



## PASC Business Meeting Minutes

April 17, 2019

11 a.m. - 12:30 p.m.

Candelaria Hall 1100

1. Meeting Called to Order – 11:04 a.m. – **Kimbrough-Hayward**
2. Approval of the Agenda – Approved
3. Approval of the Mar. 20, 2019 Minutes – Approved unless any member has issues (email **Crews** with concerns)
4. PASC Committees Reports
  - a. Executive Committee: (**S. Kimbrough-Hayward**, B. Kelly, P. Mueller, & M. Crews)
    - i. Welcome new members:
      1. Elizabeth Adams, Admissions
      2. Morgan Bradford, Stryker Inst.
      3. Kelsey Crane, Development
      4. Lisa Grimes, Provost Office
      5. Yvette Lucero-Nguyen, CWGE/Stryker Inst.
      6. Brandy Tackett, CIE
      7. Rebecca Thompson, UNC PD
      8. Tyler Weaver, UNC PD
    - ii. Thank you and feedback on employee banquet
      1. Earned about \$925 + additional funds to be collected from Silent Auction
        - a. Discussion about silent auction for next year needs to happen with Andy Feinstein if PASC/CSC are not hosting banquet anymore. Will we still have the auction or need to come up with alternative fundraising opportunities?
    - iii. Chair Updates – **Kimbrough-Hayward**
      1. Please let Kimbrough-Hayward know by Wednesday, April 24<sup>th</sup> interest of serving as an officer.
        - a. New chair will serve as rep on BOT, PLC, and have monthly meeting with Andy Feinstein and CSC Chair. Shawanna will be retaining a seat on PLC as well. Should be willing to speak up and advocate for exempt staff in these spaces.
      2. June 19<sup>th</sup> will be transition meeting
  - b. Communications: (**B. Kelly**, M. Crews, & C. Pohja)
    - i. Newsletter items for May – send to B. Kelly by April 25
      1. Are we doing a Bear Pantry drive – Community Engagement and Recognition needs to determine as soon as possible.
  - c. Community Engagement and Recognition: (**H. Swick**, L. Kinkopf, L. Osborn, F. Powells, S. Kimbrough-Hayward, & P. Mueller)
    - i. See above
  - d. Grants and Scholarships: (**M. Miller**, C. Heise)
    - i. Two grants and three book scholarships awarded
  - e. Special Events and Fundraising- (**S. Watson**, **M. Hoffman**, K. Mathes, J. Henderson, & W. Dyer)
    - i. Possible event for next year (5K) discusses, no further updates
    - ii. PASC Happy Hour – April 26

1. Creating consistent series of these socials next year at various breweries
5. Campus Committee Representatives Reports
    - a. Board of Trustees: **S. Kimbrough-Hayward**
      - i. Meeting coming up May 8 (finance and audit)
      - ii. Additional discussion of sub-committees for increased awareness and involvement in campus initiatives from BOT (such as student success, external relations and recruitment, etc.)
    - b. Student Senate: **P. Mueller**
      - i. Early campus closure cancelled last meeting
      - ii. Student Senate Elections – Grievances have been filed, so results are delayed. SS has not released further information while process is ongoing; however, IM&T has since closed a loophole that allowed open communication via Canvas.
    - c. CSC: **K. Mathes**
      - i. Recent meetings included discussion with Marshall Parks on benefits, SESS, King Soopers fundraising, and discussion with Andy Feinstein.
        1. Reminder from HR: Exempt staff can change their benefits mid-year due to July 1 change. Benefit changes should be submitted to Julie Nava by May 31.
    - d. Faculty Senate & Salary Equity: **C. Heise**
      - i. Continued discussion about asking questions: If any questions should be raised with these bodies, please let Cathy know.
        1. Vacancy rate information
        2. Program delivery impacts of vacancies
      - ii. Budget information:
        1. PLC discussed budget April 15
        2. Preliminary budget will be presented to campus April 30 – good time to raise questions
      - iii. Discussion of having Andy Feinstein regularly meet with PASC to provide updates
      - iv. Updates to the LAC – Faculty Senate approved an amended version of the Core
      - v. Huron / SESS discussions
        1. Faculty do not always have the correct information
        2. Student affairs restructure will roll out in fall
        3. PASC should lend voice in discussions
        4. Nominate members for SESS (Strategic Enrollment and Student Success) Action Teams:  
<https://docs.google.com/forms/d/e/1FAIpQLScPYv4kcKuMBP4roIRBg2ANTLNOUIOHal-txxoU1JJL9GPFxg/viewform>
    - e. Information Management & Technology: **C. Pohja**
      - i. Transitions to OneDrive and Microsoft Teams are big focus now
    - f. Homebuyer Course: **C. Pohja**
      - i. Upcoming: April 18 (about 12-13 registered)
      - ii. Raised about \$200-300 this year
      - iii. C. Pohja will continue work with presenters to create fall workshop schedule
    - g. Campus Recreation: **B. Kelly**
      - i. **W. Dyer** (B. Kelly at Campus Rec meeting):
        1. Working on Campus Rec 360 to better tell the campus rec story and package/promote services
          - a. Especially work on how Campus Rec services promote student success and wellness
          - b. Annual review and infographic for students served and services provided should be better promoted
        2. Waiting to learn how Campus Rec may fall into restructured Student Affairs Division
        3. Budget cuts and vacancy concerns

- a. Impact of working a second person's job with no additional compensation when there are vacancies
  - b. Budget cuts from student fee – funded activities
- 6. Next Business Meeting – May 15, 11-12:30, UC Council Room
- 7. Adjourn 12:11

**Council Members Present:** Meagan Crews, Whitney Dyer, Shawanna Kimbrough-Hayward, Cathy Heise, Melissa Hoffman, Lawrence Kinkopf, Kyle Mathes, Pepper Mueller, Chad Pohja, Flora Powells

**Council Members Absent:** Bryson Kelly, Jimmy Henderson, Meagan Miller, Liz Osborn, Hannah Swick, Shawna Watson

**Guests:** Morgan Bradford (New Member), Kristina Burton (Classified Staff Rep), Lisa Grimes (New Member), Yvette Lucero-Nguyen (New Member), Rebecca Thompson (New Member), Stan Trembach (Faculty Rep), Tyler Weaver (New Member)