



## PASC Business Meeting Minutes

August 22, 2018

11 a.m. - 12:30 p.m.

UC Council Room

1. Meeting Called to Order – 11:05 a.m. – **Kelly**
2. Approval of the Agenda
  - a. Correction of Liz Osborn's name
  - b. Marshall Parks HR Update – *Cancelled*
  - c. No objections – Approved
3. Introductions – **Kelly**
  - a. Welcome to Lawrence Kinkopf, replacing Alex Stern
4. Chair Updates – **Kelly**
  - a. PASC meal card available for breakfast/lunch PASC meetings
5. Guest Speakers discussion
  - a. Keep monthly speaker schedule for 2018-19
  - b. Speaker suggestions:
    - i. Internal UNC news: Nate Haas and/or Katie Corder-Leigh
    - ii. Interim Provost Theo Kalikow
    - iii. Student Senate Executive Committee and/or diverse student panel
    - iv. Training/professional development opportunities to replace CETL Lunch & Learn Forums not being offered
      1. Identity building and creating community workshops
      2. New Student Orientation overview
6. Other events/initiatives discussion
  - a. PASC outings/events off campus
    - i. PASC after-hours meet-ups and discussion nights
  - b. UNC campus and Greeley tours for staff
  - c. New employee postcards and/or t-shirts
  - d. Community groups – help set up/lead interest-based (e.g. hiking) staff groups for outings
    - i. Qualtrics survey for interests
    - ii. Eventbrite for organization/event management
7. PASC Committee Reports
  - a. Executive – **Kelly**
    - i. None (see Chair updates)
  - b. Communications – **Kelly**
    - i. Monthly Newsletter
      1. New format
      2. B. Kelly will request updates each month
        - a. Include relevant updates/events from your areas – not just PASC-specific updates
    - ii. Website
      1. Finalizing member profiles
  - c. Community Engagement & Recognition – **Swick**

- i. H. Swick as Chair
  - ii. Advertise/sell plush Bears during Homecoming
- d. Grants & Scholarships – **Mueller/Burkholder**
  - i. P. Mueller not on committee, but will make payments as Treasurer
  - ii. Summer Book Scholarship deadline August 31
- e. Special Events & Fundraising – **Hoffman**
  - i. Brix Brewery, Oct. 8, 4-10 p.m.
  - ii. Tasting glasses at faculty/staff tailgate
    - 1. Bear Pantry donation bin at tailgate (work with Community Engagement and Recognition)
- 8. Campus Committee Representatives Reports
  - a. Board of Trustees – **Kimbrough-Hayward**
    - i. None
  - b. Student Senate – **Mueller**
    - i. New President Tim Hernandez
    - ii. Next meeting 8/22/18
  - c. CSC – **Mathes and Burton**
    - i. Guest Dr. Andy Feinstein
    - ii. Membership up for 18-19 (18 members)
  - d. Faculty Senate/Salary Equity – **Heise**
    - i. None
  - e. IM & T – **Pohja**
    - i. Some server interruptions with CAS (URSA, etc.)
    - ii. Check help.unco.edu for live outage updates
  - f. Sustainability – **N/A**
    - i. Needs representative (B. Kelly will find out meeting schedule)
- 9. Ad Hoc Committees
  - a. Campus Community & Climate – **Stovall**
    - i. Inclusive Hiring Practices
      - 1. Developing online bias training for faculty
      - 2. Staff hiring assessment on hold
  - b. Budget Impact & Assessment – **Heise**
    - i. Met 8/6/18
      - 1. Charge created
      - 2. Timeline for 2018-19
      - 3. Outcomes determined
- 10. Next Business Meeting – September 19, 11-12:30, UC Council Room
- 11. Adjourn 12:12 p.m.

**Council Members Present:** Meagan Burkholder, Meagan Crews, Whitney Dyer, Cathy Heise, Melissa Hoffman, Bryson Kelly, Colleen Maroney, Kyle Mathes, Pepper Mueller, Liz Osborn, Chad Pohja, Lawrence Kinkopf, Alethea Stovall, Hannah Swick, Dan Turnbeaugh, Shawna Watson

**Council Members Absent:** Jimmy Henderson, Shawanna Kimbrough-Hayward, Cira Mathis, Flora Powells

**Guests:** Kristina Burton (CSC)