

PASC Business Meeting Agenda

Teams

April 7, 2021, 10:30 am – 12:00 pm

1. **Call to Order:** 10:30am
2. **Approval of March 3, 2021 Minutes**
3. **Committee Reports**
 - A. Communication and Outreach: **Weaver**
 - a. Hoping to meet this month
 - B. Engagement and Advocacy: **Black**
 - a. Diversity and equity survey went out today (only takes a few minutes, so please consider responding); Hoping to “piggyback” on that survey
 - C. Fundraising and Events: **Crane**
 - a. Bears Give Back Giving Day: Fun ways for faculty, staff, and students to get involved
 - Website: unco.edu/bears-give-back
 - a. PASC is one of the projects listed on the website (includes our scholarship application opportunities)
 - Submit spirited photos to win \$100 toward your project
 - First \$8K donated will be matched
 - Big day is April 14, 2021!
 - D. Grants and Scholarships: **TBD**
4. **Campus Liaison Reports**
 - A. Board of Trustees: **Grimes (sub: Pohja)**
 - No recent meeting, but a few will be coming up (e.g. Budget approval in SU21)
 - B. Student Senate: **Arellano**
 - SPA funding presentations have concluded, so decisions will be made upcoming
 - Elections are today through Friday
 - C. Campus Recreation Advisory Board: **Thompson**
 - D. CSC: **Mathes**
 - Their meeting topics were very similar to ours: Chief of Police conversation, Sarah Chase from HR to discuss rebranding/repurposing CSC to renew mission and vision of the org
 - Kim Arnold is our new CSC rep on PASC – Welcome, Kim! Her new role is HR in Facilities
 - If receiving debit card in mail for completing annual medical checks, it is legit. This is real money and is part of a wellness incentive initiative
 - i. There is a list of those incentives will be sent by Kyle
 - Letters about our pay equity analysis will be coming out soon (by email as well as to home address) – Comparisons and justifications will be provided to individuals with results and how pay is equitable based on a contextual analysis with comparable institutions – Letter will also include if we are eligible for an equity increase
 - Pay increases by July: 2-3% pool, making a few adjustments so folks are brought up to range minimums, money will be distributed to remaining individuals; distribution has not been finalized (across the board vs. equitable)
 - E. Faculty Senate/Salary Equity: **Dyer**

- Salary Equity: President Feinstein has maintained his plan for salary increases; More difficult based on staff titles being much more fluid vs. Faculty titles are pretty consistent across the board
- Faculty Senate: End of Year decisions (e.g. S/I implementation?)
- Other conversations:
 - i. Concerns about vaccination requirement and mask mandate for FA21 semester – President Feinstein has stated decisions have not been made at this time
 - 1. Additionally, space is also being considered, minimizing physical distancing regulations on campus
 - ii. Long-term remote work options, HR creating a general policy

F. Information Management and Technology: *Pohja*

- Government group met this week
 - i. With HERF and HERF II, several IT related projects were approved
- Current projects: Readying spaces such as computer labs to return to pre-pandemic capacity regulations; Continuing refresh for computer labs
- New refresh for full-time staff as a FY22 initiative – Eligible if >5 year-old devices
 - i. Don't have a firm timeline, but hoping around July to start the process – Can reach out to Chad with any questions by email or Teams chat
- Reminders:
 - i. Deleted email folders policy has begun
 - ii. For those who have enabled auto-forwarding to an external email (such as gmail), this will be removed by June 30th due to concerns regarding cybersecurity

5. Election Update – *Morgan Diaz*

- A.** Have not received any nominations at this time, so working with Tyler to send an email regarding extension of April 23rd
- B.** Additionally, Tyler will include encouragement to take campus survey

6. Bears Give Back Giving Day – *Kelsey Crane*

- A.** *Included in Fundraising and Events section*

7. Professional Development – *Koreen Myers*

- A.** IDD and CETL have joined – Majority of their training will focus on classroom instruction
 - a.** Therefore, HR has been tasked with providing professional development opportunities beyond the classroom
 - b.** HR has been working with IDD/CETL to build up systems and create a set of trainings that PTAC can begin providing
- B.** PTAC (Professional Development and Training Advisory Council) has been created: Morgan Diaz is serving as PASC rep, so share thoughts/questions/comments as the council is beginning to set priorities
 - a.** Some highly requested trainings thus far: Supervisor training, On-boarding, Compliance
 - b.** Working with IMT to implement a program called “Learning Stream” to help make the process of signing up more efficient and less confusing
 - c.** Seeking spaces to provide access to a staff computer lab/lounge to participate in pro devo/training who may not have a personal laptop
 - d.** Overall purpose of this council is to best serve the staff and what they are hoping to gain in terms of pro devo and training
- C.** Koreen is also coordinator of LinkedIn Learning, so friendly reminder you have access to the entire library of content provided on LinkedIn Learning

8. Update/Q&A – *President Feinstein*

- A.** Graduation is around the corner! Thank you all for your hard work
 - a.** May 8-9 (Two in-person ceremonies will take place on both Saturday and Sunday)

- Looking to allow four guests per graduate as long as can be maintained outside with good weather

B. COVID-19 Update

- a.** Quarantine/Isolation on-campus: Only about 15 rooms currently in use
- b.** Free testing at Bishop-Lehr for students, staff, and faculty
 - Response time: 18-hour turn-around for results
 - Supported by UNC/City of Greeley until at least June
- c.** Vaccines
 - State extended eligibility to front-facing student staff/employees
 - In state of CO, eligibility is 18 years and older
 - Over 800 of our UNC employees have been vaccinated
 - a.** But also keep a lookout on the Weld County website for other options for receiving the vaccine
- d.** Question: Is there concern about the virus variances?
 - Answer: Recommendation is to get vaccinated. Even if you get the mutated-variant, the potential for hospitalization is very low

C. Fall 2021 Update

- a.** 90% of classes are scheduled to be in-person
 - Question: Will professors be able to conduct their classes virtually even if their class is 'in-person'?
 - a.** Answer: It is going to take some time to finalize what Fall is going to look like. However, based on our Accreditation regulations/restrictions, only a small percentage of our classes can be hybrid.
- b.** Following guidelines coming from the state and federal regulations
 - Will inform our regulations on mask mandate and 6ft social/physical distancing – Waiting to make decisions on those regulations due to the impact of physical distancing on course instruction
 - a.** Question: What are plans for returning to campus offices
 - i.** Answer: Will be hearing from your supervisors as decisions are made
 - Also waiting to make decisions regarding vaccine mandate and return to campus – Have received recommendations from Attorney General to wait until more information

D. President Feinstein convened with statewide CEOs to request \$81M – The entire request was approved

E. Budget presentation coming soon: There will be a 7% tuition and fee increase – This equates to <\$200/semester for each student – Generates about \$4.5M that will be invested back into student services

- a.** 30% of our students do not pay tuition and fees

F. Salary Increases

- a.** May be across the board; but prioritizing equity first
- b.** Question: NCHEM's data is mostly being used for faculty salary compensation but is there any data being analyzed in concern for staff?
 - Answer: We're using NCHEM's data for all posting and offer reviews currently. We're also establishing a secondary comparison group (ABC) we'll use, wrapping up that data in the next couple weeks

G. Question: Has Kirk started working on the back 9 disc golf holes on Central Campus?

- a.** Answer: Haven't heard, but hopeful for a future 18-hole course

9. Open Comment

- A.** University Libraries is working on our strategic plan and would like feedback – Rachel Borum will be sending out more information
- B.** District 6 is hosting a COVID Vaccine Clinic on Saturday, April 10th 8am-5pm for 16 years and older

- a. Partnering with Sunrise Community Health
- b. Monfort Family Clinic, 2930 11th Avenue
- c. To schedule an appointment (including parental consent):
<https://go.oncehub.com/D6COVIDVaccinesignupforstudents16older>

10. Adjourn: 12:02pm

11. Attendees

- A. Lupita Arellano, Kimberly Arnold, Samantha Black, Rachel Borum, [Marissa Boston](#), Kelsey Crane, [Beckie Croissant](#), Morgan Diaz, Whitney Dyer, [President Andy Feinstein](#), [Stephanie Jones](#), [Berry Kroeger](#), [Kara LaSota](#), [Ashley Leggewie](#), [Kathy Martin](#), Kyle Mathes, [Dan Maxey](#), [Koreen Myers](#), Caitlin Ortis, [Emily Perkins](#), Chad Pohja, Katherine Runkel, [Deidra Schaeffer](#), Nancy Schindele, Kendra Schneider, [Jonathan Shaw](#), Rebecca Thompson, Tyler Weaver, [Tara White](#), [Traci Wikre](#), [Amy Zeigler](#)

12. Absent: Monica Coverdale, Lisa Grimes, Rosa Galindo, Cami Mathews, Diana Silva

NOTES/TO-DO:
