



Office of the Registrar

## Fall 2024 Course Late Add Form (Day 6-10)

To be used August 31, 2024 through September 9, 2024

*This form is to be used for full-term courses only\*.*

**\*Note:** Short-term courses must be added using the Petition to Late Add form located on the Office of the Registrar’s web site.

**This form must be submitted to the Office of the Registrar no later than 5:00 pm on Sept 9, 2024. Courses will not be added after September 9, 2024.**

Student Name \_\_\_\_\_ Bear Number \_\_\_\_\_

Bearmail address: \_\_\_\_\_ @bears.unco.edu Phone \_\_\_\_\_

CRN \_\_\_\_\_ Subject \_\_\_\_\_ Number \_\_\_\_\_ Section \_\_\_\_\_ Credits \_\_\_\_\_

Is this a section change?      Yes      No

Comments

\_\_\_\_\_

Instructor Name \_\_\_\_\_

**Instructor – By signing the Course Late Add form you are overriding the following: *prerequisites, course restrictions and course capacity.***

***If you would also like to override Time Conflict (if applicable), please initial***

***If you would also like to override a Mutually Exclusive course, Please initial*** \_\_\_\_\_

***Form will not be processed without signatures. Faculty can submit approval via their unco account in lieu of signature.***

Instructor Signature \_\_\_\_\_ Date

Student Signature \_\_\_\_\_ Date

We accept via email, fax or in-person  
Fax: 970-351-1870 or  
email: [registrar@unco.edu](mailto:registrar@unco.edu)  
Campus Commons 2120 - Bear Central