



PASC Business Meeting Minutes

September 19, 2018

11 a.m. - 12:30 p.m.

UC Council Room

1. Meeting Called to Order – 11:03 a.m. – **Kimbrough-Hayward**
2. Introductions – **Kimbrough-Hayward**
 - a. Welcome to Stan Trembach (Library), faculty representative
3. Approval of the Agenda
 - a. Addition of Approval of the Minutes
 - b. No objections – Approved
4. Approval of the August 22, 2018 Minutes
 - a. No objections – Approved
5. Guest: Marshall Parks, Human Resources Director
 - a. Update on Paladina partnership
 - i. Paladina provides additional doctor options (multiple doctors in Denver Metro area and one in Fort Collins)
 - ii. Staff may opt-in, UNC pays small fee per member, no change to staff coverage or premium
 - iii. Paladina reps and Fort Collins participating doctor will visit campus Sept. 27
 - b. Update on ORP
 - i. Determining whether UNC should have Record Keeper whose sole job is to advise faculty and staff on retirement options
 - ii. HR and Inavest continue to look at new and current options and will provide recommendations to BOT in January
 - c. Salary banding update: Trying in 2019 to have 2% salary pool, banding will be reviewed (band minimums may be raised due to cost-of-living increases)
 - d. 60-day vacancy hold update: First positions put under hold are starting to be able to advertise and hire, UNC almost at level of savings intended but turnover has been lower than usual
 - e. Faculty hiring freeze for 2019-20 in place, leadership will be looking at tenure density and making recommendations
6. Guest: Evan Welch, Asst. Dean of Student Life
 - a. Discussion of PASC taking over First Time Homebuyers class administration (organizing and scheduling, advertising, etc.) since Off Campus Life is dropping program
 - b. Council agreed to organize via a new Ad Hoc committee this year
 - i. C. Pohja and C. Mathis volunteer
 - ii. Duty may move to Special Events & Fundraising or Community Engagement & Recognition Committee
7. Chair Updates – **Kimbrough-Hayward**
 - a. PASC chair, along with other campus leaders, now part of President's Leadership Council
 - i. First meeting Sept. 4, next meeting Sept. 24 (meet every two weeks)
 - ii. PASC members can send concerns/questions to Kimbrough-Hayward
 - b. PASC and CSC chairs meeting with President Feinstein to discuss staff concerns
 - i. First meeting Sept. 28 (meet monthly)

- c. Guest Speakers
 - i. October 3 – President Feinstein
 - ii. October 17 (in place of business meeting) – Interim Provost Kalikow
- 8. PASC Committee Reports
 - a. Executive – **Kimbrough-Hayward**
 - i. Meeting Oct. 1 to discuss PASC bylaws
 - b. Communications – **Pohja/Crews**
 - i. None
 - c. Community Engagement & Recognition – **Swick**
 - i. Bear Pantry donations at CSC’s Spooktacular (Oct. 31)
 - ii. Homecoming Tailgate (Oct. 6) in need of volunteers 11 a.m. - 1 p.m.
 - d. Grants & Scholarships – **Burkholder**
 - i. Awarded four book scholarships for Summer 2018: Jill Zamarripa, Jenae McCarty, Hannah Swick, and LaNae Phillips
 - 1. Discussion of handling PASC member applications
 - a. Possibility to have blind review – possible role of Treasurer to receive and remove contact information from applications
 - ii. Committee in process of updating website, applications and criteria for scholarships and grants
 - e. Special Events & Fundraising – **Hoffman**
 - i. Brix Brewery fundraiser, Oct. 8, 4-10 p.m.
 - 1. Working to involve community organizations, live music
- 9. Campus Committee Representatives Reports
 - a. Board of Trustees – **Kimbrough-Hayward**
 - i. None
 - b. Student Senate – **Mueller**
 - i. None
 - c. CSC – **Mathes**
 - i. No Community Fest this year
 - d. Faculty Senate/Salary Equity – **Heise**
 - i. Freedom of speech proposal
 - e. IM & T – **Pohja**
 - i. None
 - f. Sustainability – **N/A**
 - i. Needs representative
- 10. Ad Hoc Committees
 - a. Budget Impact & Assessment – **Heise**
 - i. None
- 11. Next Business Meeting – **Tentatively Nov. 7**, 11-12:30, UC Council Room (October 17 will have Theo Kalikow as Guest Speaker)
- 12. Adjourn 12:33 p.m.

Council Members Present: Meagan Burkholder, Meagan Crews, Whitney Dyer, Cathy Heise, Jimmy Henderson, Melissa Hoffman, Shawanna Kimbrough-Hayward, Colleen Maroney, Kyle Mathes, Cira Mathis, Liz Osborn, Chad Pohja, Lawrence Kinkopf, Hannah Swick

Council Members Absent: Bryson Kelly, Pepper Mueller, Flora Powells, Alethea Stovall, Dan Turnbeaugh, Shawna Watson

Guests: Stan Trembach (Faculty Rep), Marshall Parks (Human Resources), Evan Welch (Student Life)