



Professional Administrative Staff Council (PASC)

Meeting Minutes

April 22, 2009

UC Conference Room

Council Members Present: Tricia Tort, Chris Vegter, Sarah Chase, Joe Tort, Beckie Croissant, Lori Brachtenbach

Council Members Absent: Jay Dinges, Aimee Rogers, Solomon Little Owl, Ryan Rose, Li Wang, Becky Broghammer, Jimmy Henderson, Stephanie Moir, Andy Malinski

1) Call to Order

Chase called the meeting to order at 11:05 a.m.

2) Approval of Minutes

- March 25 meeting minutes will be approved at the May meeting assuming there is a quorum.

3) Treasurer's Report (Vegter)

- PASC Foundation account balance = \$4,358.07.

4) New Business

- Budget Follow-up-President Norton has been keeping the campus informed of the legislative issues involving our state funded budget along with information on the FY10 budget process via emails. As funding becomes clearer it might be appropriate to have Sr. VP Haack address and update the group.

5) Old Business

- Proposal 1-09 Article VII-Elections
 - The 2nd reading of Proposal 1-09 was postponed until the May meeting.

6) Standing Committee Reports

- **Bylaws** (Dinges/Henderson): No report.
- **Communications/Website** (Croissant/Little Owl): No report.
- **Elections** (Chase): This year, 50 exempt staff members were nominated to run for PASC election. Of those, 19 nominees accepted their nomination and were included on the ballot. Ballots were mailed to all exempt staff (300+) during the week of April 13. Ballot return deadline is April 30. So far 82 ballots have been returned. Ballots will be tallied and newly elected PASC members will be announced in early-May. The ballot return deadline has been added to the online campus calendar so a reminder will be sent out via UNC Today next week. The PASC website will be updated to remind employees that ballots are due April 30th.
- **Annual PASC/SPEEC Banquet** (Broghammer): No report.
- **Monthly Networking Lunches** (T. Tort): A May networking lunch has not been scheduled due to busy schedules, it may be appropriate to have HR Director Marshall Parks and Sr. VP Randy Haack update PASC at another Brown Bag lunch once the University's funding picture is more concrete.

- **Community Outreach/Service** (Brachtenbach): PASC is set to serve at the Guadalupe Center on Thursday, May 7th. Brachtenbach will put together a menu and then send out a PASC email to see who can contribute to the event.
- **Employee of the Year** (Broghammer/Croissant): No report.
- **Professional Development** (Chase/Wang): No report.
- **Fundraising** (Vegter/Dinges): No report.
- **Grants/Scholarships** (Dinges): No report.

7) **Campus Committees**

- **SRC** (Brachtenbach for Dinges): The students voted in the fee increase 60%-40% and Justin Puckett will be the new SRC President for FY10.
- **Faculty Senate** (J. Tort): Faculty Senate has had discussions in relation to pay increases/pay freezes ect.
- **SPEEC** (Malinski): No report.
- **Board of Trustees** (Rogers/Brachtenbach): The next meeting is scheduled for Friday, May 8th and will be held at the Union Colony Civic Center in conjunction with a “Breakfast with the Board” event with individuals representing the City of Greeley and others.
- **Alumni Association** (Little Owl): No report.
- **Parking Advisory Board** (Wang): No report.
- **Campus Recreation Advisory Board** (Rose): No report.
- **Work Environment Task Force Committee** (Rose): No report.
- **UC Advisory Board** (Chase): UCAB met on April 1. Ronna Sanchez, Jay Dinges, and Hal Brown shared updates relating to UC vendors including Barnes & Noble, Einstein Bagels, the Copy Center, and Subway. Sanchez shared information about the Fall Bizarre and Fall UC Open House, as well as on UC programming, including movie night and the end-of-the-semester study breakfast to be held May 3 from 9 pm – midnight. Student board members were encouraged to inform their faculty of the importance of the book buyback process through Barnes & Noble. The Kinkos contract will be up June 30. After that date, there will not be a full-service copy center in the UC, but the UC administration is considering a variety of different ideas to occupy the Kinkos space. Einstein Bagels should be open for business by mid-April. The new UC Subway has been one of the top 4 busiest Subway locations north of Denver. An end-of-semester sidewalk sale will be held at the UC April 29-30.
- **Compensation Committee** (Wang): No report.
- **Bookstore Advisory** (Little Owl): No report.
- **Information Technology Committee** (J. Tort): There was discussion on how to better educate both students and faculty on the Bear Drive System and other new technology. Tricia Tort suggested that the FYE classes would be a good place for this training, more discussion may be held on this at a later date.
- **President’s Planning Council** (Dinges): No report.
- **CETL Advisory Board** (Croissant): Pat Book has been hired as the new Assistant Vice President for Continuing Education and Academic Outreach and will begin on June 1.

8) **Information Items/Roundabout**

9) **Next PASC meeting**

- TBD

10) **Adjournment**

- Chase adjourned the meeting at 11:52 a.m.

Respectfully Submitted,

Lori Brachtenbach, PASC Member