



PASC Business Meeting Minutes

March 20, 2019

11 a.m. - 12:30 p.m.

UC Council Room

1. Meeting Called to Order – 11:04 a.m. – **Kimbrough-Hayward**
2. Approval of the Agenda – Approved
3. Approval of the Feb. 20, 2019 Minutes – Approved
4. PASC Ad Hoc Committee, Faculty Senate, Salary Equity Updates – **Heise**
 - a. Check in about budget impact ad hoc committee
 - i. Survey of staff impact was placed on hold last fall pending changes
 - ii. Transitions are still very much underway – should we continue to wait, or check in with staff about the changes?
 1. PASC expressed waiting until more changes were finalized – too much is still in flux
 - b. Faculty Senate and Salary Equity
 - i. They are requesting additional data on cuts that have been made that should be available soon
 - ii. Email Cathy (Catherine.Heise@unco.edu) if there are any budget or personnel/salary questions you may have to bring up at Salary Equity with Marshall Parks
 - iii. Staff vacancies and vacancy rate
 1. The 77 eliminated vacancies are permanently gone, however, there are still active vacancies that may be filled
 2. Vacancy rate is unnaturally higher than normal this year because of 60 day holds on hiring, but are numbers that PASC would like to see, especially over time.
 - iv. Layoffs – note from Mueller that students do not necessarily understand variations in faculty
5. Chair Updates – **Kimbrough-Hayward**
 - a. Kimbrough-Hayward shared statement she read to Board of Trustees.
 - b. For next chair:
 - i. Meet with Kimbrough-Hayward if interested to discuss.
 - ii. Chair participates with PLC and BOT – should be comfortable and willing to speak up, hold people accountable.
6. PASC Committees Reports
 - a. Executive Committee: (**S. Kimbrough-Hayward**, B. Kelly, P. Mueller, & M. Crews)
 - i. Socials
 1. Went well, should be recurring
 2. Next one possibly March 29. Bryson will confirm and let everyone know.
 - ii. Bylaws
 1. No staff feedback was received
 2. Voted to amend as presented – all in favor, no objections, Bylaws amended
 - iii. Elections
 1. Eight vacancies, only two nominations so far
 - a. May extend nomination window
 - b. Crews requested outreach to staff from current members:

- i. If you're leaving PASC, try to reach out to colleague(s) who may want to serve as your replacement.
 - ii. Targeting communication to: Seven Strong (**Mueller**), Grant/Scholarship winners (**Mueller**), Housing (**Kelly**), Career Services (**Hoffman**)
 - 2. Need to determine vacancies and who is eligible for a second term first
 - b. Communications: (**B. Kelly**, M. Crews, & C. Pohja)
 - i. Newsletter items for April – send to B. Kelly by March 27
 - 1. Employee of the Year
 - 2. Elections
 - c. Community Engagement and Recognition: (**H. Swick**, L. Kinkopf, L. Osborn, F. Powells, S. Kimbrough-Hayward, & P. Mueller)
 - i. Meeting soon to discuss employee of the year
 - d. Grants and Scholarships: (**M. Miller**, C. Heise)
 - i. Two grants and three book scholarships awarded for spring
 - ii. Discussion of summer scholarships – decide whether to award, or just keep fall and spring cycles.
 - e. Special Events and Fundraising- (**S. Watson**, **M. Hoffman**, K. Mathes, J. Henderson, & W. Dyer)
 - i. Are we doing Bear Pantry Drive? Used to kick off with the banquet
 - 1. Yes: Let's do all of April. More info to come.
 - ii. Banquet: Everything is in order for next week. About 253 registered to attend and good turnout for silent auction.
7. Campus Committee Representatives Reports
- a. Board of Trustees: **S. Kimbrough-Hayward**
 - i. New board member and new sub-committees formed – more involved and active, positive direction and impression from Kimbrough-Hayward
 - b. Student Senate: **P. Mueller**
 - i. Have been working on student funding requests
 - ii. Elections coming up
 - c. CSC: **K. Mathes**
 - i. Last meeting cancelled
 - ii. Have almost full membership
 - d. Information Management & Technology: **C. Pohja**
 - i. IT cut about \$1 million by eliminating duplication, creating efficiencies
 - e. Campus Recreation: **B. Kelly**
 - i. N/A
 - f. Homebuyer Course: **C. Pohja**
 - i. Upcoming: March 20 (about five registered), April 18 (about 7-10 registered)
 - ii. Discussion of more outreach/advertising: graduate students, etc. CETL list has been most helpful.
 - iii. Discussion of student-focused workshop (would likely need to waive fees)
8. Other Business
- a. Guest Speaker Series
 - i. None for April
 - ii. New Provost some point soon
9. Next Business Meeting – April. 17, 11-12:30, UC Council Room
10. Adjourn

Council Members Present: Meagan Crews, Bryson Kelly, Shawanna Kimbrough-Hayward, Cathy Heise, Melissa Hoffman, Lawrence Kinkopf, Kyle Mathes, Meagan Miller, Pepper Mueller, Liz Osborn, Chad Pohja, Flora Powells, Shawna Watson

Council Members Absent: Whitney Dyer, Jimmy Henderson, Hannah Swick,

Guests: Kristina Burton (Classified Staff Rep), Stan Trembach (Faculty Rep)