



# 25Live Pro

## System Access

**25Live Pro is the scheduling system utilized by the University of Northern Colorado. Colleges/Departments have designated schedulers with the ability to place classes in the 25Live calendars through coding in the Banner system. Various designated schedulers can also manually enter meetings and events into the calendars. 25Live Pro user accounts are only granted to the designated College/Department schedulers, or to individuals that the Colleges/Departments authorize to perform scheduling duties.**

**Individuals that don't have a user account are welcome to visit 25Live Pro as a guest viewer: <https://25live.collegenet.com/pro/unco#!/home/dash>**

**25Live users with an active account can sign in using their username & password: <https://25live.collegenet.com/pro/unco>**

**Authorized individuals needing access to the 25Live Pro system would ask their Supervisor, Manager, or Department Head to fill out the OnBase form requesting a 25Live Pro user account for them.**

**New users to 25Live Pro are strongly encouraged to set up a training session with the 25Live Functional Administrator.**

**Any questions can be directed to: [25LiveHelp@unco.edu](mailto:25LiveHelp@unco.edu)**