

When you have completed your report, save the document and submit it as an email attachment to [research@unco.edu](mailto:research@unco.edu).

Name: \_\_\_\_\_ School/Department: \_\_\_\_\_  
Award Date (from the award document): \_\_\_\_\_ QN Number: \_\_\_\_\_  
Project Title: \_\_\_\_\_  
Funds used to support the project: NPP: \$ \_\_\_\_\_ College/Unit: \$ \_\_\_\_\_

*Text in the following fields will scroll down if there is not enough space in the text boxes. The expanded text is visible only in electronic versions of the report.*

1. Provide a brief summary of your project and accomplishments/outcomes and how you used the awarded funds. Attach copies of publications, photographs, etc., if applicable.

2. Provide a statement about whether you achieved the goals outlined in your original proposal (be specific). If applicable, discuss how outcomes from your project show potential for growing into externally funded grants/contracts.

3. Describe the ways in which the project promoted or facilitated your scholarship and/or professional development.

4. Describe the ways in which the project benefited your school/department, college, the university, students and/or your discipline.

*My signature indicates that I have reviewed the report:*

\_\_\_\_\_  
Chair/Director Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date