

**B.S. in BUSINESS ADMINISTRATION  
GENERAL BUSINESS EMPHASIS  
Suggested Four-Year Schedule  
2015-2016 Catalog**

Student:

Date:

Advisor:

Bear ID:

The Bachelor of Science in Business Administration degree requires a minimum of **120 hours** which includes: **60 hours of Business** coursework (**30 hours of Business Core**, **24 hours of Emphasis** courses and **6 hours of Business Elective** courses) and **60 hours of Non-Business** coursework which includes a minimum of **40 Non-Business hours designated as Liberal Arts Core (LAC)**. BA 205 (LAC 1b), BA 150 (LAC 3c), BA 251 (LAC 7), and/or BAFN 240, BACS 101 (LAC ELCT) will count as part of the 60 hour requirement for Non-Business coursework.

YEAR ONE			Sem. Hrs.	YEAR TWO			Sem. Hrs.
BACS 101	(LAC ELCT) Business Computing		3	BA 205	(LAC 1b) Business Communications		3
ENG 122	(LAC 1a) College Composition		3	<b>BAAC 220</b>	<b>Principles of Accounting I</b>		<b>3</b>
	(LAC 3 - Arts & Humanities)		3	MATH 176	Topics in Calculus		3
	(LAC 7 - International Studies)		3	ECON 203	(LAC 5a) Principles of Macroeconomics		3
ECON 205	(LAC 5a) Principles of Microeconomics		3	<b>BAAC 221</b>	<b>Principles of Accounting II</b>		<b>3</b>
MATH 124	(LAC 2) College Algebra		4	<b>BAFN 231</b>	<b>Legal Environment of Business</b>		<b>3</b>
	(LAC 6 - Sciences) (with Lab)		4	STAT 150	(LAC 2) Intro to Statistical Analysis		3
PSY 120 or SOC 100 or PSY 265	(LAC 5c) Principles of Psychology or (LAC 5c) Principles of Sociology or (LAC 5c) Social Psychology		3	COMM 100	Basics of Public Speaking (LAC ELCT)		1
	(LAC 4 - History)		3	COMM 101	Speaking Evaluation (LAC ELCT)		2
	Non-Business Elective		1		(LAC 6 – Sciences)		3
					(LAC 3 - Arts & Humanities)		3
				<b>BA 299</b>	<b>Professional Experience</b>		0
	<b>Total</b>		<b>30</b>		<b>Total</b>		<b>30</b>

YEAR THREE			Sem. Hrs.	YEAR FOUR			Sem. Hrs.
<b>BAFN 305</b>	<b>Intermediate Business Stats</b>		<b>3</b>	<b>BAMG 456</b>	<b>Strategic Management</b>		<b>3</b>
<b>BAFN 370</b>	<b>Business Finance</b>		<b>3</b>	BAFN 470	Financial Management		3
<b>BACS 300</b>	<b>Information Systems</b>		<b>3</b>	BAFN 340	Principles of Risk & Insurance		3
<b>BAMG 350</b>	<b>Management of Organizations</b>		<b>3</b>	BAMG 353 or BAMG 451	Human Resource Management or Managing New Business Ventures		3
<b>BAMK 360</b>	<b>Marketing</b>		<b>3</b>	BAMK 464	Global Marketing Strategies		3
BAAC 320 or BAAC 323	Intermediate Accounting I or Cost & Managerial Accounting I		3	<b>BAFN 390</b>	<b>Operations Management</b>		<b>3</b>
BAFN 332	Business Administration & the Law		3		Business Elective: Take six (6) semester credit hours from: BACS 200 or any 300/400 level course from any emphasis that is not counted in the Business Core, Required Emphasis, or Required Emphasis Electives. (BAAC 301, BAFN 302 and BAMG 356 may not be used.)		3
BAMG 354	Organizational Behavior		3		Non-Business Elective		3
BAMK 368	Marketing Analysis & Research		3		Non-Business Elective		3
	(LAC 8 - Multicultural Studies)		3		<b>Total</b>		<b>30</b>
	<b>Total</b>		<b>30</b>		<b>Total</b>		<b>30</b>

<b>Non-Bus. hrs. completed</b>		<b>LAC hrs. remaining</b>		<b>Non-Bus. hrs. remaining</b>		<b>Total Non-Bus. hrs. remaining</b>	
--------------------------------	--	---------------------------	--	--------------------------------	--	--------------------------------------	--

A student must attain a 2.0 or greater cumulative Business GPA, and at least a "C-" grade in each individual Business Administration Core course. A student who has attempted at least nine UNC credits in Business Administration courses must maintain a 2.0 grade point average in all Business courses. The following Business courses do **not** count in the Business GPA: BACS 180, BAMK 260, BAAC 301, BAFN 302, and BAMG 356.

BAFN 240, Intro to Personal Financial Planning, may be taken as an LAC elective and count as a non-business elective for all Business majors beginning Spring 2015.

UNC's Grade Replacement Policy may be applied to Business courses during the student's undergraduate academic career. Please see <http://www.unco.edu/regrec/Current%20Students/Grades/Graderplacement.html> for details.

**Note for Current UNC and Transferring Students:** Applicants with at least a 3.0 cumulative GPA are admitted to the major automatically. Some students may qualify to apply for admission to a Business major or minor. These students include: Transfer students with at least 15 hours with a cumulative GPA of 2.5-2.99 and UNC students who have completed a total of 15 hours with a cumulative UNC GPA of 2.5-2.99. Students may apply with the administrative assistant in the department of their choice of emphasis located in Kepner Hall.

**Students may transfer 12 semester hours from the Business Core, 9 semester hours from the Emphasis Core and Emphasis Electives and 6 semester hours from Business Electives.**

Students must meet course prerequisites as stated in the current UNC catalog.  
Check the catalog each semester you register to make certain you meet requirements.

**BUSINESS CORE: 30 hours total**  
Take all courses in the following list. A grade of "C-" or better is required in each course.  
A student may transfer a maximum of 12 semester credit hours of the Business Core to UNC.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BA 299	Professional Experience	Consent of instructor Business Majors only	
BAAC 220	Principles of Accounting I	BACS 101 At least 24 credit hours completed	Business Computing
BAAC 221	Principles of Accounting II	BACS 101 BAAC 220 Sophomores or above	Business Computing Principles of Accounting I with a minimum of "C-"
BAFN 231	Legal Environment of Business	None	
BACS 300	Information Systems	BACS 101 or CS 101 Business Majors/Minors & SE Majors only Juniors or above	Business Computing Introduction to Computer Science
BAFN 305	Intermediate Business Statistics	BACS 101 BAFN 291 or STAT 150 MATH 176 or MATH 131 Business Majors/Minors only Juniors or above	Business Computing Business Statistics Intro to Statistical Analysis Topics in Calculus Calculus I
BAMG 350	Management of Organizations	Juniors or above	
BAMK 360	Marketing	ECON 205 Juniors or above	Principles of Microeconomics (may be taken concurrently)
BAFN 370	Business Finance	BAAC 221 BAFN 291 or STAT 150 ECON 203 ECON 205 Juniors or above	Principles of Accounting II Business Statistics I Intro to Statistical Analysis Principles of Macroeconomics Principles of Microeconomics
BAFN 390	Operations Management	BACS 101 BAFN 291 or STAT 150 Business Majors only Juniors or above	Business Computing Business Statistics I Intro to Statistical Analysis
BAMG 456	Strategic Management	BAFN 305 BAFN 370 BAMG 350 BAMK 360 Business Majors only Senior standing	Intermediate Business Statistics (may be taken concurrently) Business Finance Management of Organizations Marketing

**General Business Emphasis: 24 semester credit hours total**

Must be a Business major and a Junior or above.

A maximum of 9 semester credits in 300/400-level Required Emphasis Credits and Elective Emphasis Credits can be transferred from other four-year institutions.

**Required Emphasis Courses**

Take all courses in the following list. A grade of "C-" or better is required in each course.  
A cumulative GPA of 2.00 or better must be earned in the Required Emphasis Credits and Elective Emphasis Credits categories in order to count towards graduation.

Course #	Course Titles	Prerequisites	Prerequisite Course Titles/Notes
BAAC 320 or BAAC 323	Intermediate Accounting I or Cost and Managerial Accounting I	BAAC 221 BAAC 221	Principles of Accounting II with a minimum of "C-" Principles of Accounting II with a minimum of "C-"
BAFN 332	Business Administration and the Law	BAFN 231	Legal Environment of Business
BAFN 340	Principles of Risk & Insurance	Juniors or above	
BAFN 470	Financial Management	BAFN 370	Business Finance with a minimum grade of "C-"
BAMG 353 or BAMG 451	Human Resource Management or Managing New Business Ventures	BAMG 350  BAMG 350 BAMK 360 BAMG 355 BAFN 370	Management of Organizations  Management of Organizations Marketing Fundamentals of Entrepreneurship Business Finance (may be taken concurrently)
BAMG 354	Organizational Behavior	BAMG 350	Management of Organizations
BAMK 368	Market Analysis & Research	BAFN 291 or STAT 150 BAMK 360	Business Statistics (may be taken concurrently) Intro to Statistical Analysis (may be taken concurrently) Marketing
BAMK 464	Global Marketing Strategies	BAMK 360	Marketing

**Note:** With the written approval of the Dean, students may make the following course substitutions:

- Students may substitute a senior-level Special Topics course for a required emphasis course with the same prefix.
- Students with a 3.0 or higher grade point average may substitute BAMG 407/BAMK 407 Small Business Counseling for any approved BAMG or BAMK required emphasis course.
- BA 495 Special Topics or any Executive Professor class may be substituted for a General Business elective.