



**Steering Committee for the Oversight of
HLC and Legislative Academic Compliance**

MINUTES

May 25, 2017

- ✚ **Members Present:** Ann Bentz, Kim Black, Linda Black, James Broscheit, Charlie Couch, Matt Goetzel, Larry Loften, Stephen Luttmann, Anne Toewe, Gardiner Tucker, Jeanie York.
- Members Absent:** Matt Pottorff, Marty Somero.
- Guests:** Christy Gismot, Devon Schlotterbeck, Nancy Sileo.
- ✚ **Approval of Agenda/Minutes from April 27, 2017**
The Committee unanimously approved the April 27, 2017 minutes.
- ✚ **Chair's Report**
Ann would like to verify the timeline/due date for student complaint logs to Dean of Students and the Dean of Students report due date. Additional discussion at June 22nd meeting.
- ✚ **State Authorization Requirements – Jeanie York, Kristy Gismot**
 - [State Authorization PowerPoint](#)
 - States have the authority to regulate higher education activities within their borders.
 - State have the authority to regulate distance/online education offered to residents from out of state institutions.
 - State Authorization Reciprocity Agreement (SARA): State level reciprocity process - makes the state authorization process more efficient, less cumbersome, and less expensive.
 - UNC became a member in April 2016.
 - UNC is able to operate in all participating SARA states without needing to acquire state-by-state authorization (with some exceptions).
 - [WICHE Cooperative for Educational Technologies](#) (WCET): State and Federal regulations on “State Authorization” of distance education.
 - “State Authorization” does not pertain to international students.
 - Reporting for SARA (UNC IRAS) – Kristy will communicate with Matt Goetzel. Licensure data base, contact information. Kristy will communicate specific needs to Nancy (Teacher Education).
 - Determination of HLC requirements: Ann and Kim.
 - Proper authorization is required before financial aid disbursement.
 - Department of Education Regulation Requirements effective July 1, 2018.
 - Academic Compliance Committee Role / Extended Campus Needs: tracking field experience placements, identify location of students, inform students of licensure requirement in state.
 - Look at steps that other institutions have taken to comply. (Kristy is part of a mentor group).
 - Resources to complete the compliance process (determine number of students affected and locations).
 - State Authorization Compliance Officer (UNC)
- ✚ **Next Meeting June 22, 2017 (10:30 a.m.-12:00 p.m.) Carter Hall 4th Floor Board Room.**

Lori Riley, Recording Secretary