



Professional Administrative Staff Council (PASC)

Meeting Minutes
January 28, 2009
UC Conference Room

Council Members Present: Joe Tort, Beckie Croissant, Sarah Chase, Jay Dinges, Becky Broghammer, Tricia Tort, Chris Vegter, Andy Malinski, Solomon Little Owl, Aimee Rogers, Ryan Rose

Council Members Absent: Lori Brachtenbach, Jimmy Henderson, Stephanie Moir, Li Wang

- 1) **Call to Order**
Dinges called the meeting to order at 11:03 a.m.
- 2) **Approval of Minutes**
 - December 3 meeting minutes will be reviewed and approved at the February 25 PASC meeting.
- 3) **New Business**
Budget Discussions
 - T. Tort will invite Randy Haack to speak about the state budget and how it impacts UNC at the next employee luncheon in mid-February. PASC members will encourage other exempt staff to bring ideas to the luncheon so we can gauge interest in future budget discussions.
 - Dinges will invite Marshall Parks to attend all future Spring PASC meetings to provide a brief monthly HR update.
- 4) **Treasurer's Report (Vegter)**
 - PASC Foundation account balance = \$3,976.36 (as of 12/31/08)
 - December 2008 contributions = \$111.84 from 16 donors
- 5) **Standing Committee Reports**
 - **Bylaws** (Dinges/Henderson): No report.
 - **Communications/Website** (Croissant/Little Owl): PASC newsletter went out via email and on UNC Today.
 - **Elections** (Chase): The list of all exempt employees has been obtained through HR. Chase will update elections materials and convene the elections committee in early February to determine next steps.
 - **Annual PASC/SPEEC Banquet** (Broghammer): The banquet will be March 2, 2009 at 6:00 pm in the UC ballrooms. Silent auction items are needed. Contact person for silent auction item donations is Diana Gunnells. PASC council goal is for each PASC member to identify at least one silent auction item or donor for the banquet. Dinges and Malinski will emcee the event. "UNC" is the banquet theme. Service awardees will each receive

two banquet tickets free of charge (comped through PASC or SPEEC). Banquet invitations will go out the first week of February. Croissant will assist with announcing the honorees.

- **Monthly Networking Lunches** (T. Tort): The next lunch will be held in mid-February. Tort will invite Randy Haack to speak about budget issues.
- **Community Outreach/Service** (Brachtenbach): No report.
- **Employee of the Year** (Croissant): Nominations are being received for Exempt Employee of the Year. Deadline for nominations is February 9, 2009. Nominations will be reviewed by the council at an upcoming meeting.
- **Professional Development** (Chase/Wang): No report.
- **Fundraising** (Vegter/Dinges): The UC Coat Check in December earned \$55 for PASC. Brachtenbach also worked a concession night in December, so there will be an additional amount earned.
- **Grants/Scholarships** (Dinges): No report.
- **Campus Committees**
 - **SRC** (Dinges): SRC allocation was reduced by \$85,000. SRC members are in the process of determining where to cut the budget. A new assistant coordinator was hired for the Center for Peer Education.
 - **Faculty Senate** (J. Tort): President Norton discussed the current budget forecast and reassured faculty that retaining personnel is a high priority to UNC. Guzman resented recruitment and retention numbers, which are encouraging. Retention numbers are up from last year. Applications are down slightly as compared to last year at this time. However, this is not cause for concern at this point.
 - **SPEEC** (Dinges): UNC budget was discussed.
 - **Board of Trustees** (Rogers): No report.
 - **Alumni Association** (Little Owl): No report.
 - **Parking Advisory Board** (Dinges for Wang): The next meeting is February 4, 2009. The board would like as much feedback as possible on upcoming parking-related decisions, particularly with regard to lot maintenance concerns.
 - **Campus Recreation Advisory Board** (Rose): No report.
 - **UC Advisory Board** (Chase): No report.
 - **Compensation Committee** (Wang): No report.
 - **Bookstore Advisory** (Little Owl): No report.
 - **Information Technology Committee** (J. Tort): No report.
 - **President's Planning Council** (Dinges): No report.
 - **CETL Advisory Board** (Croissant): No report.

6) Information Items

- Chinese New Year Celebration, Friday, January 30. Year of the Ox. Tickets on sale for \$10 faculty/staff, \$6 student, and ages five and under are free.
- The Center for International Education is now a passport acceptance facility. Passport fee is \$100. Passport/Visa photos are \$8. Campus and community members are welcome to obtain passports at CIE.
- The McNair Scholars Program is recruiting for its 2009/10 cohort. Applications are due Friday, March 27. There will be a McNair Recruitment Open House on Wednesday, February 18 from 3-4:30 pm in UC Columbine B.
- Einstein Bagels is now open in the UC on a limited basis. The full store will be open after Spring Break. The Subway grand opening is January 28-29.
- A female Kodiak bear was donated to UNC by a local family. The bear will be displayed near the bookstore later this semester.
- A bone marrow drive will be held February 11 at the University Center.

- A blood drive & spaghetti feast in honor of Vinnie Scalia will be held February 25.
- The John Bromley Benefit Reception will be held on February 28 from 4-6 pm at the Kress Theatre in downtown Greeley. Proceeds will go the John Bromley Scholarship fund.

7) **Next PASC meeting**

- Wednesday, February 25 at 11:00 a.m. in UC Conference Room.

8) **Adjournment**

- Dinges adjourned the meeting at 12:00 p.m.

Respectfully Submitted,

Sarah Chase, PASC Secretary