



UNIVERSITY OF  
**NORTHERN COLORADO**

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**Office of Research  
Office of Sponsored Programs**

Date: October 31, 2017

To: Research Advisory Council

From: Robert P. Houser, Assistant Vice President for Research & Sponsored Programs

Re: 09/26/2017 RAC Meeting Minutes

The Research Advisory Council met from 12:30-2:30 PM on September 26, 2017 in the UC Council Room. Present were AVPR Bob Houser, Cira Mathis, Jessica Dollard, Jonathan Bellman, Susan Keenan, Mark Eiswerth, Britney Kyle, Jennifer Mayer, Janice Dickensheets, Kristina Phillips, Joe French (via phone) and Steve Mackessy. Elysia Clemens was absent.

1. Announcements and Updates: Bob Houser welcomed Jen Mayer from the University Libraries as a new RAC member. Bob announced Sherry May from the Office of Research was retiring and the search for her replacement will begin in Spring 2018. Bob informed the committee of a new membership to the EAB University Research Forum. The University Research Forum offers current topics and research advice or research administration. Bob stated the Research Misconduct Policy was approved by the full Faculty Senate. However, the Provost/Deans suggested changes and the policy will return to the Faculty Senate for final approval after the changes.
2. Bob Houser led the discussion on RAC membership. Bob will send the list of terms to committee members via email to allow the option of membership renewal. Bob would like to add two administrative members to the RAC: the Graduate Council Chair and the new MAST Institute Director, David Slykhuis.
3. Cira Mathis led the discussion on the changes made to the Investigator Eligibility Policy. There is a new "conditional" status category. This new category allows certain classifications to serve as PI without going through the approval process. The committee decided to add lecturer to the list of classifications that are granted automatic eligibility in the eligibility categories section on Page 2 in lieu of removing the lecturer/instructor piece from the graph. Under professional administrative staff with title below Assistant Director in the graph, the stipulation of "must include a UNC Co-PI with automatic eligibility" was removed. Under "On a Student Project" on page 3, "Student's UNC Faculty advisor must have automatic eligibility and agree to serve as Co-PI" was changed from Co-PI to Sponsor. On page

4, the non-UNC employee category of “Visiting/affiliate faculty conducting work at UNC” was changed to “Visiting, Adjunct & Affiliate Faculty.”

4. Bob Houser led the discussion on the Strategic Research Plan 2017-2020. He stated that EAB had reviewed the Plan and suggested lowering expectations due to possible federal funding cuts. Bob stated the Provost changed the name to the Strategic RSCW Plan. Due to this change, Susan Keenan suggested that the measurements of growth be changed to include the SCW portion of RSCW. The concern was the sole measurement of growth are the R&D expenditures. The committee suggested adding another measurement of growth that would encompass performances, exhibits, etc. Jen Mayer informed the committee of Digital UNC, which is a platform to share RSCW and allows for tracking of project downloads. Jessica Dollard will work on gathering reports on awards and creating graphs/summaries of award totals by discipline.

The meeting was adjourned at 2:30 PM.