



Professional Administrative Staff Council (PASC)

Meeting Minutes

April 7, 2010

Gunter 1120

Council Members Present: Joe Tort, Beckie Croissant, Lee Ann Sappington, Gary Dutmers, Cathy Puckett, Solomon LittleOwl, Sean Broghammer, Susan Stopher, and Gina Lichte

Council Members Absent: Aimee Rogers, Ryan Shucard, Ryan Rose, Tricia Tort, Jana Schwartz, Karen Jennison, and Andy Malinski

1) Call to Order

- J. Tort called the meeting to order at 11:13 AM.

2) Approval of Minutes

- The minutes from March 3 were approved with one correction.

3) New Business

- **Banquet April 12** – Dutmers announced that Tom Smith will present on behalf of Academic Affairs. Invites went out to milestone recipients and Employee of the Year nominees as well as their supervisors/nominators. The Executive Committee will call those who have not RSVP'd. Puckett shared there will not be a lot of decorations due to cost. We will have vases with flowers that will be given away at the end of the event. There will be name tags for attendees. Croissant will work the check-in table. Little Owl and Sappington will assist J. Tort with award set up. Michelle Quinn is covering the cost of the awards and a continual plaque that will be posted in the PASC display case in Carter Hall. Barry Lapoint will do photos.
- **Elections** – Eighty-five (85) election ballots were completed and returned. The individuals with the six highest scores are Jacqueline Auker, Joe Tort, Frances Braafhart, Kelley Christman, Julie Tacker, and John Wieser. J. Tort will contact the new PASC members and invite them to attend the May meeting. Sappington and J. Tort will contact the other nominees and ask if they would like to participate in committees next year even though they are not formally on PASC.
- **Planning Meeting in May** – PASC's 2010-2011 term planning meeting will take place during our May meeting. We will move this to the middle of May and extend it to two hours. Dutmers thought PASC could afford to cover lunch that day.
- **State Budget** – The University is trying to put together a \$14 million reserve budget for 2010-2011. House Bill 146 mandates that employees will now pay 10.5% towards retirement which means each individual in PERA will notice a

2.5% decrease in their take home pay. As of now this is for a one year period although it may be extended for longer. 175 (55%) exempt employees at UNC are in PERA. Employees in TIA/CREF, Valic, MetLife or other retirement plans will not have a decrease at this point.

- **UNC Sexual Harassment Policy** – Stephen Luttmann, Chair of Faculty Senate, joined us today to discuss UNC’s Sexual Harassment Policy. Luttmann shared a copy of the draft policy. There is no discrete policy for reporting sexual harassment at UNC. It was initially included under the general discrimination procedures. Luttmann explained specific aspects of the policy. The Council members discussed the policy with Luttmann.
 - PASC will add a comment in their bylaws on how they will assign exempt employees to serve on a panel when/if sexual harassment charges are filed against our peers.

Discussion Items

- **Standing Committee Reports**
 - **Executive Committee**- See above under **New Business**.
 - **Bylaws**- No report.
 - **Salary Equity**- Broghammer reported the group has not met but plans to meet soon.
 - **Fundraising**- Dutmers reported the scholarship account is over \$5,700. PASC continues to receive \$114.00 a month from employee contributions. PASC’s operating account is over \$1,700. Dutmers is expecting to spend about \$400 on the recognition event. The \$200.00 for Operation Shoebox has not yet been withdrawn from the account.
 - **Professional Development** – The last welcome lunch is April 12. It is titled Technology for the Not-so-Technical. The March luncheon had pretty good attendance.
 - **Recognition and Social Events**-PASC’s Recognition Event is scheduled for April 12 in the UC Panorama Room from 3:30-5:00PM. See above under **New Business** for details.
 - **Community Outreach/Service** – Sherri Moser is asking for commencement volunteers for graduate and undergraduate ceremonies.
 - **Grants and Scholarships** – No report.
- **Campus Committees**
 - **Student Senate** – Sappington reported Student Senate is in the middle of the budget process. They have a “paint the tunnel” activity tomorrow where you can put your handprint in the tunnel.
 - **SPEEC**- Broghammer shared SPEEC will re-evaluate their banquet next year because the event cost them \$1,200 without PASC’s contribution and the fundraising portion (silent auction) did not turn out well.
 - **Faculty Senate**- No report.
 - **Board of Trustees**- No report.
 - **Alumni Association**- No report.
 - **Parking Advisory Board**- No report

- **Campus Recreation Advisory Board**- No report.
- **University Center Advisory Board**- No report.
- **Bookstore Advisory**- No report.
- **Information Technology Committee (ITC)** – No report.
- **President's Planning Council**- No report.
- **CETL Advisory Board**- No report.
- **Workplace Environment Taskforce**- No report.

5) **Round-A-Bout** - none

6) **Next PASC meeting** – The next meeting will be in mid-May. New Council members will be invited to attend this meeting.

7) **Adjournment**

- J. Tort adjourned the meeting at 12:20.

Respectfully submitted,
Beckie Croissant, PASC Secretary