



## PASC Business Meeting Minutes

February 20, 2019

11 a.m. - 12:30 p.m.

UC Council Room

1. Meeting Called to Order – 11:03 a.m. – **Kimbrough-Hayward**
2. Approval of the Agenda – N/A
3. Chair Updates – **Kimbrough-Hayward**
  - a. Employee Recognition Banquet
    - i. Andy considering that banquet should not be responsibility of PASC/CSC to organize
    - ii. Honorees *can* bring a guest free of charge
    - iii. Considering changing date to March 28, would allow for longer RSVP window
      1. Current RSVPs around 180 (including guests)
    - iv. Employee of the Year Nominations
      1. 57 responses so far (for both PASC/CSC)
      2. Committee should meet next week (week of Feb. 25) to discuss
    - v. Recognition gifts still need to be ordered
    - vi. Silent Auction donations still being sought
      1. Last year, there were around 57 prizes, this year around 22 so far
  - b. Bylaws
    - i. Send out in newsletter for staff feedback
  - c. Elections
    - i. Crews will provide information on nominations for next newsletter
    - ii. Need to determine vacancies and who is eligible for a second term first
  - d. Upcoming Guest Speakers
    - i. March 6 – Student panel (Pepper confirming tonight)
      1. Would like to get student insight into any thoughts or effects of recent changes and transitions
4. PASC Committees Reports
  - a. Communications: (**B. Kelly**, M. Crews, & C. Pohja)
    - i. Newsletter items for March – send to B. Kelly
  - b. Community Engagement and Recognition: (**H. Swick**, L. Kinkopf, L. Osborn, F. Powells, C. Maroney, S. Kimbrough-Hayward, & P. Mueller)
    - i. Employee Banquet
      1. See above notes
  - c. Grants and Scholarships: (**M. Burkholder**, C. Heise, & C. Mathis)
    - i. Grants and Scholarships Spring deadline has passed, decisions made by March 1
  - d. Special Events and Fundraising- (**S. Watson**, **M. Hoffman**, K. Mathes, J. Henderson, D. Turnbeaugh, A. Stovall, & W. Dyer)
    - i. Employee Banquet
      1. See above notes
5. Campus Committee Representatives Reports
  - a. Board of Trustees: **S. Kimbrough-Hayward**

- i. N/A
  - b. Student Senate: **P. Mueller**
    - i. N/A
  - c. CSC: **K. Mathes**
    - i. N/A
  - d. Faculty Senate & Salary Equity: **P. Mueller**
    - i. New provost will begin April 1
    - ii. March 8 – Andy will present budget to BOT
  - e. Information Management & Technology: **C. Pohja**
    - i. ITC/ATAG identifying possible software/hardware for cost-saving
      - 1. About \$300,000 identified, final meeting this week
  - f. Campus Recreation: **B. Kelly**
    - i. “Campus Rec 360”
      - 1. Rebranding campaign to re-package services
        - a. What about counseling/health center?
    - ii. Budget discussion
      - 1. Since Campus Rec is student fee-funded, how will budget reductions work?
    - iii. Upcoming: Drill Week (risk management drills/training), Hip-Hop Madness, Relay for Life
  - g. Homebuyer Course: **C. Pohja**
    - i. Feb. 19 has 15 attendees
    - ii. Upcoming: March 20, April 18
    - iii. With Cira’s absent, consider assisting with this next year (planning mostly done for this year)
6. Other Business
- a. Helping Hands
    - i. Believe we have around \$600 to give now
    - ii. Spring Break or summer?
      - 1. Start nominations in April, give out after Finals Week in May (5% insurance increase over summer may mean later gifting date will be beneficial)
  - b. PASC Happy Hour
    - i. March 8, 5:30 p.m. at BRIX
7. Next Business Meeting – Feb. 20, 11-12:30, UC Council Room
8. Adjourn

**Council Members Present:** Meagan Crews, Whitney Dyer, Jimmy Henderson, Bryson Kelly, Shawanna Kimbrough-Hayward, Kyle Mathes, Pepper Mueller, Liz Osborn, Chad Pohja, Flora Powells, Hannah Swick, Dan Turnbeaugh, Shawna Watson

**Council Members Absent:** Cathy Heise, Melissa Hoffman, Lawrence Kinkopf, Colleen Maroney, Meagan Miller (Burkholder)

**Guests:** Kristina Burton (Classified Staff Rep)