Definitions and Technical Coding for the Banner Student Information System Section Scheduling

Purpose

The purpose of the following definitions and technical coding framework is to provide guidance for the assignment of course-level campus, schedule, and instructional coding methodologies in UNC's SIS to support alignment with the Department of Education, the Colorado Department of Higher Education, and the Higher Learning Commission reporting expectations. In addition, the technical coding framework supports institutional reporting for the office of Business Intelligence & Data Engineering and the Office of Institutional Research.

Campus Codes (STVCAMP)

Reflects where a course is delivered.

Code	Description
M	Main Campus State Funded
O	Off Site Cash Funded
P	Main Campus Cash Funded
S	Off Site State Funded
H	High School Campus
N	Registration Place Holder

Schedule Types (STVSCHD)

Should reflect the way the course was approved for the course catalog and exist for the purposes of identifying and reporting information about Academic Scheduling. Together, the schedule type and instructional method reflect the educational technology and the use of facilities, materials, and equipment.

The following schedule types and instructional methods are available.

Code	Description	Definition
DIS	Dissertation/Thesis	Credit enrolled for formal period of work on thesis or doctoral dissertation. The faculty and student develop an individualized study plan.
FLD	Field Instruction	Instructional activities conducted by the faculty in a field-based setting and designed to supplement and/or extend an individual course or classroom experience.
INT	Internship	Applied and supervised learning experience where students gain practical experience in a supervised work setting.
LAB	Laboratory	Instructional activities conducted by the faculty which require student participation, experimentation, observation, or practice.
LEC	Lecture	Faculty member responsible for delivery and discussion of learning material and related instructional activities.
PRA	Practicum/Clinical	Instructional activities conducted by the faculty which require student participation, experimentation, observation, or practice. May or may not be governed by accreditation requirements
PER	Physical Education/Recreation	Participation in or the performance of some form of physical activity. Knowledge associated with the proper performance of the activity is presented.
PMI	Private Music Instruction	Formal presentation in a one-to-one relationship between student and instructor.

REC	Recitation/Discussion/Seminar	A course, or a section of a larger course, designed for group discussion or student recitation/discussion can include a highly focused course that may include student presentations and discussions of reports based on literature, practice, problems, or research (e.g., a capstone course)
RES	Research/Directed Studies	Research or specialized study. Faculty and student negotiate an individualized plan of study
RPH	Registration Place Holder	Administrative bookmark for certain educational experiences (e.g., study abroad, AIMS2UNC, MPH, etc.)
SCO	Student Classroom Observation	Teacher candidates observe, participate in, analyze, and reflect on issues in education.
STO	Studio Art/Music/Theatre	Creative activities under the supervision of a faculty member (e.g., music ensembles, art studio, etc.)
SST	Student Teaching	Faculty supervised learning experience in which student applies knowledge gained in the teacher education program to a classroom setting.

Instructional method (GTVINSM)

Every section of every course must be assigned an Instructional Method based on one of the definitions below. Different sections of the same course may have different instructional methods, though in some cases the method *may* be restricted by the schedule type or campus code. BOMs can assist with questions about appropriate coding.

Code	Description	Definition	Associated Sch/Campus Codes
TR	Face to Face	Students meet with the instructor at regularly scheduled times (synchronous learning), primarily in a classroom. Students in face-to-face courses will normally be expected to be physically present for all or part of the term/semester (will have classroom and day/times) Instructors and students are in same physical space for greater than/equal to 75% of contact hours	Schedule Types – LEC, LAB, REC, STO, PER Campuses – M, P, S, O, H
MF	Mixed Face to Face	A course where a portion of traditional face-to-face instruction is replaced with web-based online learning (e.g., video lectures, online discussions, or activities). The amount of face-to-face instruction that is replaced by online coursework in these classes varies greatly by institution, class, discipline, and learning objectives. Instructors and students are in same physical less than 75% of contact hours.	Schedule Types – LEC, LAB, REC, STO, PER Campuses – M, P, S, O, H
DS	Online Synchronous	Education is delivered exclusively via the internet to students who are separated from the instructor or instructors but meet at regularly scheduled times to support regular and substantive interaction between the students and the instructor or instructors. No classroom is required.	Schedule Types – LEC, LAB, REC, STO, PER Campuses- S, O, H
OL	Online Asynchronous	Education is delivered exclusively via the internet to students who are separated from the instructor or instructors. Regular and substantive interaction between students and the instructor or instructors is required, but students are not required to be online at a regularly scheduled time.	Schedule Types – LEC, LAB, REC, STO. PER Campuses- S, O, H
ID	Individualized Instruction	An individualized investigation under the direct supervision of a current UNC Faculty member.	DIS, PMI, RES Campuses – M, S, O, P

Code	Description	Definition	Associated Sch/Campus Codes
IP	Internship/Practica/Clinical	Students engage in practical or experiential hands-on learning as the primary component of the course.	Schedule Types – INT, FLD, PRA, SCO, SST Campuses – M, P, S, O
NA	Not Applicable	Used as administrative placeholder.	Schedule Types – RPH Campuses - N

Grading Mode Codes (STVGMOD)

Code	Description	Definition
A	Audit (NC)	Indicates no credit and is assigned for audited courses.
B	Basic Skills (A-F, I, UW)	Basic skills, fresh-start, and grade forgiveness
C	Basic Skills (S/U, I, UW)	Basic skills, fresh-start, and grade forgiveness
N	Not Graded ISE/NSE	Non graded course/administrative placeholder
P	Pass/Fail (S, U, I, UW)	Pass/Fail grade is assigned, no impact to student GPA.
S	Standard Letter (A-F, I, UW)	Standard grading: credits assigned if earned; student GPA impacted.
V	Non-Course Credit (CR)	Indicates Non-Course Credit; no grades entered.
X	Conversion (To Banner)	On student records pre-2006 before Banner usage.

Session Codes (STVSESS)

Code	Description
D	Day
E	Evening
I	Online
W	Weekend

Special Approval Codes (STVSAPR)

Code	Description
AA	Advisor Approval
ES	Extended Studies
IN	Instructor
SD	School Director

Building/Room Attribute Codes (STVRDEF)

Code	Description
HDC	High Definition Collaborative
HDS	High Definition Standard
INDV	Individual Computers
PANP	Panopto Preferred
STAC	Seating-Tab Arm Chairs
STC	Seating-Tables and Chairs
STS	Seating-Movable Seating

Course Registration Status Codes (STVRSTS)

Code	Description	Definition
AC	Aims Co-operative	
AU	Audit	
AS	Audit – Senior Citizen	
DC	Drop Class-Registrar	
DD	Drop-Delete	
DL	Drop Late-Registrar	
DW	Drop-Web	
NG	ISE/NSE Non Graded (Zero Hours)	
NN	ISE/NSE Non Graded (CR Hours)	
RA	Registered After Census	
RE	Registered-Registrar	
RL	Registered Late-Registrar	
RW	Registered-Web	
LS	Waitlisted	
WC	Withdraw Class-Web	
WL	Withdraw Late-Registrar	
WR	Withdraw Class-Registrar	
WW	Withdraw-W	

College Codes (STVCOLL)

Code	Description
EB	Ed & Behavioral Sciences
HS	Humanities & Social Sciences
LB	Library
MB	Monfort College of Business
NH	Natural & Health Sciences
OT	Other/Provost
PV	Performing & Visual Arts
US	Undergraduate Studies

Section Coding Logic (SSASECT)

State Funded Courses	
Section Number Range	**Course Type**
1 - 499	Main On-Campus F2F/Hybrid
970-979	Online
550-599	Urban Ed
650-699	Dual Enrollment
800-879	Directed Study and Non-Scheduled

Extended Campus – Cash Funded Courses	
Section Number Range	**Course Type**
600 - 649	Prof Dev F2F/Hybrid
700 - 799	Degree Programs F2F/Hybrid
880 - 899	Directed Study and Non-Scheduled
900 - 929	Degree Programs Online
960 - 969	Prof Dev Online