

PASC March Meeting Minutes

March 5, 2014

Call to Order

Introductions were made for the benefit of speaker Chuck Leonhardt

Discussion Items:

➤ **UNC Logo Update – Chuck Leonhardt, University Relations**

They are working on logo concepts which were a result of a survey sent out Fall 2013. They have tried to be transparent to the University and met with various departments, student groups, and the Provost leadership team. They will be presenting to faculty groups and CSC as well. They would like to get more unity in this direction and to make sure the logo is doing what we need it to do. They found we don't have a cohesive logo, we have too many logos and there is symbolic vagueness. The preferred notion is to use 'University of Northern Colorado' but it needs artistic strength as well as a strong affinity to the Bears logo. The mascot logos and colors create some confusion and need to be clarified. They would like to design a new Bears logo, new mascot, one choice of UNC blue and gold, and a new UNC logo. The council gave their impressions of the logo concepts: we filled out a form evaluating the designs. The timeline for the new designs is fall 2014 or next year. UNC, Northern Colorado, Bears and the mascot will all be coordinated.

➤ **HR Update – Marshall Parks**

They are making progress on salary increases and job classifications, they have reviewed what is already in the bylaws and decided that the increases need to be a consistent, across the board amount. It still looks like 3%, rather than something decided by individual directors. Job classification process; they are looking at qualitative vs. quantitative measures, this time next year they will have something in place. We may use a point system or a band method. The band method lines up nicely with decision makers and it is relatively simple. They are making slow progress with this piece.

➤ **Student Activities – Jimmie Kohles**

Student Activities would like to start a new process of welcoming students to campus; the community is in partnership with the university and Student Activities would like support from PASC to get staff to participate in the project. Ideas are: community welcome, door to door information, housing information, neighborhood relations, city ordinance education, and sustainability education. Council members could bring this information to respective committees, also once we have more council members we may be able to do more. They currently have good relations with the City of Greeley and are working with them. They have not formalized a plan yet and would like input on how to make it work. May do it during the opening week of fall semester. It was discussed that there would be a need for a schedule/boundaries on the time commitments and maybe do it around moving day but not on moving day, get senior students involved/student leaders/Greek life, and get general buy-in from staffing areas.

➤ **Status of the Operational and Foundation Accounts - Elizabeth Mahoney**

Foundation account - \$9949.56, Operational account - \$771.93, hope to break \$1000 in this account with upcoming fundraisers.

➤ New Foundation Account Update – Chris Freeman

Chris contacted present donors to transfer their funds to the new account. By the end of spring the old account will have just a handful of donors and the money would be used for book scholarships until it zero's out. There are 13 monthly donors currently, 9 have already switched over to the new account. There should not be much left in the old account. This month's newsletter will advertise the new account

➤ Advocacy Forum Results – Chris Freeman

There were 12 attendees, the feedback received asked for information on - compensation, sustainability, banner training, (need trainers for banner).

➤ Dessert Competition Results – Elizabeth Mahoney

There were 89 tasters and 19 competitors; 1st prize for Cookies and Bars – J.L. Escobar , 1st prize Cakes - Sabrina Hattar, 1st Prize Pies - Dinky Williams, 1st Prize Other - Jared Harley. \$154.80 was raised and the entire amount donated to PASC by CSC. There was feedback from tasters that they would be happy to pay \$5 in the future.

➤ Banquet Needs – Elizabeth Mahoney, Sabrina Hattar

Banquet preparations are going well, the awards for longevity recipients have been picked out in conjunction with CSC. The theme is "Stars of UNC" and there will be a photo booth. Volunteers are needed: to help decorate, meet-n-greet, and set up. There is not going to be assigned seating this year and attendees will not be able to reserve tables. There will be assigned seating for executive administrative attendees in order to spread them across the tables. The committee is asking for volunteer announcers. Kim Gray will be sending a sign up for volunteers. This year we will be taking credit cards for silent auction items and there will also be photographers taking pictures. Employees will need to RSVP by 3/14. The question was raised: should PASC pay for nominees + one?? CSC pays for all of their nominees +one. The discussion ended with the vote that Yes, PASC should pay for the +one attendees.

➤ Action Item: Amending the By-Laws to Reflect Four Administrative Units

The only page that is affected is page 5. We would be updating the bylaws to reflect 4 administrative units; adding Development & Alumni Relations. Because of adding additional council members we would add 2 from this unit. It was voted and approved to make the change to the bylaws.

➤ Discussion Item: CSC Offer to Combine Operational Accounts with PASC

Sabrina provided initial information regarding this discussion: it is not an official offer yet, there was discussion with Denise Connell, Sabrina and Jared about combining fundraising committees and fundraising money. This has not been brought to the CSC council yet. All CSC and PASC events are open to everyone, all staff, etc., so should the fund raising committee be combined? The councils would remain separate and this would just affect the fund raising committee and the operational accounts. PASC would get more assistance, more people helping, and more money. Many times CSC already has the fundraising going on or we are competing, if we combine, PASC would have more funds to work with. Often CSC donates funds to PASC. Scholarships accounts would also remain separate. Both councils currently give employee appreciation gifts and could continue in the future as a joint effort. Discussion: there are concerns about operational funds – there would be a 50/50

split of the funds, but fundraising events would be joint efforts, as they mostly are anyway. Jared talked about both councils doing the same thing separately and doing things together anyway. There was also discussion about having a standing banquet committee since we do that together as well. CSC would have to change their bylaws to make any of these changes, so it may be a long process. Opinions: it makes sense to combine efforts but there are concerns about the fund accounts, we would have to work on the fund accounts and see what that means. Also, it makes sense to do the combined banquet committee. PASC has not been as visible as CSC and this may help with that issue. This would give PASC a more equal footing on campus. The executive council has concerns about the funding but not the collaboration, also there may be some loss of independence for PASC. Other comments: there could be some benefits/discounts to increasing the collaboration, what are we hoping to do with each group in the future, there may be independence issues for each group. The consensus is to do baby steps and do it carefully. PASC still needs name recognition and that may mean staying separate for a while. We have mostly done things together with CSC anyway so that everyone is involved. It was reiterated that this would only affect fundraising and maybe part of social recognition. The discussion was tabled for a future meeting.

➤ Upcoming Events

- Employee Recognition Banquet – Monday, March 24th, 5:30, U C Ballrooms
- Eileen's Cookies Staff & Admin App
- Admin appreciation Fundraiser – Wednesday, April 23rd
- Council Elections

➤ Standing Committee Updates

Community committee: The School of Nursing is working with 9 News on the Health Fair coming up March 29. They need volunteers to help – go to the website to sign up to volunteer. They would like to collect data on where the volunteers are coming from, so there should be a PASC designation. This is something that PASC can be involved in and get our name out there. It will be on Saturday, March 29th, Time: 7 am –12 pm, Location: University Center. Volunteers will help with participants, translators, blood draws, screenings, and nursing skills. Go to the website to sign up to volunteer: <http://www.9healthfair.org/findafair>