



# Catalog Re-Structuring Template

College			
Major/Minor Degree Program Name			
Emphasis Program Name			
Contact Name:		Title	
Location /Building		Room #	
Telephone # 970 - 351 -		Fax # 970 - 351 -	
Website			

PLEASE INDICATE HERE THAT YOU HAVE VERIFIED THE NUMBER OF CREDITS LISTED WITHIN THIS PROGRAM ADD UP CORRECTLY

Select Default,  **OR . . .**

**Advising Information:**

*provide your specific advising information here (if you did not select the default)*

**Advising Default: (EXAMPLE)**

Students must consult with their assigned major advisor each semester prior to registering.

Assigned advisor is available through the Ursa login; [ursa.unco.edu](http://ursa.unco.edu) under Student tab Academic Profile channel and is term specific. If no advisor is listed, contact the major program for advisor information.

Some or all of these categories may apply. However, this is the recommended order for the catalog listings.

**The program consists of xxxx parts:**

1. Liberal Arts Core (LAC) Credits
2. Required Major Credits
3. Required Minor Credits
4. University-Wide Credits
5. Professional Teacher Education Program (PTEP) Credits

**Program Description**

*(this should be a short program description, no more than 1500 characters ~ 140-150 words).*

*The example is 70 words*

- Items to consider:**
- career objectives
  - program highlights

**Program Description: (EXAMPLE)**

The art education emphasis is a K-12 teacher education program preparing students to teach visual arts in elementary, middle, and secondary schools. The art education program requires competency in visual art technique and processes, analysis of the place of the arts in our historical heritage and current community, and the ability to apply the arts to human growth and learning. Satisfactory completion of requirements leads to K-12 art education licensure.

Select Default

*Default = Academic Good Standing*

**OR . . .**

**Admission Requirements:**

*(select default, or insert your admission requirements here)*

**Program Requirements:**

*(this would include items such as grading, fees, graduation requirements)*

**Program Recommendations:**

*(this would be items that are only recommendations)*

**Degree Requirements / # Credits**

**1. Required Specified LAC / # Credits**

**OR**

**1. LAC - 34 credits**

*(LAC will look like this if the courses are not listed out)*

**List of Required Specified LAC Courses**

**Remaining LAC Credits / # Credits**

**2. Required Major / # Credits**

**List of Required Major Courses**

**Concentration Credits / # Credits**

**List of Required Concentration Courses**

Capstone Professional Experience / # Credits

List of  
Required  
Capstone  
Professional  
Experience

3. Required Minor / # Credits

4. University-Wide Credits / # Credits

5. Required PTEP / # Credits

List of  
Required PTEP  
Courses

**Notes:**

*This would include items that are note worthy but do not fit into:*

- Program Description
- Admission Requirements
- Program Requirements
- Program Recommend.

**EXAMPLE:**

**Note(s):** Qualified students are invited to enroll in the Honors Program in Political Sciences. Consult the director, Honors Program in Political Science.