE FLOOR TO VOTE

1. Enrique, Chaya

ii. Q&A:

1. What about office hours?
- 2.

Moved to end Q&A:	Seconded by:
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iii. Discussion - moved by Briauna, seconded by Gabi:

- 1.

iv. Amendments:

1. Motion to Amend- Chaya: section 2, A to section A. Seconded by Bailey.
 - a. Communication rather than requirement of 5 days
 - b. Chaya RESCENDS THE AMENDMENT

Briauna AMENDMENT, Seconded by Enrique -- PASSES

Motion to vote on legislation:

Motion seconded by:

- v. End Discussion: moved by Enrique, seconded by Briauna
- vi. Final Vote (for more information, request the voting record from Parliamentarian):
 - 1. Y:
 - 2. N:
 - 3. A:

IX. **Closing Remarks**

X. **Adjournment**

- a. Meeting adjourned at 7:40 pm

