

GRANTS: WHO'S RESPONSIBLE

| Task | PI | Director/Chair | Admin in Unit | Bus Mgr | Dean/AVP | OSP | Gen Acctg | Others |
|------------------------------------------------------------------------------------------------|----|----------------|---------------|-----------------|----------|-----------------------------------------------------------------------------|-----------|------------|
| PRE AWARD | | | | | | | | |
| Proposal Dev./Submission | X | | | | | X | | |
| Budget Development (includes any sub-awards and other collaborations with non-UNC entities) | X | | | | | X | | |
| Cost Principles | X | X | X | X | X | X | X | X (Collab) |
| UNC Review/Approval | X | X | | | X | X | | X (Collab) |
| Award Negot/Acceptance | R | | | | | X | | X (Legal) |
| POST AWARD | | | | | | | | |
| Award Set-Up | | | | | | X | X | |
| FOP App | | | | | | X | | |
| Approval Queues | R | | | X (any changes) | X | X (initiates) | | |
| Financial Responsibility | X | X | X | X | X | | | |
| Project Set-Up Meeting | X | | X | X | | X | | |
| Collaborative Awards | X | X | | | X | | | X (Collab) |
| Sub-Awards Negotiation | R | | | | | X | | X (Legal) |
| Project Management | X | X | | | | | | |
| Audits (PI copies OSP) | X | | | | R/A | X | | |
| Spending Funds | X | X | X | X | R/A | R (PSA's, independent contract agreements, and other selected expenditures) | A | |

X=RESPONSIBLE; R = REVIEW; A = APPROVE

Office of Sponsored Programs & Office of Research

July 7, 2014

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|----------------------------|----|----------------|---------------|---------|----------|-----|-----------|--------|
| Budget Revisions | X | | | | | X | | |
| Financial Monitoring Tools | X | X | X | X | X | X | X | |
| Grant Insight Reports | X | X | X | X | R | R | R | |
| Grant Insight Training | X | | X | X | | | | |
| University Training | | | X | X | | | | |
| Useful UNC Websites | | | X | X | | | | |