

PASC Minutes

August 6, 2014

10:00 AM – 12:00 PM

Gunter 2110

Present: Stewart, Mahoney, Burchett, Pekar, Kallsen, Lawrence, Garcia, Nichols, Hoines-Brumback, Hattar, Schmid

Absent: Lewis, Doyle, Gomez, Hoffner, Rudolph, Weber, Bruce, Orozco

Guests: Shelly

1. Called to Order at 10:08
2. Agenda approved
3. Minutes approved
4. Appointment
 - a. Unanimous approval of Chris Garcia (Development & Alumni Relations) to fill the vacancy of Stuart Kemmer's term (2014-2016)
5. Status of Accounts
 - b. Operational – \$990.95, no change since July (fundraising)
 - c. Foundation – \$9408.02, \$99.01 has been added (broader use), \$1284.97, \$5 donation (scholarship purposes)
6. Community Service
 - d. Community Welcome – Off Campus Life – volunteer opportunity (45-60 volunteers needed)
 - “On the evening of Monday, August 25th, Off-Campus Life, in partnership with the City of Greeley, will be sending faculty, staff, student leaders, and community leaders into the neighborhoods directly adjacent to campus to welcome students back to campus for the fall semester. This welcome will include helpful information on establishing and increasing good neighbor relationships between all residents (both students and long-term Greeley residents) and an invitation to enjoy all that UNC and Greeley have to offer throughout the academic year.

Volunteers are needed to help canvas our UNC neighborhoods and distribute information and goodwill. If interested in helping out, register at:

<http://www.signupgenius.com/go/60b0e4cafa92ba20-university>

Materials, training, and neighborhood assignments will be provided during a light dinner prior to the walk.

7. Committee and Campus Committee Liaisons Appointments/Reports:

Appointment of absent members from the last meeting to committees (Christina Nichols, Marina Orozco, Linda Schmid, Stephanie Burchett, Rick Hoines-Brumback)

PASC Committees

- Executive Committee – This committee is comprised of the Chair, Vice-Chair, Treasurer and Secretary.
 - *Lewis, Mahoney, Brinton, Pekar*
- Communications – This committee oversees the monthly newsletter, manages, maintains and updates the PASC website and SharePoint site
 - *Weber, **Burchett**, Pekar, Rudolph, Gomez, **Nichols***
- Fundraising – This committee plans and implements fundraising events for PASC

- *Hattar, Brinton, Mahoney, **Hoines-Brumback***
- Professional Development – This committee works with CETL on forums and workshops for the professional development of PASC members
 - *Doyle, Lewis, Weber*
- Recognition and Social Events – This committee plans and implements events to recognize PASC members and/or social events, Halloween Party, UNC Bake-Off, and the Employee Banquet are examples of events that are done in collaboration with CSC
 - *Hoffner, Stewart, Hattar, Mahoney, Lawrence, Bruce*
- Community Outreach/Service – This committee finds opportunities for PASC members to participate in campus outreach/service
 - *Rudolph, Lewis, Mahoney, Garcia, **Nichols***
- Grants and Scholarships – This committee oversees the application process and disbursement of funds for the book scholarships and professional development grants to PASC members.
 - *Brinton, Gomez, Doyle, **Schmid**, Garcia*
- Shared Governance –
 - *Lewis, Kallsen, Brinton, **Hoines-Brumback***

Campus Committees:

- Student Senate - *Bruce*
- CSC – *Mahoney, Hattar*
- Faculty Senate – *Kallsen, Hattar, Pekar*
- Board of Trustees – *Lewis, Pekar, Brinton, Mahoney*
- Alumni Associations - *Mahoney*
- Salary Equity Committee – *Kallsen, Lawrence, Gomez*
- Bookstore Advisory, University Center Advisory, Campus Recreation Advisory Boards – *Lawrence, Hoffner, Stewart, Brinton*
- Sustainability Committee – *Weber, Pekar, Doyle*
- CETL – *Rudolph, Doyle*
- Information Technology Committee – *Weber, Lewis*

Follow-up on Board of Athletic – Kallsen (TBD)

Action Item – Before the September meeting all PASC committees should meet (face-to-face or via email, etc) to select a lead person for the committee and to schedule regular meetings/venues for the 2014-15 AY. Please have this information available for the September meeting.

8. Roundtable

- e. PASC SharePoint site, <https://share.unco.edu/pasc/default.aspx>, and the PASC website, www.unco.edu/pasc, suggestions/questions from committee:
 - When will we take a picture of the new PASC members?
 - Spotlight a PASC council members and/or other exempt staff, include in newsletter and website, introduce old staff and new staff, mention something “unexpected” about the featured staff members, could be done through the Community Outreach and Communication Committees
 - General update to website, display the strides we are making as a committee, display our advocacy
 - Add more visuals and less text to website, add pictures of events and people working across campus
 - Committee updates on website, what we are doing, what we are working on, our major goals, keep regularly updated
- f. Hattar requests that we buy a sign (standalone vinyl sign) to display at events, possibly 4-color vinyl sign, banner up sign

9. Items for September Agenda

- a. Team UNC
- b. Grievance/Shared Governance

10. Adjourn 10:55am