PASC Minutes

December 3, 2014

10:00 am – 11:48 am

UC Council Room

Attendance: Deborah Lewis, Matthew Brinton, Stephanie Burchett, Matthew Doyle, Christine Gomez, Melissa Hoffner, Rick Hoines-Brumback, Daniel Lawrence, Elizabeth Mahoney, Benjamin Rudolph, Linda Schmid, Savana Stewart, Robin Weber, Marina Orozco, Cristobal Garcia, Shelly Munholland, Aimee Rogers

Guest: Marshall Parks, James Reardon, , Brad Sharp, Michelle Quinn, Matthew Langford, Christine Krause, Nathan Gismont, Kathy Heise, Jaycee Gallaher

Absent: Michael Kallsen, Harley Glenn

1. Called to Order at 10:01 am
2. Agenda Approved by Matthew Brinton with the request to eliminate Elizabeth Mahoney from the PASC fundraising committee.
3. Approval of Minutes at 10:02 am – No objections
4. Welcome – Introductions – Meeting officiated by Debbie Lewis
5. Michelle Quinn, Sr. VP for Fin & Admin and CFO, VP for Administration Office

UNC 5-year Financial Strategy Presentation

* 1. Michelle Quinn is the Senior Vice President of Finance and Administration. She presented on the University’s 5-year Financial Strategy, first asking what the main interests of the strategy are. The strategy covers both Strategic Intention of the University and the Financial Model. Michelle pointed out how the world is changing around us, which has caused many new factors. It has become imperative to educate more people. 65% of new jobs in the next decade require some post-secondary training; there is a need to prepare students for work, community and responsible citizenship. Also student demographics have changed, with more variability, less social capital. There’s a need to respond to hard questions about the value of higher education. Students graduating from UNC in 4 years will have an average of a $24K in debt. UNC is well positioned for these changes due to commitment, experience, and translational research. More graduate programs will meet the public need. River revenue was addressed, no longer a “make a dollar, spend a dollar system”. Enrollment growth drives fiscal sustainability.
  2. Michelle also reported on the future campus commons. Adding the Campus Commons building will increase the number of students who enroll at UNC and who succeed to graduation. It will also address critical curricular needs; create a central connecting point for UNC and the broader community. The cost of the Campus Commons will be $73.6 million and will be 114,000 sq. feet. Funding will be $40 million from the state, $10 million from donors and $24 million bonds backed by student fees ($160 annual fee). The growth strategy includes 15,000 students by Fall 2018, with the increase of graduate students from 20% to 25%; undergraduate persistence by 2 percent to 83% by Fall 2018. $2.4 million will be identified in sustainable cost savings. Ground breaking is scheduled for the summer of 2016. The strategy includes no overall staffing growth, but to remain consistent. UNC is currently cheaper to attend than CSU-Pueblo, Western State, Adams State, UCCS, CU-Denver, CSU, CU-Boulder and Colorado School of Mines.

1. HR Update – Marshall Parks, Director of Human Resources

1. The Home Purchase Program for Employees. This program will be for Universities employees looking to purchase a home in the university district, which is a couple of miles surrounding the University and includes multiple neighborhoods. The program would offer employees money to make a down payment with a variety of housing options available. Issues with the program are the availability of home inventory. Additional details will be discussed in the January and February meetings.
2. The Supervisor Training Program implemented by Robin Weber and Julie Tacker is now available. The program is a two-day session with 4-5 hours of class time per day. The program emphasizes communication, evaluation and leadership for supervisors.
3. Marshall also covered the compensation distribution email and the pay method for increases. This will be discussed more in the February meeting as well. A 3% increase is currently in place for next year.

1. Chair Report
   1. There are three PASC committee vacancies to be filled.

Deborah Lewis motioned to nominate Matthew Langford, IMT, and Christina Krause, Office of Sponsored Programs– 2nd by Robin Weber, motion carried

* 1. Secretary needed

Robin Weber – volunteered to be secretary

Christine Gomez – will act as back-up to Robin Weber

* 1. The January meeting will have a presentation by Becky Safarik, Assistant City Manager & Police Chief Garner to discuss community safety.
  2. Reminder – All PASC events should be posted to the UNC Calendar and sent to Robin Weber to be posted to the PASC website

1. Discussion Items
   1. PASC Logo – Qualtrics survey will be sent out by Deborah Lewis
2. Status of Accounts – Matthew Brinton
   1. Operational - $1,329.95
   2. Foundation -

First Account - $ 10,355.09

Second Account - $1,219.97

1. PASC Committee Reports

* **Executive: Lewis**, Mahoney, Brinton
* **Communications:** **Weber**, **Burchett**, Rudolph, Gomez
* **Fundraising:** Brinton, Hoines-Brumback, **Orozco**
* **Professional Development:** **Doyle**, Lewis, Weber
* **Recognition & Social Events:** Hoffner, Stewart, **Mahoney**, Lawrence – dessert bake off February, save the date for newsletter and website, banquet March 24th, 125 years recognition event, need another person to serve to replace Lauren. Stephanie Burchett volunteered.
* **Community Outreach/Service:** **Rudolph**, Lewis, Garcia – bears pantry, helping hands, bears pay it forward.
* **Grants & Scholarships:** Gomez, Doyle, **Schmid**, Garcia – Four book scholarships awarded.
* **Shared Governance:** Lewis, **Kallsen**, Brinton, Hoines-Brumback, Mahoney

1. Campus Committees

* **Student Senate:** Lewis
* **CSC:** Mahoney
* **Board of Trustees:** Lewis, Mahoney, Brinton – Butler Hancock is now known as Bank of Colorado Butler Hancock, enrollment is down, foundation giving is up, new programs being introduced.
* **Alumni Association:** Mahoney, Orozco
* **Salary Equity Committee:** Kallsen, Lawrence, Gomez
* **Bookstore, University Center, Campus Recreation Advisory Boards:** Lawrence, Hoffner, Stewart, Brinton
* **Sustainability Committee:** Weber, Doyle
* **CETL:** Rudolph, Doyle
* **Information Technology Committee:** Weber, Lewis

1. Roundtable

10. Adjourn – 11:48 am