

UNIVERSITY of
NORTHERN COLORADO



Professional Administrative Staff Council (PASC)
August 3, 2011 Meeting

Meeting Minutes
August 3, 2011
Gunter 2600

Council Members Present: Kathi Bland, CSC Rep, Debbie Borelli, Frances Braafhart, Cathy Heise, Erin Poszywak, Julie Tacker, John Weiser

Council Members Absent: Jacqueline Auker, Jessica Behunin, Kelley Christman, Vicki Mossman, Nina Smith, Joe Tort

1) Call to Order

- Julie Tacker called the meeting to order.
- Julie motioned for approval of July 7, 2011 minutes. Motion was seconded and minutes were approved.
- Treasurer's report: Joe reported that PASC collected \$1,276.53 for scholarships last year; total PASC budget \$7,525.37.

2) New Business

3) Current and New Membership on Standing Committees:

- **Executive Committee-** Tacker
 - Julie provided hiring freeze update. Freeze is not going away but thawing; campus community will be receiving info on what the thaw covers and what it does not cover. Justifications will be required in order to hire or fill positions. Memo will provide points to consider and include in the justification.
 - Julie also shared information regarding the HAZE Point System – this system currently used by School of Mines; new way to classify positions by using new comparisons and by using a points system.
- Bylaws – no report
- Fundraising – no report
- Professional Development
 - Mike Johnson, Alumni, is leaving UNC.
 - Alumni at Rockies game on August 20th.
 - Alumni tailgate – CSU/CU game on September 10 – contact Meg Murphy at 1.1374 if interested.
- Recognition and Social Events
 - Homecoming meeting cancelled.
- **Community Outreach/Service-**
 - PASC is serving at the Guadalupe Center on Thursday, August 11. Erin and Frances have volunteered to serve.
 - Operation Shoebox – Julie met with Deb Thompson, CSC, and discussed collaborating on this project. Update to follow.
- **Grants and Scholarships** – no report
- **Communication** – no report Auker

4) Campus Committees

- **Student Senate** – No PASC Rep
 - John Wieser talked about the time commitment of the Senate meetings. Explained that Student Senate wants a PASC rep – PASC is voting member. SRC does not meet in summer or during breaks. Maybe have 2 PASC members attend meetings on a rotation. SRC meets every Wednesday at 5:30 p.m.
 - Deborah Borelli plans on attending the SRC meeting on 8/12/2011.

- **CSC**
 - Jessica Behunin attended the CSC meeting this week and Student Senate had a representative there (Samantha Fox) for the first time that anybody could remember. They are having a meeting tomorrow that we are invited to attend. Kay will be there and lunch will be served also. It is from 11-2 in the UC.
 - Other feedback given by Student Senate was that they greatly value our position on their council and would like it to continue. In addition, they very much see us as adults and themselves as a younger generation that looks to us for feedback/advice/someone to check themselves against. So they have requested that we do have representation at their meetings, and in addition that we are more vocal when we are there.
 - Some other things that the rep mentioned was not knowing the difference between our councils and exempt vs. classified. They also stated that for now, we wouldn't have to come to every Wednesday meeting, but definitely beginning second semester, they would need a rep from PASC there for each meeting.
- **Faculty Senate** –Cathy Heise asked about the time commitment for Faculty Senate. Is it necessary to attend every meeting or just attend when items of interest are on the agenda? Everyone is over extended in jobs and responsibilities and we have to take into consideration the time commitment of attending external meetings.
- **Board of Trustees** – Tacker
- **Alumni Association** –Muskin (See Professional Development report)
- **Parking Advisory Board** – Tacker
- **Campus Recreation Advisory Board** – Tort
- **University Center Advisory Board** – Christman
- **Bookstore Advisory** – vacant
- **Information Technology Committee (ITC)** – vacant
- **Workplace Environment Taskforce** – Auker
- **Salary Equity** – vacant

5) **Adjourn**

- **Meeting adjourned at 12:00 p.m.**

Respectfully submitted,

Frances Braafhart, PASC Secretary