



Professional Administrative Staff Council (PASC)

Meeting Minutes
February 25, 2009
UC Conference Room

Council Members Present: Joe Tort, Beckie Croissant, Sarah Chase, Jay Dinges, Becky Broghammer, Chris Vegter, Andy Malinski, Solomon Little Owl, Aimee Rogers, Lori Brachtenbach, Jimmy Henderson, Cathy Puckett (guest-HR)

Council Members Absent: Li Wang, Tricia Tort, Stephanie Moir, Ryan Rose

1) Call to Order

Dinges called the meeting to order at 10:00 a.m.

2) Approval of Minutes

- December 3 meeting minutes were approved.
- January 28 meeting minutes were approved.

3) Treasurer's Report (Vegter)

- PASC Foundation account balance = 4,088.20

4) New Business

- Wang will teleconference in for the remaining PASC meetings this semester.
- Council members unanimously passed PASC resolution 001-09 supporting tuition equity for all Colorado students who meet the appropriate academic and residency requirements necessary to attend a college or university in Colorado, regardless of the student's immigration status.
- PASC will comp two banquet tickets for each person nominated for Exempt Employee of the Year.
- Council members discussed SPEEC's process for selecting a classified employee of the year to be recognized at the banquet.

5) Standing Committee Reports

- **Bylaws** (Dinges/Henderson): No report.
- **Communications/Website** (Croissant/Little Owl): Croissant will correct the wording on the PASC website to reflect that the Exempt Employee of the Year will be announced at the banquet (rather than at the luncheon).
- **Elections** (Chase): Elections committee will convene on March 11 at 11:30.
- **Annual PASC/SPEEC Banquet** (Broghammer): The banquet will be March 2, 2009 at 6:00 pm in the UC ballrooms. Silent auction items are needed. Contact person for silent auction item donations is Diana Gunnells. PASC council goal is for each PASC member to identify at least one silent auction item or donor for the banquet. Dinges and Malinski

will emcee the event. “UNC” is the banquet theme. Service awardees and employee of the year nominees will each receive two banquet tickets free of charge (comped through PASC or SPEEC). SPEEC cookbooks will be available for special price that evening.

- **Monthly Networking Lunches** (Dinges for T. Tort): The February luncheon with Marshall Parks and Randy Haack as guest speakers was well attended and well-received.
- **Community Outreach/Service** (Brachtenbach): PASC members will serve at the Guadalupe Center on Thursday, May 7.
- **Employee of the Year** (Broghammer/Croissant): Nine nominations were received for Exempt Employee of the Year. Nominations were reviewed, and a recipient was selected. The recipient will be announced at the banquet on March 2.
- **Professional Development** (Chase/Wang): No report.
- **Fundraising** (Vegter/Dinges): No report.
- **Grants/Scholarships** (Dinges): No report.

6) Campus Committees

- **SRC** (Dinges): Recent SRC discussions have focused on a proposal to increase student fees by \$3.27 per student for AY 09/10 and the SFAP. If passed, the proposed fee increase would help offset the \$85,000 decrease in SRC funding.
- **Faculty Senate** (J. Tort): Guest speakers from various departments and programs on campus have presented information at Faculty Senate. The goal of these presentations is to promote awareness of campus resources.
- **SPEEC** (Malinski): SPEEC members are considering reviews of the SPEEC by-laws and constitution next year, as well as focusing more directly on SPEEC’s role as a campus governance body. The SPEEC newsletter was published online last week. SPEEC members are making plans for the annual spring SPEEC garage sale, which will take place in May. SPEEC scholarship applications are available.
- **Board of Trustees** (Rogers/Brachtenbach): Dr. Randy Haack presented budget information at the February 13 BOT meeting. The Board approved a request that UNC opt out of the Colorado State price agreement purchasing requirements. Office furniture will still need to be purchased through Colorado Correctional Industries/Juniper Valley.
- **Alumni Association** (Little Owl): No report.
- **Parking Advisory Board** (Dinges for Wang): The board is discussing ideas for making the Boomerang shuttle more cost effective and on plans for future repair/replacement of several campus parking lots. Ideally, Parking Services hopes to be able to recover parking budget shortfalls without having to rely solely on increasing the cost for parking permits. Ideas include revising the parking fine structure and increasing the rate for daily permits.
- **Campus Recreation Advisory Board** (Rose): No report.
- **UC Advisory Board** (Chase): No report.
- **Compensation Committee** (Wang): No report.
- **Bookstore Advisory** (Little Owl): No report.
- **Information Technology Committee** (J. Tort): The committee is reviewing options for virtualization of servers and desktops, which will potentially decrease maintenance and energy costs. Disaster recovery options are being reviewed, which include places to store backup files and protect hardware in case of a catastrophe.
- **President’s Planning Council** (Dinges): No report.
- **CETL Advisory Board** (Croissant): Candidates for the AVP position for continuing education are being interviewed. This position will oversee extended studies.

7) Information Items

- Cathy Puckett (HR): New employee orientation sessions are being offered by Human Resource Services. Sessions are held each Monday from 9:00 – 11:45 am. RSVP to

Human Resources. The new employee handbook is now available on the HR website. Marshall Parks is also developing more retirement information geared toward classified staff. Reminder that classified employee evaluations are due to HR by March 31.

- A blood drive & spaghetti feast in honor of Vinnie Scalia will be held February 25.
- The John Bromley Benefit Reception will be held on February 28 from 4-6 pm at the Kress Theatre in downtown Greeley. Proceeds will go the John Bromley Scholarship fund.

8) Next PASC meeting

- Wednesday, March 25 at 11:00 a.m. in UC Conference Room.

9) Adjournment

- Dinges adjourned the meeting at 11:07 a.m.

Respectfully Submitted,

Sarah Chase, PASC Secretary