

**B.S. in BUSINESS ADMINISTRATION  
MANAGEMENT EMPHASIS  
Suggested Four-Year Schedule  
2014-2015 Catalog**

Student:

Date:

Advisor:

Bear ID:

The Bachelor of Science in Business Administration degree requires a minimum of **120 hours** which includes:  
**60 hours of Business** coursework (**30 hours of Business Core**, **24 hours of Emphasis** courses and **3 hours of Business Elective** courses) and  
**60 hours of Non-Business** coursework which includes a minimum of **40 Non-Business hours designated as Liberal Arts Core (LAC)**.  
 BA 205 (LAC 1b), BA 150 (LAC 3c), BA 251 (LAC 7), and/or BACS 101 (LAC ELCT) will count as part of the 60 hour requirement for Non-Business coursework.

| YEAR ONE                            |   |  | Sem. Hrs. | YEAR TWO        |                                       |  | Sem. Hrs. |
|-------------------------------------|---|--|-----------|-----------------|---------------------------------------|--|-----------|
| BACS 101                            | *(LAC ELCT) Business Computing  |  | 3         | BA 205          | (LAC 1b) Business Communications      |  | 3         |
| ENG 122                             | (LAC 1a) College Composition  |  | 3         | <b>BAAC 220</b> | <b>Principles of Accounting I</b>     |  | <b>3</b>  |
|                                     | (LAC 3 - Arts & Humanities)   |  | 3         | MATH 176        | Topics in Calculus                    |  | 3         |
|                                     | (LAC 6 - Sciences) (with Lab)   |  | 4         | ECON 203        | (LAC 5b) Principles of Macroeconomics |  | 3         |
|                                     | (LAC 4 - History)   |  | 3         | <b>BAAC 221</b> | <b>Principles of Accounting II</b>    |  | <b>3</b>  |
| ECON 205                            | (LAC 5a) Principles of Microeconomics   |  | 3         | <b>BAFN 231</b> | <b>Legal Environment of Business</b>  |  | <b>3</b>  |
| MATH 124                            | (LAC 2) College Algebra   |  | 4         | STAT 150        | (LAC 2) Intro to Statistical Analysis |  | 3         |
| PSY 120 or<br>SOC 100 or<br>PSY 265 | (LAC 5c) Principles of Psychology <b>or</b><br>(LAC 5c) Principles of Sociology <b>or</b><br>(LAC 5c) Social Psychology |  | 3         |                 | (LAC 6 - Sciences)                    |  | 3         |
| COMM 100                            | Basics of Public Speaking (LAC ELCT)  |  | 1         |                 | (LAC 7 - International Studies)       |  | 3         |
| COMM 101                            | Speaking Evaluation (LAC ELCT)  |  | 2         |                 | (LAC 3 - Arts & Humanities)           |  | 3         |
|                                     | Non-Business Elective   |  | 1         | <b>BA 299</b>   | <b>Professional Experience</b>        |  | 0         |
| <b>Total</b>                        |   |  | <b>30</b> | <b>Total</b>    |                                       |  | <b>30</b> |

| YEAR THREE      |                                    |  | Sem. Hrs. | YEAR FOUR       |  |  | Sem. Hrs. |
|-----------------|------------------------------------|--|-----------|-----------------|--|--|-----------|
| <b>BAFN 305</b> | <b>Intermediate Business Stats</b> |  | <b>3</b>  | <b>BAMG 456</b> | <b>Strategic Management</b>  |  | <b>3</b>  |
| <b>BAFN 370</b> | <b>Business Finance</b>            |  | <b>3</b>  | BAMG 452        | Business Ethics  |  | 3         |
| <b>BACS 300</b> | <b>Information Systems</b>         |  | <b>3</b>  | BAMG 457        | Organizational Theory & Design   |  | 3         |
| <b>BAMG 350</b> | <b>Management of Organizations</b> |  | <b>3</b>  | BAMG 458        | International Management   |  | 3         |
| <b>BAMK 360</b> | <b>Marketing</b>                   |  | <b>3</b>  |                 | Management Emphasis Electives: Take nine (9) semester credit hours from: BAAC 323; BAFN 470; BAMG 355; BAMG 451; BAMG 453; BAMG 454; BAMG 455; BAMG 459; BAMG 494; BAMG 495; BAMG 407 or BAMK 407  |  | 3         |
| BAMG 353        | Human Resource Management          |  | 3         |                 | Business Elective: Take six (6) semester credit hours from: BACS 200 or any 300/400 level course from any emphasis that is not counted in the Business Core, Required Emphasis, or Required Emphasis Electives. (BAAC 301, BAFN 302 and BAMG 356 may not be used.) |  | 3         |
| BAMG 354        | Organizational Behavior            |  | 3         |                 | Non-Business Elective  |  | 3         |
| <b>BAFN 390</b> | <b>Operations Management</b>       |  | <b>3</b>  | <b>Total</b>    |  |  | <b>30</b> |
|                 | (LAC 8 - Multicultural Studies)    |  | 3         |                 |  |  |           |
|                 | Non-Business Elective              |  | 3         |                 |  |  |           |
| <b>Total</b>    |                                    |  | <b>30</b> | <b>Total</b>    |  |  | <b>30</b> |

|                         |  |                    |  |                         |  |                               |  |
|-------------------------|--|--------------------|--|-------------------------|--|-------------------------------|--|
| Non-Bus. hrs. completed |  | LAC hrs. remaining |  | Non-Bus. hrs. remaining |  | Total Non-Bus. hrs. remaining |  |
|-------------------------|--|--------------------|--|-------------------------|--|-------------------------------|--|

A student must attain a 2.0 or greater cumulative Business GPA, and at least a "C-" grade in each individual Business Administration Core course. A student who has attempted at least nine UNC credits in Business Administration courses must maintain a 2.0 grade point average in all Business courses. The following Business courses do **not** count in the Business GPA: BACS 180, BAFN 240, BAMK 260, BAAC 301, BAFN 302, and BAMG 356.

UNC's Grade Replacement Policy may be applied to Business courses during the student's undergraduate academic career. Please see <http://www.unco.edu/regrec/Current%20Students/Grades/Gradereplacement.html> for details.

BAMG 495 Special Topics or any Executive Professor class may be substituted for a Management elective with the approval of the Chair of the Department of Management.

**Note:** Some students may qualify to apply for admission to a Business major or minor. These students include: Transfer students with at least 15 hours with a cumulative GPA of 2.5-2.99 and UNC students who have completed 15 hours with a cumulative UNC GPA of 2.5-2.99. Students may apply with the administrative assistant in the department of their choice of emphasis located in Kepner Hall.

**Students may transfer 12 semester hours from the Business Core, 9 semester hours from the Emphasis Core and Emphasis Electives and an additional 6 semester hours from Business Electives.**

## MCB COURSE PREREQUISITES: 2014-2015 CATALOG

Students must meet course prerequisites as stated in the current UNC catalog.  
Check the catalog each semester you register to make certain you meet requirements.

### BUSINESS CORE: 30 semester credit hours

Take all courses in the following list. A grade of "C-" or better is required in each course.  
A student may transfer a maximum of 12 semester credit hours of the Business Core to UNC.

| Course # | Course Titles                    | Prerequisites   | Prerequisite Course Titles/Notes  |
|----------|----------------------------------|---|---|
| BA 299   | Professional Experience          | Consent of instructor<br>Majors only  |   |
| BAAC 220 | Principles of Accounting I       | BACS 101<br>At least 24 credit hours completed  | Business Computing (may be taken concurrently)  |
| BAAC 221 | Principles of Accounting II      | BACS 101<br>BAAC 220<br>Sophomores or above   | Business Computing<br>Principles of Accounting I with minimum grade of "C-"   |
| BAFN 231 | Legal Environment of Business    | None  |   |
| BACS 300 | Information Systems              | BACS 101<br>or CS 101<br>Business Majors/Minors & SE Majors only<br>Juniors or above                              | Business Computing<br>Introduction to Computer Science  |
| BAFN 305 | Intermediate Business Statistics | BACS 101<br>BAFN 291 or<br>STAT 150<br>MATH 176<br>or MATH 131<br>Business Majors/Minors only<br>Juniors or above | Business Computing<br>Business Statistics<br>Intro to Statistical Analysis<br>Topics in Calculus<br>Calculus I  |
| BAMG 350 | Management of Organizations      | Juniors or above  |   |
| BAMK 360 | Marketing                        | ECON 205<br>Juniors or above  | Principles of Microeconomics (may be taken concurrently)  |
| BAFN 370 | Business Finance                 | BAAC 221<br>BAFN 291<br>or STAT 150<br>ECON 203<br>ECON 205<br>Juniors or above                                   | Principles of Accounting II<br>Business Statistics I<br>Intro to Statistical Analysis<br>Principles of Macroeconomics<br>Principles of Microeconomics |
| BAFN 390 | Operations Management            | BACS 101 or CPE<br>BAFN 291<br>or STAT 150<br>Business Majors only<br>Juniors or above                            | Business Computing<br>Business Statistics I<br>Intro to Statistical Analysis  |
| BAMG 456 | Strategic Management             | BAFN 305<br>BAFN 370<br>BAMG 350<br>BAMK 360<br>Business Majors only<br>Senior standing                           | Intermediate Business Statistics (may be taken concurrently)<br>Business Finance<br>Management of Organizations<br>Marketing                          |

### MANAGEMENT EMPHASIS: 24 semester credit hours total

*Must be a Business major and a Junior or above.  
A maximum of 9 semester credits in 300/400-level Required Emphasis Credits and Elective Emphasis Credits  
can be transferred from other four-year institutions.*

#### Required Emphasis Courses: 15 semester credit hours

Take all courses in the following list. A grade of "C-" or better is required in each course.

| Course # | Course Titles                  | Prerequisites | Prerequisite Course Titles/Notes |
|----------|--------------------------------|---------------|----------------------------------|
| BAMG 353 | Human Resources Management     | BAMG 350      | Management of Organizations      |
| BAMG 354 | Organizational Behavior        | BAMG 350      | Management of Organizations      |
| BAMG 452 | Business Ethics                | BAMG 350      | Management of Organizations      |
| BAMG 457 | Organizational Theory & Design | BAMG 350      | Management of Organizations      |
| BAMG 458 | International Management       | BAMG 350      | Management of Organizations      |

#### Required Elective Emphasis Courses: 9 semester credit hours

Take three courses from the following list. A grade of "C-" or better is required in each course.

| Course #      | Course Titles                                 | Prerequisites                                | Prerequisite Course Titles/Notes   |
|---------------|---|--|--|
| BAAC 323      | Cost and Managerial Accounting I              | BAAC 221                                     | Principles of Accounting II with a minimum grade of "C-"   |
| BAFN 470      | Financial Management                          | BAFN 370                                     | Business Finance with a minimum grade of "C-"  |
| BAMG 355      | Fundamentals of Entrepreneurship              | Juniors or above                             |  |
| BAMG 451      | Managing New Business Ventures                | BAMG 350<br>BAMG 355<br>BAMK 360<br>BAFN 370 | Management of Organizations<br>Fundamentals of Entrepreneurship<br>Marketing<br>Business Finance (may be taken concurrently) |
| BAMG 453      | Advanced Topics in Human Resources Management | BAMG 350<br>BAMG 353<br>Senior standing      | Management of Organizations<br>Human Resources Management  |
| BAMG 454      | Leadership in Organizations                   | BAMG 354                                     | Organizational Behavior  |
| BAMG 455      | Labor Relations                               | BAMG 350                                     | Management of Organizations  |
| BAMG 459      | Management of Quality                         | BAMG 350 or<br>Consent of instructor         | Management of Organizations  |
| BAMG 494      | Nonprofit Management                          | BAFN 231<br>BAMG 350<br>BAMK 360<br>BAFN 370 | Legal Environment of Business<br>Management of Organizations<br>Marketing<br>Business Finance (may be taken concurrently)    |
| BAMG 495      | Special Topics in Management                  | Consent of instructor                        |  |
| BAMG/BAMK 407 | Small Business Counseling                     | Consent of instructor                        |  |