

RFP EVALUATION COMMITTEE MEMBERS
STATEMENT OF
NO CONFLICT OF INTEREST

_____ has agreed to serve on the
Evaluation Committee for UNC-RFP- _____ for _____.

It is critical that evaluation committee members have no conflict of interest in the award of RFPs, bids, etc. Evaluation committee members are involved directly in the purchasing process and, therefore, the term 'purchasing professional' is applicable in the following information which has been excerpted from the 'State of Colorado Procurement Code of Ethics and Guidelines'.

'4. Refrain from any private or professional activity that would create a conflict between personal interests and the interests of the State of Colorado (C.R.S., 18-8-308).

Purchasing professionals have the right to engage in activities which are of a private nature and outside their employment. However, purchasing professionals must not use their positions in any way to induce another person to provide any benefit to themselves, or persons with whom they have family, business, personal or financial ties. Even though technically a conflict as set forth in this section may not exist, purchasing professionals must avoid the appearance of such a conflict through compliance with both the spirit and the literal interpretation of these guidelines.

The following are recommended guidelines in dealing with conflicts of interest:

Conduct which must be avoided:

*Engaging in outside business, or employment by an outside company, which may encroach upon their primary responsibility of loyalty to the goals of their employer.

*Refrain from any private or business relationships or activities which could result in a conflict of interest or could reasonably be perceived as a conflict of interest.

*Engaging in business with, or employment by a company, which is a supplier to the State of Colorado.

*Lending money to or borrowing money from any customer or supplier."

I have read the above excerpts and certify by my signature that I do not currently have a conflict of interest as I serve on the evaluation committee for this RFP and, furthermore, if a conflict of interest should arise, I will notify the UNC Purchasing Director and ask that I be removed from the committee.

Signature

Date

Title

Address

Phone Number