



**Steering Committee for the Oversight of  
HLC and Legislative Academic Compliance**

**MINUTES**

**September 28, 2017**

- ✚ **Members Present:** Ann Bentz, , Linda Black, Charlie Couch, Larry Loften, Stephen Luttmann, Matthew Pottorff, Marty Somero, Gardiner Tucker.
- Members Absent:** Kim Black, Anne Toewe, Jeanie York.
- Approval of Agenda/Minutes from July 27, 2017**

Chair Bentz amended the agenda to add “SACM (Saudi Arabia Cultural Mission)”. The amended agenda was unanimously approved. The Committee unanimously approved the May 25, 2017 minutes.
- ✚ **Chair’s Report**

Today is Matt Potthorff’s last meeting, as he has accepted a position at Rutgers University. Bentz will inquire to Athletics regarding representation.
- ✚ **Student Complaints - HLC Requirements**

Sub-Committee Meeting

  - HLC requirements
  - Complaint categories
  - Recording keeping
  - Improve congruency of reporting throughout campus (clarification of who, how, and when).
  - Chair Bentz inquired about complaints within athletics-do they go through an NCAA process or the university’s student complaint process. Pottorff noted that transfer appeals go through a formal process (committee)- Matt will forward the procedures to the Committee.
  - Role of the Board of Athletic Control
- ✚ **U.S. Department of Education Regulatory Reform (FERPA)**

<http://aacrao.org/resources/resources-detail-view/aacrao-advocacy-call-to-action>

  - Access to student data
  - Clarification of “authorized representative”
  - Institution oversight
  - 3<sup>rd</sup> parity permissions
  - FASFA data
  - Campus-wide clarification of data oversight
- ✚ **Title IX Updates (Loften)**
  - Changes in timeframes, anonymous reporting, preponderance of evidence
  - [September 22, 2016 Title IX Campus Memo](#)
- ✚ **SACM (Saudi Arabia Cultural Mission)**
  - SACM regulations, approval procedures
  - UNC regulations
  - Limited hours, preapproval process
  - Class categories
  - Face to face, hybrid, online (cannot mix)
  - Conduct CIE workshop for SACM students to outline procedures
  - Charlie will forward additional information
- ✚ **Next Meeting October 26, 2017 (10:30 a.m.-12:00 p.m.) Carter Hall 4<sup>th</sup> Floor Board Room.**