



PASC Business Meeting Minutes

January 16, 2019

11 a.m. - 12:30 p.m.

UC Council Room

1. Meeting Called to Order – 11:03 a.m. – **Kimbrough-Hayward**
2. Approval of the Agenda
 - a. No objections – Approved
3. Approval of the Minutes
 - a. Tabled until 2/20/19 meeting
4. No updates from Marshall Parks, Human Resources Director
5. Chair Updates – **Kimbrough-Hayward**
 - a. Thank you for participating in Task Force and/or Cost Savings forums
 - b. Upcoming Guest Speakers
 - i. Special event on Jan. 29th at lunchtime or 30th in evening (or both) for Andy to present and discuss SRL report on cost-savings measures
 - ii. Feb. 6 – Andy Feinstein (confirmed)
 - iii. March 6 – Student panel (tentative)
6. PASC Committees Reports
 - a. Executive Committee: (**S. Kimbrough-Hayward**, B. Kelly, P. Mueller, & M. Crews)
 - i. Goals for the spring semester
 1. Social events
 - a. Ongoing series in evenings (such as at BRIX) and/or over lunch on campus
 2. T-shirts
 - a. Selling t-shirts that percentage will go to PASC/CSC and/or Faculty or Student Senate
 - b. Demonstrate bear pride and our commitment to our people
 - c. B. Kelly will explore further options
 3. Note that grants and scholarship funds can be used to bring in speakers for professional development opportunities
 - ii. Amending bylaws
 1. Vote on recommended updates next business meeting
 2. Document will be provided to exempt staff for feedback in following newsletter
 - iii. Elections coming up
 1. Current members whose first term is up will be contacted to determine if they would be interested in serving a second term
 2. Nominations will be open in February
 3. Ballot will be open in March
 - b. Communications: (**B. Kelly**, M. Crews, & C. Pohja)
 - i. Newsletter items for February – send to B. Kelly by 1/25/19
 - ii.
 - c. Community Engagement and Recognition: (**H. Swick**, L. Kinkopf, L. Osborn, F. Powells, C. Maroney, S. Kimbrough-Hayward, & P. Mueller)

- i. Working with Special Events committee on Employee Banquet (with CSC)
 - 1. HR paying for meals of honorees only
 - 2. Nominations for employee of the year forthcoming
 - d. Grants and Scholarships: (**M. Burkholder**, C. Heise, & C. Mathis)
 - i. Spring deadline is Feb. 15
 - e. Special Events and Fundraising- (**S. Watson**, **M. Hoffman**, K. Mathes, J. Henderson, D. Turnbeaugh, A. Stovall, & W. Dyer)
 - i. Consider hosting dessert bake-off and/or chili competition in April
 - 1. April 24 is admin appreciation day
 - 2. Campus Commons
 - ii. Employee Banquet – March 5
- 7. Campus Committee Representatives Reports
 - a. Board of Trustees: **S. Kimbrough-Hayward**
 - i. N/A
 - b. Student Senate: **P. Mueller**
 - i. N/A
 - c. CSC: **K. Mathes**
 - i. Discussed Draft 2019 holiday schedule
 - ii. Employee banquet planning
 - iii. Spring yard sale planning
 - iv. Carter Hall PASC/CSC display case
 - 1. PASC should have key, Bryson can assist in posting
 - d. Faculty Senate & Salary Equity: **C. Heise**
 - i. Discussion of cost-saving measures with Dr. Feinstein
 - 1. Perception of benefits as part of “total compensation” – not value-added
 - ii. Joint Budget Committee report from Dr. Feinstein
 - iii. Dual Enrollment grading/probation policy discussion
 - e. Information Management & Technology: **C. Pohja**
 - i. H:/ Drives phasing out – being replaced with OneDrive
 - ii. Skype for Business phasing out – being replaced with Microsoft Teams
 - f. Campus Recreation: **B. Kelly**
 - i. “CRAB” (Campus Rec Advisory Board)
 - 1. Includes Student Trustee
 - 2. Tasked with assisting in decision-making, such as budget, etc.
 - g. Homebuyer Course: C. Mathis and **C. Pohja**
 - i. Scheduled: Feb. 19, March 20, April 18
 - ii. Send to CSC (Maggie Kinney) for advertising to classified staff
- 8. Other Business
 - a. Provost Search Open Forums ongoing for campus feedback
 - b. Extended Campus update
 - i. Colo. Springs location closing when lease up next year
 - ii. Reminder that Loveland and Denver centers have space for events, retreats, etc.
- 9. Next Business Meeting – Feb. 20, 11-12:30, UC Council Room
- 10. Adjourn 12:23 p.m.

Council Members Present: Meagan Burkholder, Meagan Crews, Whitney Dyer, Cathy Heise, Melissa Hoffman, Bryson Kelly, Shawanna Kimbrough-Hayward, Colleen Maroney, Kyle Mathes, Pepper Mueller, Liz Osborn, Chad Pohja, Lawrence Kinkopf, Hannah Swick, Shawna Watson

Council Members Absent: Jimmy Henderson, Cira Mathis, Flora Powells, Dan Turnbeaugh

Guests: Stan Trembach (Faculty Rep), Kristina Burton (Classified Staff Rep)