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Professional Administrative Staff Council (PASC)

Meeting Minutes
April 5, 2012
Gunter 1120

Council Members Present: Julie Tacker, Jay Dinges, John Weiser, Deborah Borelli, Erin Rabon-Poszywak, Michael Muskin, Jack Temkin (Faculty Senate Representative)

Council Members Absent: Nina Smith, Natalie Litke (Student Senate Representative), Kathi Bland (CSC Representative), Kelley Christman, Cathy Heise, Jessica Behunin

1. Call to Order

Meeting was called to order at 11:06 AM.

2. Approval of Minutes

Minutes from the March 5, 2012 meeting were presented. Deborah Borelli moved for approval of the minutes, John Weiser seconded. Minutes were approved.

3. Spring PASC Election Process

The eight PASC nominations were accepted by the nominees. Julie will read the by-laws to see if we can waive the election process since we have eight nominations and more than 8 open positions. Julie will email current PASC members for feedback on possibly waiving the elections.

May Meeting

Discussion about moving the May meeting to the week after finals, possibly May 10th. Julie will send an email to see how many members are able to attend our regularly scheduled meeting before we decide to change the date.

Casino trip update

Michael reported that the event has been advertised in the UNC Today. There are 16 people signed up. We need 20 people to earn a profit of \$250 and to make the trip worthwhile. April 15th is the deadline to sign up; PASC members are asked to send a reminder email to their population. Michael may consider canceling the trip if he has fewer than 20 people. We are hoping that more people will join closer to the deadline.

4. Treasurer's Report

Jay reported that we currently have \$7618.73 in our scholarship account. That is an increase of \$93.36 from last month. We are looking for more TEAM UNC donors.

5. Committee Reports

- **Executive Committee (Tacker, Behunin, Christman, Dinges)**
No report.
- **Fundraising (Muskin, Dinges)**

Casino trip.

- **Professional Development (Behunin, Borelli, Poszywak)**

Deborah provided a flyer to display in our areas advertising the upcoming credit workshop given by UNC alum, Dan Beck. Dan will give away two of his books “Revealed The Truth About Credit Repair” to attendees. This event is open to students, staff and faculty.

- **Recognition & Social Events (Poszywak)**

The 41st Annual Employee Recognition banquet was a success. John Weiser was the recipient of the PASC Employee of the Year award. Congratulations John!

- **Community Outreach/Service (Tacker, Behunin)**

No report.

- **Grants & Scholarships (Christman, Smith, Poszywak)**

No report.

- **Communication (Christman)**

No report.

- **Student Senate (Borelli)**

Next meeting will finalize funding for next year. CIE and UNC Radio are requesting additional funding.

- **Classified Staff Council (Behunin)**

No report.

- **Faculty Senate (Heise)**

Jack reported that the Salary Equity Committee is discussing distribution of funds from salary increases. Also there have been revisions to the academic appeal process. Significant changes are being made to the upcoming catalog. Deborah reminded everyone that next year’s catalog will not be available in paper form, online only.

- **Board of Trustees (Tacker)**

No report.

- **Alumni Association (Muskin)**

Michael mentioned that Admissions will attend a conference in Honolulu, HI in April and to recruit more HI students. The Alumni Office is updating their Facebook page. Coming this summer – an alumni event held at the Denver Zoo. He also mentioned that April is campaign month. Donations made during this period will be matched by the university. Also, donors will be in drawings for giveaways – example a free UNC parking pass.

- **Parking Advisory Board (Tacker)**

Jay reported that there is discussion around UNC Parking monitoring lots after 5pm. Some events request that parking permits be waived during certain times, is this a reasonable request? Also proposed change to the daily visitor pass. Currently we have 2 different passes at different rates. Parking Services does not receive any funding from the university budget.

- **Campus Recreation Advisory Board (Dinges)**

No report.

- **University Center Advisory Board (Christman)**

No report.

- **Bookstore Advisory Board (Borelli)**

No report.

- **Information Technology Committee (Christman)**

No report

- **Workplace Environment Taskforce (Weiser, Poszywak)**

No report.

- **Salary Equity (Poszywak)**

Erin reported that the group has been talking about salary distribution and if merit pay will be reintroduced in 2013.

- **Classified Staff Council (Bland)**

No report

- **Faculty Senate (Temkin)**

No report.

- **Student Seante (Litke)**

No report.

6. Adjourn

Meeting was adjourned at 11:45 AM.

Respectfully submitted,
Erin Poszywak