



**Steering Committee for the Oversight of
HLC and Legislative Academic Compliance**

MINUTES

January 26, 2017

- ✦ **Members Present:** Ann Bentz, Kim Black, Linda Black, James Broscheit, Charlie Couch, Larry Loften, Stephen Luttmann, Matt Pottorff, Gardiner Tucker
- ✦ **Members Absent:** Jeanie York.
- ✦ **Approval of Agenda/Minutes from November 17, 2016**
The Committee unanimously approved the November 17, 2016 minutes.
- ✦ **Chair's Report**
Ann welcomed Matthew Pottorff, Assistant Athletic Director, Compliance. Matt outlined a recommendation from the NCAA to classify coaches as faculty for compensation purposes (in reference to the overtime policy). Ann will follow-up with Marshall Parks to clarify how HR is reporting the data (attend next meeting?).
- ✦ **Topics for Ongoing Discussion**
Ann outlined past agenda items that need additional follow-up:
 - HLC Requirements for Faculty Qualifications
 - Student Complaint Process
 - Update and data collection per HLC requirements)-number and types of complaints, process, resolutions.
 - Reporting intervals (September?).
 - Updates from DOS office (procedures).
 - Calendar for review of Student Consumer Information page
 - Review calendar for updates, links, and new contact information.
<http://www.unco.edu/student-consumer-information/>
 - NCAA Academic Integrity Statement (follow-up June 23 and July 28, 2016).
 - Statement needs to be placed in the proper areas (DOS site, University Regulations).
 - July 28, 2016 Committee Amendments:
 - NCAA Varsity Student-Athletes.** Designated University personnel will perform an additional review of all reported academic misconduct violations involving student-athletes who participate in an NCAA sponsored sport. For circumstances in which the review verifies that the academic misconduct is an **institutional violation, violation of institutional policy,** the student-athlete will be subject to disciplinary and/or academic sanctions similar to and in keeping with the sanctions applied to all students at UNC under similar circumstances. In situations where the review verifies that the academic misconduct is an **NCAA violation, violation of NCAA legislation,** the situation will be forwarded to the Department of Athletics Compliance officer, who will then report the violation to the NCAA.
 - DOS Office will also notify Jimmy of any updates to the Student Code of Conduct.
- ✦ **Establish Goals for Spring Term** – Topic postponed.
- ✦ **Next Meeting February 23, 2017 (10:30 a.m.-12:00 p.m.) Carter Hall 4th Floor Board Room.**

Lori Riley, Recording Secretary