



UNIVERSITY OF NORTHERN COLORADO

Office of the Registrar

Viewing a Student's Registration

- Log on to Ursa at <https://ursa.unco.edu> using your network user name and password.
 - Access **Production Banner (INB)** via the link under your **Employee** tab.
 - Go to **SFAREGQ** using the **Go To** field or click on **Registration Query** from the **Student Menu**.
 - Enter the term in the **Term** field (e.g. 200650 = Fall 2006) or use the **Term** drop-down menu to select the term.
 - Enter the student's Bear Number in the **ID** field.
 - The **Registration From Date** and **Registration To Date** are optional and will usually be left blank.
 - Perform a **Next Block** using the **Block** icon or the **Block** drop-down menu in the tool bar, or by using the shortcut keys: **Ctrl + Page Down**

Term	CRN	Subject	Course	Section	Registration Status	CEU	Cross List	Mon	Tue	Wed	Thu	Fri	Sat	Sun	Begin Time	End Time	Part of Term	Campus	Start Date	Instructional Method	Grading Mode	Build
201830	21956	SRM	680	900	RW	N		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			AP	O	01/08/2018	OE	S	ONL
201830	25318	PSY	697	003	NR	N		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			AP	M	01/08/2018	ID	Q	ARR

Total Credit Hours: 6.000 Total CEU Hours: 0.000

Reviewed: 06/17/20