

Provost Fund Research, Dissemination & Faculty Development Program

BUDGET FORM: Please ensure that the sum of column 1 (Provost Funds requested) and column 2 (Other Sources) is equal to the amount in column 3 for each row; also ensure that each column sums correctly. All costs to be reimbursed to the applicant must be in compliance with UNC policies and procedures.

Budget Item	Requested from Provost Fund	Funds from Other Sources	Total Anticipated Project Cost
I. PERSONNEL Costs			
a. Salaries & Wages			
b. Fringe Benefits			
Personnel Subtotal			
II. CONTRACTUAL Costs			
a. Consultants			
b. Contracts			
Contractual Subtotal			
III. TRAVEL & CONFERENCE Costs			
a. Transportation			
b. Conference Registration			
c. Lodging			
d. Per diem or meals			
Travel Subtotal			
IV. EQUIPMENT Costs			
Equipment Subtotal			
V. OTHER Costs			
a. Materials & Supplies			
b. Publication/Dissemination			
c. Printing/Copying			
d. Participant Support			
e. Communication			
f. Miscellaneous Other Costs			
Other Costs Subtotal			
VI. TOTAL PROJECT BUDGET			

BUDGET JUSTIFICATION: Attach a budget narrative explaining in detail how the cost of each line item was determined and a narrative explanation for why the costs are necessary to the project and how the costs were determined (cont'd on next page)

Examples:

- Salaries & Wages – PI Smith @ .05 effort X 2 months plus graduate student hourly @ \$12/hour X 4 hrs/wk X 16 wks, plus narrative
- Transportation – Roundtrip airfare on SW Airlines from Denver to Washington D.C. @ \$248 plus rental car @ \$95/day X 3 days, plus narrative

OTHER ATTACHMENTS (See RFD Proposal Guidelines):

- Description of Project, Workshop or Training Activity to be funded
- Current CV no longer than 3 pages