

Professional Administrative Staff Council (PASC)

University of Northern Colorado

Meeting Minutes

May 3, 2006

Council members present:

McLean, Brachtenbach, Gray, Peterson, Edwards, SPEEC Representative DJ Cox

Gray called the meeting to order at 11:35am

1. *Review and approval of April Meeting Minutes*
Minutes approved.
2. *Officer Reports*
 - a. *Co-Chairs*- no report
 - b. *Vice Chair Treasurer*- The May 3, 2006 PASC Treasurer's Report was handed out to the Council. The Council again discussed the amounts given out for Scholarship and Development Grants, it was confirmed that one \$500 Scholarship and two \$300 Development Grants will be given.
 - c. *Secretary*- no report
3. *Committee Reports*
 - a. Bylaws—Julie Posselt
No report
 - b. Communications – Lori Brachtenbach
No report
 - c. Community Service – Lori Brachtenbach
No report
 - d. Elections – Montez Butts
The deadline for election ballots is set for Friday, May 12th; results will be announced at the SPEEC/PASC picnic on May 17th.
 - e. Employee of the Year – Corey Edwards
Edwards to forward the name of the PASC Employee of the Year to McLean for plaque engraving, he will announce the award at the PASC Recognition Luncheon on May 23rd.
 - f. Fundraising – Chris Peterson & Scott McLean
No report
 - g. Grants & Scholarships – Corey Edwards
The 2006-2007 PASC Scholarship for \$500 was awarded to Hansen Brown, son of employee Arlene Hansen, Assistant Director of Sponsored Programs.
 - g. Professional Development Brown Bags – Graff
No report
 - i. Recognition Event – Corey Edwards
The Recognition Event planning is well underway, invitations went to all Exempt staff including retirees, years of recognition honorees and the scholarship award winner. The sub-committee is scheduled to meet May 10th to finalize all details. The event will take place on Tuesday, May 23rd in the Panorama Room at the University Center.

- j. Recognition Awards – Scott McLean
Preliminary orders have been made to K&K Laser Creations and Barnes & Noble Bookstore. Orders and engraving to be finalized as soon as possible.

4. *Liaison Reports*

- a. Board of Trustees – Nancy Gray
The Board of Trustees will meet Friday, May 5th.
- b. Faculty Senate – Julie Posselt
No report
- c. Parking Advisory – Montez Butts
No report
- d. Presidents Planning Council – Scott McLean
Budget presentations were made to the President’s Planning Council by all the major groups on campus. Mandated costs such as utilities and fringe benefits were also discussed.
- e. Student Representative Council – Vince Carter
No report
- f. State Personell Employees Executive Council (SPEEC) – Lori Brachtenbach
The SPEEC/PASC picnic will take place on May 17th from 11:30-1:00pm in the UC Ballroom. The yard sale is set for Saturday, May 13 at Bishop Lehr, drop-off dates are as follows: May 3, 4, 5, 11 & 12 from 4:30-6:30PM.
- g. Alumni Association – Michelle Tyson
Gray reported that the Alumni Association will hold the first Bear Alumni Stampede on July 3rd & 4th at the Greeley Stampede.
- h. UC Advisory Board – Montez Butts
No report
- i. Campus Rec Center Advisory Board – Montez Butts
No report
- j. Center for the Advancement of Teaching Learning Advisory Board – Jenna Finley
No report

5. Adjourn

McLean moved to adjourn at 12:27PM

Respectfully Submitted,
Lori Brachtenbach
PASC Secretary