

**PASC Meeting Agenda**

August 5, 2015

10:00 AM – 12:00 PM

University Center

1. Call to Order
	1. Chris Gomez called the meeting to order at 10:04pm
	2. In Attendance: Kimberly Betz, Cristobal Garcia, Nathan Gismot, Christine Gomez, Rick Hoines-Brumback, Hayley Hull, Christine Krause, Matthew Langford, Sergio Rosales, Ben Rudolph, Eva Rodriguez, Daniel Lawrence, Melissa Hoffner, Michael Kallsen, Elizabeth Mahoney, John Wieser
	3. Absent – Matthew Brinton, Matthew Doyle, Savanah Stewart, Robin Weber
2. Approval of the Agenda
	1. Item 7 becomes Item 5, Item 5 becomes Item 6, Item 6 becomes Item 7
	2. Approval – Rick Hoines-Brumback (First), Matthew Langford (Second)
3. Approval of Minutes
	1. Not approved, Robin out.
4. Welcome/Introductions- New council members
* Daniel Lawrence- 1 year term, replace Marina Orozco
	+ Excited to come back and help out another year. Likes supporting fellow staff.
* Eva Rodriguez- 2 year term, replace Kara O’Dell’s term
	+ UNC grad twice. Inspired by Elizabeth Mahoney’s e-mail. Wants to help inform the UNC Community, and excited to represent all exempt staff at UNC.
* Vote in
	+ No objections – Both candidates were voted in.
1. Executive Committee update
* Goals –
	+ Making sure all of our bylaws are updated and match, rather than doing individual sections.
	+ Shared Governance document is with Kay, she will speak at an upcoming meeting as to her thoughts on shared governance and inclusion of PASC.
	+ Thoughts on getting administrative support to run our meetings, and all of our fundraising go to scholarships and supporting our fellow exempt employees.
	+ Welcoming all new exempt employees:
		- Communications Team – New Employee Profiles
		- Letter welcoming them with links to important PASC and non-PASC resources
		- Tour for all exempt employees
* Utilization of Funds – Recognition of employees other than Employee Appreciation Gala
	+ Rick: Improve networking opportunities – Local Breweries
	+ Chris Gomez: Cups
	+ Matt L: Additional funds to Professional Development Grants
1. Discussion Items
* PASC SharePoint
	+ Committee Calendar – Please use this to put all PASC items on a running schedule.
* Upcoming year goals of PASC – Elizabeth would like each committee member to create goals based on the individual conversations she’s had with each member on moving PASC forward.
	+ Many members felt like we needed additional information before setting goals. Are they personal involvement goals while on PASC? Or are they goals toward PASC objectives?
* Guests to invite to PASC meetings
	+ Diversity Council – Update on what’s happening
	+ IM&T – Campus technology initiatives and other items that we still have questions about
	+ Emergency Management Programs – What should we know as campus staff
	+ Campus Commons Update – When would Robbyn be available to share information. Keeping information in our newsletter around Campus Commons
	+ I@UNC – What initiatives connect with exempt staff, and if they were/weren’t funded how can we make sure that we are keeping them on the table.
	+ University Relations New CMS – Website Management Training
	+ Diversity Training – Open to all exempt staff
	+ How do we make these open to all exempt staff?
* Recognizing Donors to PASC Foundation Account
	+ We should do an annual thank you note for our donors
	+ Get information out to our Exempt Listserv during Team UNC about matching funds
* CETL- PASC professional development opportunities
	+ Merger/Norming Training – For staff/faculty moving into campus commons
	+ Diversity Training – Social Justice trainer
	+ One Day Professional Development Conference – Presentations by Exempt Staff and Faculty around areas that our constituency feels we need to support them on.
* Qualtrics survey to Exempt staff
	+ Working with Kim Black to ensure we are asking the questions that we truly want the answers to.
1. Status of Accounts
* Operational – $2520.49
* Foundation – $10800.00
1. Action Items
* Review Bylaws, Discussion, vote on proposed Bylaw changes
	+ Change Officer Removal section to match Member Removal section – This would allow the officer to stay on the council if they so decide, just not as an officer.
	+ Changing all language to say “Council” not PASC or other iterations
	+ Bylaw Changes: Chris Gomez (First), Matt L (Second)
		- Approved, No Objections
	+ Constitution Changes: Matt L (First), Eva (Second)
		- Approved, No Objections
* PASC Committees who need more support request members sign up
	+ Community Engagement & Recognition – Meets Monday, August 10th
		- John Wieser will join
	+ Grants & Scholarships
		- Eva Rodriguez and Sergio Rosales will join
	+ Social Recognition
		- Daniel Lawrence will join.
* Newsletter submission deadline 20th of the month to Ben Rudolph
1. HR update- Marshall
	1. No Presentation
2. Chair update
3. **PASC Committees Reports-** All PASC council members are required to serve on at least one committee and be an active member
* Executive Committee
* Communications: Matthew Langford, Ben Rudolph and Nate Gismot reported on the committee’s Kick-Off Meeting.
	+ Matthew Doyle was elected Chair
	+ Nate Gismot is handling Twitter, which currently has 9 followers, but hopes to increase that # by posting daily.
	+ Savanna Stewart is handling Facebook
	+ Ben Rudolph is handling Website
* Special Events/Fundraising
	+ Initial meeting set for Monday, August 10th 9-10am in the Fireside Lounge
* Community Engagement and Recognition
	+ Community Welcome is on Wednesday, 8/26 from 5:00pm-6:30pm
		- Link to Register: <http://www.signupgenius.com/go/60b0e4cafa92ba20-university>
	+ Team UNC starts on 9/1
		- Christina Nichols will speak at the September PASC meeting with an update.
* Grants and Scholarships
	+ New Website - <http://www.unco.edu/pasc/scholarships_grants.html>
	+ Book Scholarship Deadline – August 21, 2015
	+ Professional Development Grant Deadline – September 1, 2015
	+ We will look at the following options:
		- Staff taking classes outside of UNC
		- List of exempt staff taking classes
1. **Campus Committee Representatives Reports- Please contact the Committee if you are serving on i**t.
2. Anything Else?
3. Adjourn