

PASC Minutes

March 4, 2015
UC Council Room

Attendance:

Deborah Lewis, Elizabeth Mahoney, Matt Brinton, Aimee Rogers, Daniel Lawrence, Benjamin Rudolph, Robin Weber, Marina Orozco, Chris Garcia, Michael Kallsen, Christine Krause, Matthew Doyle, Christine Gomez, Melissa Hoffner, Linda Schmid, Matthew Langford

Absent:

Stephanie Burchett, Nate Gismot, Rick Hoines-Brumback, Shelly Munholland, Harley Glenn, James Reardon

Guests:

Marshall Parks, Jennifer Griffin, Stephanie Alsip

1. Call to Order: 10.07 am
2. Agenda Approved with no amendments/changes
3. Minutes Approved with title change (from Agenda to Minutes)
4. Welcome/Introductions—Meeting officiated by Deb Lewis
 - A. A reminder for everyone to send any PASC events to Robin for the newsletter and to post to the UNC calendar
 - B. HLC visit reminder; March 9-11
5. Discussion Items
 - A. Human Resources Report-Marshall Parks
 - i. Brief discussion regarding Housing Incentive Program
 - ii. Home purchase down payment assistance for UNC Employees
 - iii. Cooperation between UNC, University District, NCMC
 - iv. Program is moving forward with assistance from City of Greeley
 - v. Shooting for April 1 roll out
 - B. Compensation Banding discussion-Marshall Parks
 - i. UNC working with Fox Lawson Associates to move fully into compensation banding
 - ii. HR will send requests to all exempt staff to update/review current PDQ
 1. Deadline for staff to submit PDQs to Supervisors is April 1
 - iii. Deadline for supervisors to submit PDQs to HR is May 1
 - iv. First focus area within compensation banding will be to address salary minimums and to set a plan in place to rectify minimums (aligning pay scales so new staff are not paid more than existing staff)
 - v. Addressing compression issues will come in a future phase
 - vi. Compensation Factors, Work Plan and all other Compensation Banding info are available to view on HR homepage
 - C. Member Feedback-Deb Lewis
 - i. Concern expressed regarding PASC posting Compensation Information
 - ii. General consensus—PASC feels info is necessary and helpful; will continue to send information out to constituents

- D. PASC Social Media
 - i. Is it okay to have student employees posting on social media on behalf of PASC members?
 - 1. General consensus is yes as long as content is still being created and provided by PASC members and any responses are cleared through PASC Communications Committee
- E. Elections
 - i. Nomination form open until 3/6
 - ii. Six nominations received as of meeting; 5 open spots
 - iii. Voting will begin week of March 9th and run through 3/20
 - iv. Winners announced at Recognition Banquet
- F. Shared Governance
 - i. Proposal for President's Advisory Council discussed
 - ii. Is this something we want to pursue/feedback on proposal
 - 1. Proposal is good; slight wording changes suggested
 - 2. Desire to be able to add input and feedback regarding University decisions is necessary
 - 3. Faculty Senate, CSC and Student Senate are on board
- 6. Status of Accounts
 - A. Foundation 9285 \$10652.12 (increase of \$99.01)
 - B. Foundation 9495 \$1234.97 (increase of \$5)
 - C. Operational \$1542.74 (increase of 212.29 from Desert Competition and .50 from cashbox)
- 7. Chair Reports
 - A. Executive-No report
 - B. Communications
 - i. Social media discussed earlier
 - C. Fundraising-No report
 - D. Professional Development
 - i. Trainings have been rescheduled due to some conflicts—shooting for May
 - E. Recognition and Social Events
 - i. Received 5 nominations for Employee of the Year; winner announced at Recognition Event
 - ii. Still seeking Silent Auction items for Recognition Event
 - F. Grants and Scholarships
 - i. PD grant deadline is 3/9; 3 applications received
 - ii. Book scholarships awarded but not paid; will touch base with Foundation/OFA on status
 - G. Shared Governance
 - i. Discussed earlier
 - H. Community Outreach/Service
 - i. Intent is to focus on signature events
- 8. Campus Committee Representative Reports
 - A. Student Senate
 - i. Working on Student Fee Allocation
 - B. CSC-No report
 - C. Board of Trustees
 - i. Sexual Harassment and Discrimination policies on 3/6 agenda

- ii. Inclusion of Title IX
 - D. Alumni Association-No report
 - E. Salary Equity-No report
 - F. Bookstore, UC and Campus Rec-No report
 - G. Sustainability
 - i. New Office Sustainability initiative discussed
 - ii. More info at <http://www.unco.edu/sustainability>
 - H. CETL
 - i. CETL is taking suggestions for Staff Forums (summer and fall series)
 - I. IM&T
 - i. Office 365 roll out coming
- 9. Roundtable
 - A. No discussion
- 10. Adjourn 12.01 pm