



**Steering Committee for the Oversight of
HLC and Legislative Academic Compliance**

MINUTES

March 22, 2018

✚ **Members Present:** Ann Bentz, Olga Baron, Kim Black, Linda Black, Charlie Couch, Francie Murry, Nancy Rubin, Marty Somero, Rachel Walton.

Members Absent: Larry Loften, Gardiner Tucker, Cindy Wesley.

Guest: Ann Murphy

✚ **Approval of Agenda/Minutes from February 22, 2018**

The Committee unanimously approved the February 22, 2018 minutes.

✚ **Chair's Report**

- Director of DSS: Ann Murphy will discuss DSS compliance-technology in courses
- Lisa Grimes, JD, has been hired as the State Authorization and Compliance Administrator and will attend the Academic Compliance Committee meetings.

✚ **DSS Compliance – Technology in Courses**

Ann Murphy outlined the responsibilities of Disability Support Services, compliance, current data, accessibility, and accommodations.

- Current data on UNC services/use
- Number of students registered for DSS
- Identifying disability, diagnosis
- DSS resources/services
- Accessibility
- Accommodations
- Timelines to fulfill requests
- Service animals versus emotional support animals
- University responsibilities
- Student responsibility to notify instructor
- Faculty responsibilities
- ADA compliance | ADA changes in 2010, RE: psychological
- CU Boulder Office of Civil Rights investigation
- Testing accommodations
- Translation for international students
- Technology compliance – equitable under the law
 - Accessibility of web links
 - You-Tube speech to text
 - JAWS screen reader
 - Software updates to comply
 - IT assistance to determine needs and accessibility
- Federal regulations
- Transcription services, notetaking, caption requests

- Next Steps for the Academic Compliance Committee – accessibility compliance, legislative language, faculty/staff education, communication to campus. Review OCR investigation into CU Boulder.

✚ **Online Academic Programs – Issue with International Students (Homeland Security attachment)**

- International students – online courses
- Online versus face-to-face
- Homeland Security regulations
 - <https://studyinthestates.dhs.gov/full-course-of-study>
 - <https://www.gpo.gov/fdsys/pkg/CFR-2011-title8-vol1/pdf/CFR-2011-title8-vol1-sec214-2.pdf>
- MBA online program affect on international students (Homeland Security attachment)
- Academic program changes, e.g. percentage of online versus face-to-face
- Documentation of percentage of course that is online
- Reporting requirements
- Change in MOUs, RE: online MBA not available for international students
- MOU procedures, processes
- Campus education/communication of regulations

✚ **FA and Compliance Issues with Academic Program Modifications** – topic postponed

✚ **Student Complaints** – topic postponed

✚ **Subgroup Discussion** (after meeting)

- Update on Compliance with Transcript Evaluation (Ann, Charlie, Linda, Olga, Kim)

✚ **Next Meeting April 26, 2018 (10:30 a.m.-12:00 p.m.) Carter Hall 4th Floor Board Room.**

Lori Riley, Recording Secretary