



**Professional Administrative
Staff Council**

PASC Business Meeting

Tuesday, January 9th

Campus Commons 2200 (Hybrid)

- I. 8:30am-8:50am | Andy and Jennifer
 - a. Bagels and Coffee
 - b. Updates
 - i. Legislative Preview Event
 1. D12, Greeley, and Aims Community College were present
 2. Discussed budget, housing, and more
 - ii. Joint Budget Committee
 1. Group of individuals who decides budget in CO
 2. Budget - 33 million dollars for entire state
 3. Overall UNC budget – 130 million dollars (2% tuition increase)
 4. Final budget is decided in May
 5. Working on budget request for Osteopathic Medical College
 - iii. Fire Side Chats – 4 on the Schedule
 - iv. Goal: Be more thoughtful regarding travel
 - v. No hiring freezes, but they have asked leadership to be more thoughtful
 - vi. Andy's new contract starts on July 1st
 - c. Q & A
 - i. No outreach needed from representatives for budget
 - ii. What are your thoughts on the campus climate survey results?
 1. Compared the campus climate survey to what is going on across the country
 2. Going to continue offering programing
 3. Still a lot of work to do
 4. Will be a fire side chat topic
 - a. President Feinstein's Campus Climate Fireside Chat will be held Monday, March 25th @ 2P - 3:15P in Centennial Hall
 - iii. Budget Advisory Committee – Kendra/Rachel/Vanessa?
 - iv. Are there any updates on the development of a daycare center on campus?
 1. Governor did not have a clear strategy on how they would make this work
 2. Do not have the resources to build a daycare center
 - d. Sarah Chase introduced AVP of Human Resources – Robert (fully staffed in HR)
- II. 8:50am-9:30am | PASC Business

- a. Fall 2023 Wrap Up – Board of Trustees Update
 - i. Next Meeting: February 23rd, 2024
 - 1. Ask PASC members at beginning of February if they have any updates that they would like us to share
 - ii. [Finance & Audit Committee December 7, 2023 \(unco.edu\)](https://unco.edu)
- b. Subcommittee Updates & Campus Representative Reports
 - i. Campus Community Relations & Events
 - 1. Survey was sent out for nominations for staff of the year
 - 2. PASC and CSC will be taking over communicating with staff that were nominated
 - ii. Communication & Outreach
 - 1. They send out the monthly newsletter
 - 2. Find a volunteer to post newsletter to website
 - 3. Add nomination form to newsletter
 - iii. Grants & Scholarships
 - 1. 1 applicant for book scholarship
 - 2. 5 applicants for professional development award
 - 3. Deadlines - Feb 23rd and May 1st
 - iv. Campus Recreation – Rebecca
 - 1. Have not met recently
 - v. Faculty Senate – Jamie/Audry
 - 1. First salary equity committee meeting was yesterday
 - 2. Discussing a new modeling for faculty compensation
 - 3. PASC does not vote for faculty senate
 - vi. IM&T – Berry
 - 1. No updates
 - vii. CSC – Kirsten
 - 1. Davion Henderson – CSC Rep
 - a. Meeting tomorrow
 - b. Getting subcommittees together soon
 - viii. Leadership Review Task Force – Heather
 - 1. Met a few times in fall
 - 2. Questionnaire going out to units who work with leaders
 - 3. The Senior Leadership Evaluations committee hasn't fully finalized who will receive the surveys, and it will vary depending on which administrator the survey is going. In general, it will include all staff in the unit that the administrator is the head of. In some cases, the directors of units outside the administrator's unit but who work closely with that administrator will be included. For some administrators, all deans, associate deans, and department chairs will be included. It really is going to be tailored by who that specific administrator interacts with and/or impacts.
 - ix. Others?
- c. Subcommittees

- i. Identify a Chair
 - 1. Meet once before our February meeting
 - ii. Campus Community Relations & Events
 - 1. Climate Survey Discussion
 - a. Ask for full data
 - b. Connect with HR if there are new ideas
 - 2. End of Year Celebration Support (More Info Coming Soon)
 - iii. Communication & Outreach – Add Newsletter to Website Volunteer
 - iv. Grants & Scholarships
 - 1. Update on who has applied?
 - 2. When should we send our next reminder?
 - 3. Send email to people who did and did not receive a scholarship?
 - 4. How do we want to handle involvement? (Council Vote)
 - a. Plan for subcommittee to handle involvement
 - b. Plan for subcommittee and members to handle involvement
 - c. Rubrics for each (urgent)
 - v. King Soopers Fundraising Idea? (Bryan Hill/Campus Community Relations & Events)
 - 1. Feeds book and scholarship fund
 - 2. \$3,000 in operating funds
 - 3. \$11,000 in books and scholarships
 - 4. Certain percentage goes back to PASC (CSC-5%)
 - d. Updates:
 - i. Meetings with Andy & CSC
 - 1. Rachel – November
 - a. Can PASC get voting rights on faculty senate?
 - 2. Vanessa – December
 - a. Andy is happy to fund anything that involves staff appreciation
 - 3. Rachel – January
 - ii. Call for Volunteers – Adopt a Spot
 - 1. By Chipotle and Cheba Hut
 - 2. May-October
 - 3. Thank you to those who have previously volunteered!
 - iii. One Year Requirement (More to Come)
 - 1. 1+ year are priority for chair
 - 2. Share bylaws with group
- III. 9:30am-9:45am | Tonya Jenkins – Loan Officer
- a. February 6th from 12-1pm in CC2204
 - b. March 6th from 6-7pm via Zoom
 - c. April 11th from 12-1pm in CC2204
 - i. If interested in a session, please send Vanessa Chavez a Teams message with the date you are interested in by the end of the day. She will send calendar invites as a reminder.
 - d. Constantly updating information to what is happening in the market

- e. Offerings in Spanish?
- IV. 9:45am-10:00am | Open Discussion
 - a. Clarify member and non-member (at next meeting)
 - b. One open spot – can we open that up?
 - i. Plan is to open in late spring