PASC Minutes

May 6, 2015

UC Council Room

Attendance:

 Deborah Lewis, Elizabeth Mahoney, Matt Brinton, Aimee Rogers, Matthew Doyle, Linda Schmid, Nate Gismot, Savannah Stewart, Christine Gomez, Rick Hoines-Brumback, Christine Krause, Daniel Lawrence

Absent:

Robin Weber, Chris Garcia, Matthew Langford, Michael Kallsen, Marina Orozco, Benjamin Rudolph, Shelly Munholland, Harley Glenn, James Reardon, Melissa Hoffner, Stephanie Burchett

Guests:

 Marshall Parks (Human Resources), Kim Betz (future PASC member), Cassie Shearholdt (Career Services), Brent Spencer (CIE)

1. Call to Order: 10.01 am
2. Agenda approved with following amendments:
	1. Remove Gismot from Recognition & Social Events
	2. Add Gismot to Fundraising
	3. Add Rogers and Burchett to Recognition & Social Events
3. April minutes approved
4. Welcome/Introductions—Meeting officiated by Deborah Lewis
5. Chair Report
	1. A reminder for everyone to send any PASC events to Robin for the newsletter and to post to the UNC calendar
6. Discussion Items
	1. Human Resources Report-Marshall Parks
		1. HR received 425 out of 450 PDQs; PDQs have been submitted to 3rd party reviewer
		2. Compensation Banding
			1. 7 possible compensation bands
			2. Salary is determined after band is determined
		3. Question regarding how Merit is determined when evaluations are not consistently administered; Marshall indicated merit increases are based solely on supervisor discretion in absence of evaluation
	2. President’s Advisory Council (PAC)
		1. Faculty Senate and Student Senate have both passed the PAC resolution
		2. CSC will review at next scheduled meeting
		3. If all approve, the resolution will be sent to President Kay Norton
	3. PASC Calendar on sharePoint
		1. Deborah has given a June 3 deadline for Committee Chairs to have their events/timelines posted to the PASC calendar
	4. June Transition Meeting to be at Holmes
		1. PASC will pay for new members’ lunches; current members will pay for theirs
	5. Proposed Changes to By-Laws
		1. 1st reading of proposed changes regarding lengths of terms; who can run for Board position
	6. Member Communication
		1. Deborah Lewis received an email from someone asking for clarification on the book scholarship application and why it didn’t specifically indicate that the recipient had to be enrolled at UNC (rather than Aims/CSU)
		2. Council agreed to update the application to specify “enrolled at UNC” to avoid confusion
7. Status of Accounts
	1. Foundation 9285 $10850.14 (increase of $99.01)
	2. Foundation 9495 $844.97 (decrease of $395)
	3. Operational $2102.74 (increase of $192)
8. Chair Reports
	1. Executive-No report-items discussed above
	2. Communications-No report
	3. Fundraising
		1. More discussion on cinnamon rolls and timing of when to offer so there isn’t a conflict with the recognition banquet
	4. Professional Development-No report
	5. Recognition and Social Events
		1. Next Year’s Event will be April 11, 2016
		2. Feedback from banquet attendees garnered requests to begin earlier and to communicate things like “no RSVPing of tables”; honorees liked the gifts
	6. Grants and Scholarships
		1. Meeting set to determine recipients for summer book scholarships
	7. Shared Governance-No report-items discussed above
	8. Community Outreach/Service
		1. Adopt-a-Spot underway
9. Campus Committee Representative Reports
	1. Faculty Senate-No report
	2. Student Senate
		1. SPA completed
		2. Requested more transparency on Commons website
		3. LEAF funding renewed
			1. Granted funding to hire a GA for LEAF
	3. CSC
		1. Discussion on inequity of health insurance offered between classified, exempt and faculty
		2. Discussion on HLC visit
	4. Board of Trustees-No report
	5. Salary Equity-No report
	6. Bookstore, UC and Campus Rec-No report
	7. Sustainability
		1. Goal to relay more info about sustainability to campus
		2. Energy Commission Audit to take place
			1. Commission will make recommendations for areas of improvement
	8. CETL-No report
	9. IM&T
		1. Bret Nabor will be visiting offices on campus to provide an FYI on UNC’s new enterprise WIFI
		2. New screen lockout implementation across campus ( lockout after 15 minutes on non activity) 2 the end of May
			1. IM&T will provide a form for exceptions on case-by-case basis
10. Roundtable
11. Adjourn 12.00 pm